

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
December 23, 2019

The Board of Aldermen met in *regular* session on **December 23rd**, in Mansfield City Hall located at 705 Polk Street. Mayor John H. Mayweather, Sr. called this meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary J. Green**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John H. Mayweather, Sr., -**Mayor**, Christopher S. Thomas –District **B**, Joseph Hall, Jr. –District **D** and Kervin D. Campbell –District **E**. **Absent**: Mary J. Green –District **A** and Mitchell L. Lewis. – District **C**. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Jim Ruffin (Public Works Director), Billy Locke (Asst. Police Chief), Nathaniel Anderson, Jr. (Detective –MPD), Latarsha Shelton (Fire Chief), Captain Bryan Ross (MFD), Christopher Samuels (MFD), Logan Calhoun (MFD), and NaKeisha Turner (MFD) . **Others Present**: Rina Maiden (Mgr. –DeSoto Healthcare Center, Inc.), De’Andrea Sanders (Outpatient Medical Center, Inc.), Cynthia Parker (Outpatient Medical Center, Inc.), and Carl I. Walters II (Outpatient Medical Center, Inc.). **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **December 9, 2019 *regular*** City Council meeting and dispense with the reading, but with the following corrections noted: Present at the December 9th meeting was Mrs. **Fran Norwood** representing the organization, *Mansfield in Motion*, who offered a progress report on the ongoing efforts of the Mansfield Revitalization initiatives. During her presentation she informed the attendees that the glass windows on the Polk Street side of the city-owned, old *Feed & Seed store* had been replaced. It was recorded that the vendor who replaced the windows was *Toledo Glass Company*. However this was incorrect. The vendor that replaced the windows was *Glass Services*. Also, the minutes reflected that the muralist commissioned to paint the mural on the side of the old Hibernia National Bank building which faces Washington Avenue was **Patrick Marshall**. But the actual muralist was a Mr. **Matthew Yerby**. Finally, Mrs. **Norwood** reported that the exterior of the old Luther Dixon building had been repainted. It was recorded that the building adjoined the old *Feed & Seed store* on the Adams Street side. However, the minutes should be corrected to reflect that the Luther Dixon building that received an exterior paint job did not adjoin the old *Feed & Seed store* and was located instead on Polk Street. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business:

Item A: A public hearing was conducted to hear and discuss and comments related to the adoption of proposed **Ordinance No. 5 of 2019**, drafted to **amend** the city’s Operating Budget of Revenues and Expenditures for fiscal year **2019**. When no comments were offered, the public hearing was then subsequently closed.

Item B: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve adoption of **Ordinance No. 5 of 2019**, drafted to **amend** the city's Operating Budget of Revenues and Expenditures for fiscal year **2019**. Motion Passed Unanimously. (Full Ordinance recited below):

CITY of MANSFIELD
Budget Amendment Ordinance
ORDINANCE NO. 5 of 2019

AN ORDINANCE **AMENDING** THE FINANCIAL BUDGET FOR
THE FISCAL YEAR 2019 FOR THE CITY OF MANSFIELD, LOUISIANA IN
ACCORDANCE WITH THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT

BE IT ORDAINED by the Board of Aldermen of the City of Mansfield, Louisiana, in *regular* session convened in its usual meeting place in the Council Chambers at the Mansfield City Hall located at 705 Polk Street, on the 23rd day of December, 2019 that:

SECTION 1: An amendment to the City of Mansfield's financial budget for fiscal year 2019 is hereby proposed to change the amounts budgeted for revenue in the category of **WATER WORKS**. The amendments proposed also impacted expense line items in **WATER WORKS**. Conclusively, budget amendments are also shown for capital expenditures allocated to **WATER WORKS**.

SECTION 2: Revenue budgeted for 2019 for an **LGAP Grant** \$0 but was amended to \$24,627. A transfer of \$20,500 was budgeted for in the 2019 budget, but an additional \$229,500 was necessary to bring this amended revenue line item to \$250,000. These amendments resulted in an increase in **Total Water Revenue** from \$1,482,500 to \$1,736,627. In Total **Water Works General** expenses, Group Insurance Expense was increased from \$145,000 to \$160,000. Also, Municipal Retirement Expense was increased from \$100,000 to \$140,000. These amendments resulted in an increase in **Total Water Works General Expenses** from \$381,500 to \$436,500, increasing the **Total Water Works Operating Expenses** from \$1,487,500 to \$1,542,500. Thus, total **Water Capital Expenditures** for the Toledo Water Treatment Plant facility improvements decreased from the \$75,000 budgeted to \$29,127. Conversely, **Capital Water Facilities Improvements** increased from \$0 to \$140,000. These amendments resulted in an increase of **Total Water Capital Expenses** from \$100,000 to \$194,127, increasing the **Total Water Works Expenditures** from \$1,587,500 to \$1,736,627.

Upon motion by Alderman Joseph Hall, Jr., and seconded by Alderman Kervin D. Campbell, this Ordinance passed and adopted at Mansfield, Louisiana on this 23rd day of December, 2019, with the vote thereon as follows:

Yeas: <u>3</u>	Nays: <u>0</u>	Absent: <u>2</u>	Abstain: <u>0</u>
C. Thomas		M. Green	
J. Hall, Jr.		M. Lewis	
K. Campbell			

/s/ John H. Mayweather, Sr., *Mayor*

/s/ Marvin R. Jackson, *Clerk*

Item C: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **CHRISTOPHER S. THOMAS** to approve the recommendation offered by Public Works Director, **Jim Ruffin**, to accept the lowest responsive and responsible bidder for the chemical **Aluminum Sulfate Solution TOTES** for use at the city's Wastewater Treatment Plant. The three vendors submitting sealed public bids for this chemical was **Industrial Research Corporation (I.R.C.)** at **\$0.46 per pound** delivered, **Premier Chemicals & Services** at **\$0.65 per pound** delivered, and finally the company **Univar USA, Inc.** submitted a 'No Bid' for the **TOTES**. For the next purchase period of 01/01/20 through 06/30/20, the city will order this chemical through **I.R.C.** Motion Passed Unanimously.

Item D: No other old business to discuss.

New Business:

Item A: At this time, Mr. **Carl I Walters II** (CEO of **Outpatient Medical Center, Inc.**) was given the floor to offer a presentation in promotion of urgent care services and a variety of other healthcare services offered by this facility. Mr. **Walters** stated that approximately two months ago, **Outpatient Medical** had purchased **DeSoto Healthcare Center**. **Outpatient Medical Center** is a more than 40-year facility with offices in Natchitoches, LA, Leesville, LA and Tallulah, LA. Mr. **Walters** went on to say that Dr. **Detries Morris** and all other staff members will remain in their current, respective positions. Office Manager Ms. **Rina Maiden** next rose to offer that the **Center** is open Monday through Friday from 8:00am until 5:00pm, and is open two weekends out of each month. She stated that walk-ins were welcome and that discounts are available for some programs. The officers and executives present at this meeting encouraged those in attendance and the community-at-large to patronize the **Center** and take advantage of the many and varied healthcare services offered at this facility. At the close of the presentation, Alderman

Hall expressed appreciation to the executives of the **Center** for the information disseminated and for the very informative presentation delivered.

Item B: No other business discussed.

Comments from Mayor Mayweather and/or Council Members: During this period, no comments were offered by the Mayor or any of the Aldermen in attendance at this session.

With no further business to discuss, this meeting was declared adjourned at **5:03 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **CHRISTOPHER S. THOMAS.** Motion Passed Unanimously.

John H. Mayweather, Sr., *Mayor*
Marvin R. Jackson, *Clerk*