

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
August 22, 2016

The Board of Aldermen met in regular session on **Monday, August 22nd** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary L. Green**. The Pledge of Allegiance was led by **Alderman Brenda H. Hall**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **Mayor** Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D**. **Absent**: Kervin D. Campbell -District **E**. **Absent due to suspension**: Roy R. Jones –District **B**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), James “**Jim**” Ruffin (Public Works Director), Tommie Crawford (Public Relations Officer), Tamara Jackson (Corporal –Police Dept.), Wayne Nichols (Fire Chief), Karen Lee (Fire Dept.), and Coty Rachal (Fire Dept.). **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to approve the minutes of the **August 8, 2016 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

Old Business: None.

At this time, before discussion of any new business, Mayor McCoy requested that the agenda be amended to include a presentation to firefighter **Karen Lee** in the Mansfield Fire Department. When no objections to the amendment were expressed, it was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve amendment of the agenda to include this item. Firefighter **Karen N. Lee** has been employed with the City of Mansfield since July 30, 2008, and currently serves as the department’s training officer. Additionally, she is now being promoted to the rank of Lieutenant. Fire Chief, **A. Wayne Nichols**, presented her with an appreciation plaque acknowledging her eight (8) years of service to the department and her promotion to this new position. Chief Nichols was very complimentary of Ms. Lee as was the Mayor and members of the Board of Aldermen. On a separate matter, Corporal **Tamara Jackson** of the Mansfield Police Department was acknowledged as having recently completed a grant writing course sponsored by the **American Grant Writer’s Association**. A week-long class was held from August 7th through August 14th in New Orleans, LA. On today, this office received a completion certificate via regular U.S. mail from the Grant Writer’s Association, which was presented to Ms. Jackson at this meeting by Alderman Mary Green.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve the recommendation offered by the Mansfield Planning & Zoning

Commission **granting** the request of petitioner, *CSJ Enterprises, Inc.*, to situate a portable building for commercial use on property with a municipal address of **995 Jenkins Street**, located in a B-3 District (*Community & Central Business District*). Representing *CSJ Enterprises* at the Zoning Board's August 17th meeting was Mrs. Sherry Brumley who informed the Board that the building would be utilized as an office building. Motion Passed Unanimously. The property where the portable building will be situated is more particularly described as: COMMENCING AT THE SW CORNER, NW/4, SW/4, SECTION 16, T12N-R13W, DESOTO PARISH, LA; THENCE NORTH 90 DEG. 00'00" EAST, A DISTANCE OF 177.40 FEET; THENCE NORTH 00 DEG. 00'00" EAST, A DISTANCE OF 285.81 FEET TO THE POINT OF BEG.; THENCE NORTH 73 DEG. 31'31" WEST, A DISTANCE OF 33.81 FEET; THENCE NORTH 14 DEG. 2' 47" WEST, A DISTANCE OF 12.08 FEET; THENCE NORTH 75 DEG. 39' 14" WEST, A DISTANCE OF 11.39 FEET; THENCE NORTH 78 DEG. 27' 39" WEST, A DISTANCE OF 11.08 FEET; THENCE NORTH 80 DEG. 20' 18" WEST, A DISTANCE OF 11.68 FEET; THENCE NORTH 82 DEG. 29' 36" WEST, A DISTANCE OF 11.63 FEET; THENCE NORTH 02 DEG. 39'10" EAST, A DISTANCE OF 26.73 FEET; THENCE NORTH 02 DEG. 34'10" EAST, A DISTANCE OF 59.95 FEET; THENCE NORTH 02 DEG. 26' 41" EAST, A DISTANCE OF 69.09 FEET; THENCE NORTH 90 DEG. 00'00" EAST, A DISTANCE OF 123.47 FEET; THENCE SOUTH 00 DEG. 00'00" WEST, A DISTANCE OF 70.00 FEET; THENCE NORTH 90 DEG. 00'00" WEST, A DISTANCE OF 25.00 FEET; THENCE SOUTH 00 DEG. 00'00" WEST. A DISTANCE OF 60.00 FEET; THENCE NORTH 90 DEG. 00' '00" WEST, A DISTANCE OF 5.00 FEET; THENCE SOUTH 00 DEG. 00'00" WEST A DISTANCE OF 49.49 FEET TO THE POINT OF BEGINNING CONT. 0.425 ACRES MORE OR LESS. (380-801).(910-555,557,559,562,565,568)(914-566)(1259-537)

Item B: It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by the Mansfield Planning & Zoning Commission **granting** the request of petitioner, **Clarence Davis**, to situate a mobile home on property bearing a municipal address of **614 Willard Street**, located in an R-2 District (*Multi-Family Residence District*). Mr. Davis, present at the Zoning Board's August 17th meeting, intends to use the mobile home as rental property. Motion Passed Unanimously. The property where the mobile home will be situated is more specifically described as: BEG AT THE SE COR OF THE NE NW, SEC 15 T12 R13; TH N 230.20 FT; TH W 863.20 FT; TH S 01 DEG 46 MIN 25 SECONDS E 230.31 FT; TH E 856.07 FT TO PT OF BEG, CONT 4.543A (369-482)

Item C: No other new business discussed.

With no further business to discuss, this meeting was declared adjourned at **4:43 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **JOSEPH HALL, JR.** Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk