

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
April 24, 2017

The Board of Aldermen met in regular session on **Monday, April 24th** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderswoman Mary L. Green**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, *Mayor*, Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), James “*Jim*” Ruffin (Public Works Director), Latarsha Shelton (Fire Dept. Chief) and Lt. Billy Locke (Mansfield Police Dept.). **Others Present**: Chris Robinette (Administrator-DeSoto Parish Sales & Use Tax Commission). **Press Present**: Bennie Hall (*The Enterprise*).

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **April 10, 2017 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was subsequently closed.

Old Business:

None.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to adopt a Resolution approving the **2016-2017 Revised** and the **2017-2018** Sales and Use Tax Commission Budget. The operating budget of the Tax Commission is for the fiscal year July 1, 2017 through June 30, 2018. The Commission is the agency which collects sales and use taxes for each taxing jurisdiction in the Parish. Present at this meeting was the administrator of the Commission, Mr. **Chris Robinette**. Prior to voting for adoption of the Resolution, the clerk offered the City Council and attendants an opportunity ask questions of Mr. **Robinette** regarding the Commission’s budget and budget process. Select pages from the Commission’s full budget document were provided to the Mayor and City Council in their agenda packages for their perusal. When no questions or comments were posed to Mr. **Robinette**, the budget document was unanimously approved by the City Council. Motion Passed Unanimously.

Item B: It was MOTIONED by **MARY L. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to authorize the advertisement for sealed public bids for the purchase of the chemicals **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the city's Toledo Bend Water Treatment Plant. Any bids submitted will be opened on May 22, 2017 and taken under advisement. After tabulation, the lowest responsible bidder will be accepted at the Council's June 12, 2017 regular meeting. The purchase period for these chemicals is July 1, 2017 through December 31, 2017. Motion Passed Unanimously.

Item C: It was MOTIONED by **KERVIN D. CAMPBELL** and **MARY L. GREEN** to authorize the advertisement for sealed public bids for the chemical **Aluminum Sulfate Solution TOTES** for use at the city's Wastewater Treatment Plant. Any bids submitted will be opened on May 22, 2017 and taken under advisement. After tabulation, the lowest responsible bidder will be accepted at the Council's June 12, 2017 regular meeting. The purchase period for this chemical is July 1, 2017 through December 31, 2017. Motion Passed Unanimously.

Item D: At this time, **Ordinance No. 2 of 2017** was introduced, drafted to change zoning at the request of petitioners, **Chassidy Robinson** and **Perry Robinson, Jr.**, on property with a municipal address of **1001 Pegues Street**, from an R-1 District (Single-Family Resident District) to a B-3 District (Community and Central Business District). At the meeting of the Mansfield Planning and Zoning Commission on April 19th, Mrs. Robinson stated that their intent is to place a portable building for commercial use (for operating a beauty shop) on the property. She further stated that once situated, they would be donating the property to a local beautician (Ms. Commeshia Webb) who has worked in this profession for over 16 years. It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize advertisement of the title of Ordinance in the May 4th edition of *The Enterprise* (the city's official journal) and to set a public hearing of same for May 8th. Motion Passed Unanimously.

Item E: No other new business discussed.

During the period set aside for reception of any comments from the Mayor and Board of Aldermen, none were offered.

With no further business to discuss, this meeting was declared adjourned at **4:39 p.m.** by MOTION from **MARY L. GREEN** and was SECONDED by **KERVIN D. CAMPBELL**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*