

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
December 13, 2010

The Board of Aldermen met in regular session on **Monday, December 13th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderman G. B. Hall III.**

The following officials were recorded as **Present:** Honorable Curtis W. McCoy, G. B. Hall III – District **A**, Troy N. Terrell – District **B**, Mitchell L. Lewis – District **C**, Joseph Hall, Jr. – District **D**, and Alvin R. Woodley – District **E.** **Absent:** None. **Press Present:** John E. Blanchard (*The Enterprise*).

It was **MOTIONED** by **JOSEPH HALL, JR.** and **SECONDED** by **ALVIN R. WOODLEY** to approve the minutes of the **November 22, 2010 regular City Council meeting** and to dispense with the reading. Motion Passed Unanimously.

It was **MOTIONED** by **MITCHELL L. LEWIS** and **SECONDED** by **G. B. HALL III** to pay current outstanding bills for this period. Motion passed unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered, the **Public Comments Period** was then closed.

Old Business:

Item A: Mayor McCoy opened the floor to hear any public comments regarding the City's Proposed 2011 Budget of Revenues and Expenditures. When no comments from the Council or the constituents in attendance were offered, the public hearing period was then closed.

Item B: It was **MOTIONED** by **G. B. HALL III** and **SECONDED** by **MITCHELL L. LEWIS** to adopt an Ordinance approving as presented, the Operating Budget of Revenue and Expenditures for the fiscal year beginning January 1, 2011 and ending December 31, 2011. The full Ordinance is recited below. Motion Passed Unanimously.

CITY of MANSFIELD
PROPOSED BUDGET ORDINANCE
ORDINANCE 11 of 2010

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011.

BE IT ORDAINED BY THE BOARD OF ALDERMEN, City of Mansfield, in general session convened that:

SECTION 1: The attached detailed estimate of revenues for the fiscal year beginning January 1, 2011, and ending December 31, 2011, being the same is hereby adopted to serve as an operating Budget of Revenues for the City of Mansfield during the said period.

SECTION 2: The attached estimates of expenditures by department for fiscal year beginning January 1, 2011, and ending December 31, 2011, being the same is hereby adopted to serve as an operating Budget of Expenditures for the City of Mansfield during the said period.

SECTION 3: The adoption of the Operating Budget of Expenditures being the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included within the 2011 Budget.

SECTION 5: All power to alter this Budget is reserved by the Board of Aldermen.

Upon motion by Alderman G. B. Hall III, seconded by Alderman Mitchell L. Lewis, passed and adopted at Mansfield, Louisiana on this 13th day of December, 2010.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk

New Business:

Item A: It was **MOTIONED** by **JOSEPH HALL, JR.** and **SECONDED** by **G. B. HALL III** to approve **Change Order No. 1** as submitted by Thielsch Group, Inc. for the Water Distribution System Improvements project (Replacement of Water Meters). This revision is representative of the addition of the MRX920 Data Collector, GIS Mapping Option for MRX920, Infrared LED Flashlight for R9001 Activation, DAP CE5320X Handheld with ARB N-Sight, Ethernet Cradle and Power Adaptor and Panasonic Toughbook 19 Laptop. This sum of **\$27,891.50** is hereby added to the total original contract price of \$767,327.68, and the adjusted contract price to date thereby is \$795,219.18. Motion Passed Unanimously.

Item B: It was **MOTIONED** by **JOSEPH HALL, JR.** and **SECONDED** by **MITCHELL L. LEWIS** to approve a Certificate of Substantial Completion as submitted by TGS Contractors, Inc. for the Water Distribution System Improvements project (Emergency Generators). The

Certificate will be recorded in the parish's Clerk of Courts' office and the affected parties presented with proof of the recordation of same. Motion Passed Unanimously.

Item C: It was **MOTIONED** by **JOSEPH HALL, JR** and **SECONDED** by **MITCHELL L. LEWIS** to authorize the Mayor to execute a Cash Sale Deed between the City of Mansfield and Leon Hunt, L.L.C. dba Hunt Broadcasting, to sell, convey and transfer city-owned property municipally known as **805 Polk Street, Mansfield, LA** (City Hall Annex Bldg). In May 2009, Mr. Hunt entered into a 12-month Act of Lease with Option to Purchase agreement. Since the lease period has expired, Mr. Hunt has expressed a desire to purchase the property. The city's attorney will draft the Cash Sale Deed for execution by the affected parties and file same in the parish's Clerk of Court's office. Motion Passed Unanimously.

Item D: It was **MOTIONED** by **G. B. HALL III** and **SECONDED** by **ALVIN R. WOODLEY** to authorize the **Mayor** to enter into and execute a Water Well Transfer Agreement between the **City of Mansfield** and the **Mr. Perry A. Tanner** (P. O. Box 1109, Livingston, TX 77351) for the Timmons Water Well #DS328. Public Works Director, Jim Ruffin, commented that this well has not been utilized by the City for a number of years and could see no reason to object to the transfer. To this end, an agreement will be endorsed by Mayor McCoy and Mr. Tanner to legally affect the transfer and will be filed with the appropriate state agency. A standard transfer document was procured from the Department of Natural Resources, Office of Conservation (Environmental Division –State of Louisiana) to facilitate the proper transfer of this water well. Motion Passed Unanimously.

During the period for comments from the Mayor and City Council members, Mayor McCoy offered by following remarks: the City's Annual Christmas Parade was deemed successful by event's participants. Also, a misappropriation of funds had been recently discovered by in-house City personnel. A full forensic investigation has been launched to determine the extent of the defalcation and additional information will be forthcoming as it is verified. Some details regarding this new-found misappropriation has been posted on the City's website. Alderman Mitchell Lewis also echoed Mayor McCoy's remarks regarding the City's Christmas parade. Finally, Alderman G. B. Hall III reminded the Council of the change in the date for the next regular council meeting. Because the City will be closed on Monday, December 27th to observe the Christmas holiday, the next council meeting was rescheduled to be held on Tuesday, December 28th at 4:30 p.m. This second meeting in December would have been held on December 27th were it not for the City's holiday closure on that day.

With no further business to discuss, the meeting **adjourned at 4:47 p.m.**, by **MOTION** from **JOSEPH HALL, JR.** and was **SECONDED** by **TROY N. TERRELL.** Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk

