

**MANSFIELD ALIVE!**

*Christmas Parade & Festival*



## LIMITED VENDOR SPACE AVAILABLE!!!

Calling on all Festival vendors! The 2016 Mansfield Alive Christmas Parade & Festival is extending a special invitation to vendors to join the festivities on December 10<sup>th</sup> in Historic Mansfield. Mansfield Alive is striving to make this year's Christmas celebration the best yet.

Vendors are allowed to setup their booths between 7 a.m. and 9 a.m. Saturday, December 10, 2016 at Playland Park (next to City Hall). **Vendor spaces are \$30.00 and are limited.** Spaces must be left clean, all debris removed.

Vendors must bring their own tables, chairs, stands, etc. Tents are permitted. Make provisions for all the change you will need. All state and local applicable laws, rules and regulations are required to be followed by each food vendor.

The deadline for vendor applications is Friday, December 2, 2016. For more vendor applications or more information, call Mansfield City Hall, 318-872-0406 or simply download a vendor application online at [www.cityofmansfield.net](http://www.cityofmansfield.net).



# MANFIELD ALIVE!

## Christmas Parade & Festival

### 2016 Vendor Application



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Name or Name of Organization, Group, Business or Individual

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Address City State Zip

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Telephone (Day)

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Telephone (Evening)

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Email address

Description of Food / Craft / Items you intend to sell / display at your booth:

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Will you need electricity for your booth? \_\_\_\_\_ If you need electricity, what items will you be using?

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If your booth is geared for children's games or activities, please specify the activity below:

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**Vendor Fee: \$30.00**

**Make checks payable to *Mansfield Alive!***

**Please return completed application to:**

Mail: *Mansfield Alive*  
P.O. Box 773  
Mansfield, La 71052

Fax: (318)872-0402  
Email: mansfieldpr@bellsouth.net  
Website: cityofmansfield.net

**Setup:**

Vendors may set-up their booths between 7 a.m. and 9 a.m. All vehicles must be out of exhibition area by 9:30 a.m.

**Deadline: All vendor applications must be received by Friday, December 2**

**Notice:**

Exhibitors are responsible for erecting their own booth or tent, any tables, chairs, displays, etc. Exhibitors are responsible for reporting the city, parish, and state sales tax where applicable and comply with any applicable reporting regulations. There is no rain date for this event. The Festival will be held rain or shine. Vendors will be requested to remain set up for the entire operating times of the Festival. *Mansfield Alive* reserves the right to remove any exhibitor or exhibit or any part thereof if agreements or rules are not complied with and/or whose conduct is not acceptable.