

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
August 13, 2012

The Board of Aldermen met in regular session on **Monday, August 13th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman G. B. Hall III**. The Pledge of Allegiance was led by **Alderman Mitchell L. Lewis**. The oral roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell -District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D**, and Alvin R. Woodley –District **E**. **Absent**: None. **Others Present**: James “*Jim*” Ruffin (Public Works Director), Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk), Eboni Parker (Public Relations Officer) and Richard Johnson, Jr. ((City Attorney). **Press Present**: Vickie Welborn (*The Times*).

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **ALVIN R. WOODLEY** to approve the minutes of the **July 23, 2012 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **ALVIN R. WOODLEY** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

Old Business:

Item A: It was MOTIONED by **G. B. HALL III** and SECONDED by **JOSEPH HALL, JR.** to approve adoption of an Ordinance to close and abandon a portion of **First Street** at the request of the DeSoto Parish Law Enforcement District (Sheriff’s Office). The portion requested closed will be the future home of the Sheriff Office’s Maintenance/Storage Facility. Motioned Passed Unanimously. (Full Ordinance recited below):

CITY OF MANSFIELD
ORDINANCE NO. 8 OF 2012

**AN ORDINANCE CLOSING AND ABANDONING A PORTION OF
FIRST STREET LOCATED IN THE CITY OF MANSFIELD, LOUISIANA**

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, Louisiana, in regular session convened:

SECTION 1.

The following portion of First Street located in the City of Mansfield is no longer needed for public purposes and is therefore abandoned and closed; subject to the rights herein reserved:

100 feet m/l of the North end of **First Street** beginning at the South boundary of the property with parish Conveyance Records reflecting the DeSoto Parish Law Enforcement District (Sheriff's Office) as owner.

SECTION 2.

The City of Mansfield reserves unto itself the right to establish, improve, and maintain drainage structures, water and sewerage lines, and other public utilities on, over, and across said street, and this abandonment is made subject to the rights and use of streets in the City of Mansfield, Louisiana, under franchise ordinances.

SECTION 3.

All ordinances in conflict herewith are hereby repealed.

UPON MOTION OF ALDERMAN G. B. Hall III, and seconded by Alderman Joseph Hall, Jr., the above and foregoing ordinance was adopted on this the 13th day of August, 2012, with the vote as follows:

YEAS	<u>5</u>
NAYS	<u>0</u>
ABSENT	<u>0</u>
ABSTAIN	<u>0</u>

/s/ Curtis W. McCoy, Mayor
/s/ Marvin R. Jackson, City Clerk

Item B: No other old business discussed.

New Business:

Item A: It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **MITCHELL L. LEWIS** to approve **Change Order No. 1** as submitted by **Regional Construction, Inc.** for the Gibbs Street Drainage Improvements project. This was an additive change order in the amount of **\$4,000.00**, and was submitted to revise the unit price of Item 19 (a reinforced concrete box culvert) on the Louisiana Uniform Public Work Bid Form for this project from \$210.00 per linear foot to \$310.00 per linear foot. The original contract price of \$51,798.20 is now hereby adjusted to \$55,798.20. The time for completion of the contract remains unchanged. Motion Passed Unanimously.

Item B: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **ALVIN R. WOODLEY** to approve a **Certificate of Substantial Completion** as submitted by **Regional Construction, L.L.C.** for the 2010/2011 LCDBG Street Improvements project. The Date of Substantial Completion of the Project was hereby declared as of July 24, 2012, and is also the date of commencement of applicable warranties required by the contract documents. This project encompassed nearly a dozen city streets in dire need of rehabilitation when it launched on May 1, 2012. Motion Passed Unanimously.

Item C: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **G. B. HALL III** to authorize the advertisement of sealed public bids for the Public Works Maintenance Facility Renovations project (Maintenance Barn). This facility sustained moderate damage as a result of an accidental fire in early February of this year. Since this building was in already in need of renovation, Mayor McCoy and the City's Public Work Director (Jim Ruffin) felt this would be an excellent opportunity to improve both the interior and exterior of the structure. An ad soliciting sealed public bids will be published in our local journal (*The Enterprise and Interstate Progress*) on August 23rd, August 30th and September 6th. All bids received will be opened publicly and read aloud at the City Council's regular meeting on September 10th. Motion Passed Unanimously.

Item D: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the adoption of the **Louisiana Compliance Questionnaire** as required in connection with the City's 2011 Annual Audit of Financial Statements. The questionnaire is intended for the purpose of expressing an opinion as to the fair presentation of the City's financial statements in accordance with accounting principles generally accepted in the United States of America, to assess the City's system of internal controls as a part of the audit, and to review the City's compliance with applicable laws and regulations. Motion Passed Unanimously.

Item E: It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **TROY N. TERRELL** to authorize the Mayor to enter into and execute a **Cooperative Endeavor Agreement** with the DeSoto High School Alumni Association. This agreement would be for the offering of weekly weekend recreational activities for the youth and children of the City of Mansfield. Initially, the weekend activities, namely basketball, would involve offering the Association's gymnasium and grounds during predetermined hours on Saturdays and Sundays. The Association would invoice the City monthly in an amount not less than \$500, or in an amount not to exceed \$650 in exchange for the City's use of the gymnasium and grounds for the aforementioned purpose. No duration for this arrangement was specified in the agreement and this covenant can be terminated by either party after giving thirty (30) days written notice to the other party. Motion Passed Unanimously. (Full copy of agreement on file at City Hall).

Item F: No other new business was discussed.

During the **Comments Period** for the Mayor and Council Members, none were offered.

With no further business to discuss, the meeting adjourned at **4:40 p.m.**, by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS.** Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*