

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
April 10, 2017

The Board of Aldermen met in regular session on **Monday, April 10th** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary L. Green**. The Pledge of Allegiance was led by **Alderman Brenda H. Hall**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **Mayor**, Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), Tommie Crawford (Public Relations Officer), James “**Jim**” Ruffin (Public Works Director) and Det. Billy Locke (Mansfield Police Dept.). **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **March 27, 2017 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MARY L. GREEN** and SECONDED by **BRENDA H. HALL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was subsequently closed.

Old Business:

None.

New Business:

Item A: It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by **BALAR Associates, Inc.** to approve Change Order No. 2 as requested by the contractor of record, **Bayou Country Contractors & Irrigation, L.L.C.**, for the 2014/2015 LCDBG-funded Wastewater Collection System Improvements Project, contingent upon State approval. This was an additive Change Order in the amount of **\$6,640.00**, resulting in an increase of the current contract price from \$682,996.10 to **\$689,636.10**. The time provided for completion of the contract remained unchanged. This Change Order was prepared to accommodate conditions encountered during construction. It was determined that a specified area would require boring due to utility congestion. Motion Passed Unanimously.

Item B: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to approve the adoption of a Resolution at the request of the Office of Community Development proclaiming the week of **April 17th – April 22, 2017** as National Community Development Week in support of the Community Development Block Grant program. In the

program's thirty-five years in existence, it has developed a strong relationship between local governments across the nation, and their respective residents, principally those of low-to-moderate income. Given the federal deficit and budget climate, all federal programs, including the CDBG are at risk of receiving less money in the coming year. For this reason, all CDBG grantees were encouraged to celebrate and recognize the good work of the program during the 2017 National Community Development Week. Motion Passed Unanimously.

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and **BRENDA H. HALL** to adopt a Resolution authorizing the Mayor to request Administrative Consultant's Proposal for Services for the 2018/2019 LCDBG program for the project specified. It was further resolved to execute a contract for LCDBG administrative consultant's services with the firm that scores highest in the selection process. Motion Passed Unanimously.

Item D: It was MOTIONED by **MARY L. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to adopt a Resolution authorizing the Mayor to request Engineer's Qualifications Statements for the 2018/2019 LCDBG program for the project specified. It was further resolved to execute a contract for LCDBG administrative consultant's services with the firm that scores highest in the selection process. Motion Passed Unanimously.

Item E: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to approve the recommendation offered by Public Works Director, Jim Ruffin, to offer full-time employment to Water Plant operator, Mr. **Jaylin Devon Wilson**. Mr. **Wilson** was employed by the City on January 3, 2017, and has thus successfully completed the mandatory probationary period. Since his tenure, he has performed very well in his current capacity and continues to show evidence of improving his already impressive skillset. Motion Passed Unanimously.

Item F: No other new business discussed.

During the period set aside for reception of any comments from the Mayor and Board of Aldermen, Mayor McCoy informed the city council of two recent appointments to the Mansfield Housing Authority Board. Mr. Brian Phillips and Mrs. Gwendolyn Jones were recently appointed to serve on this commission and all present wished them well in their new capacity.

With no further business to discuss, this meeting was declared adjourned at **4:40 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **KERVIN D. CAMPBELL**. Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk