

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
December 14, 2015

The Board of Aldermen met in regular session on **Monday, December 14th** in Mansfield City Hall located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderswoman Mary L. Green.** Following the pledge, the roll was called, and the following officials were recorded as **Present:** Hon. Curtis W. McCoy, **Mayor**, Mary L. Green – District **A**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D** and Kervin D. Campbell – District **E.** **Absent:** Roy R. Jones –District **B.** **Other City Personnel Present:** Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), James “*Jim*” Ruffin (Public Works Director) and Corporal Jeremy Burton (Mansfield Police Dept.). **Others Present:** None. **Press Present:** None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **November 23, 2015 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

Old Business:

Item A: A public hearing was conducted to discuss and hear any comments concerning the adoption of proposed **Ordinance No. 11 of 2015** drafted to amend the City’s Operating Budget of Revenue & Expenditures for fiscal year **2015** as mandated by the Louisiana Local Government Budget Act of 1980. When no comments were voiced from the floor, the public hearing was then closed.

Item B: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve adoption of **Ordinance No. 11 of 2015** to amend the City’s Operating Budget of Revenue & Expenditures for fiscal year **2015** as mandated by the Louisiana Local Government Budget Act of 1980. Motion Passed Unanimously. (Full Ordinance recited below):

CITY OF MANSFIELD
Budget Amendment Ordinance
ORDINANCE NO. 11 OF 2015

AN ORDINANCE AMENDING THE FINANCIAL BUDGET FOR
THE FISCAL YEAR 2015 FOR THE CITY OF MANSFIELD, LOUISIANA IN
ACCORDANCE WITH THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT

BE IT ORDAINED by the Board of Aldermen of the City of Mansfield, Louisiana, in *regular* session convened in its usual meeting place in the Council Chambers at the Mansfield City Hall located at 705 Polk Street, on the 23rd day of November, 2015 that:

SECTION 1: An amendment to the City of Mansfield's financial budget for fiscal year 2015 is hereby proposed to change the amounts budgeted for revenue in the categories of **CORPORATION, WATER SALES TAX FUND** and the **POLICE WITNESS FEE FUND**. The amendments proposed also impacted expense line items in the three aforementioned categories. Conclusively, budget amendments are also shown for capital expenditures allocated to the Corporation General Fund.

SECTION 2: Revenue budgeted for 2014 for the Corporation General Fund was \$3,487,900 but was amended to \$3,235,600. Total **General** operating expenses in the **Corporation** were adjusted from \$1,438,800 to \$1,396,500. Other expense categories amended consisted of the **Mayor's Office**, the **Fire Dept.**, the **Garage Dept.**, the **Police Dept.**, the **Sanitation Dept.**, and the **Street Dept.** **Mayor's Office** expenses increased from \$243,350 to \$247,350. **Fire Department** expenses decreased from \$454,600 to \$407,850. Budgeted expenses in the **Garage Department** decreased from \$60,050 to \$59,050. Budgeted **Police Department** expenses decreased from \$907,100 to \$785,050. **Sanitation Department** expenses decreased from \$120,900 to \$105,200. **Street Department** expenses decreased from \$263,100 to \$234,600. Thus, **Capital Expenditures** in the **Corporation** decreased from \$3,537,900 to \$3,265,600.

SECTION 3: **Water Sales Tax** revenue increased from \$480,000 to \$505,000. Conversely, **Water Sales Tax** expenses decreased from \$651,944 to \$505,000. Finally, **Water Department** expenses increased from \$1,385,400 to \$1,416,163.

SECTION 4: **Police Witness Fee** revenue decreased from \$25,150 to \$10,750. In relation, **Police Witness Fee** expenses decreased from \$25,150 to \$10,750.

Upon motion by Alderman Joseph Hall, Jr. and seconded by Mitchell L. Lewis, this Ordinance passed and adopted at Mansfield, Louisiana on this 14th day of December, 2015, with the vote thereon as follows:

Yeas: <u>4</u>	Nays: <u>0</u>	Absent: <u>1</u>	Abstain: <u>0</u>
M. Green		R. Jones	
M. Lewis			
J. Hall, Jr.			
K. Campbell			

AFTER PUBLICATION, EFFECTIVE DATE: December 30, 2015.

Item C: No other old business discussed.

New Business:

Item A: It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by Public Works Director, Jim Ruffin, to accept the lowest responsible bidders for the chemicals, **Aluminum Sulfate Solution** (Liquid Alum) and **Caustic Soda Liquid 25% Diaphragm** for use at the City's Toledo Bend Water Treatment Plant. The purchase period will be January 1, 2016 through June 30, 2016. The lowest responsible bidder from those bids received for the chemical **Aluminum Sulfate Solution** was **G E O Specialty Chemicals** (Little Rock, AR). Similarly, the lowest responsible bidder for the chemical **Caustic Soda Liquid** was **Brenntag Southwest, Inc.** (Houston, TX). Motion Passed Unanimously.

Item B: While no other new business was discussed that required any action by the City Council, Mayor McCoy did use this opportunity to remind the Aldermen of the proposed plans for the DeSoto Plaza Shopping Center, should we continue to move forward with acquiring this facility. A portion of the plaza is being considered for use as a recreation center and another for a community/convention center. He stated that currently, we are waiting for the LA Attorney General's office to render an opinion as to whether it is permissible for us (the City) to rent/lease out the remaining spaces in the shopping center to private entities. In a previous, recent council meeting, Mayor McCoy had requested that each Alderman compile a list of at least 10 registered voters in their respective districts who would be amenable to holding a Town Hall meeting where they could share their thoughts and concerns relative to the City's proposed plans for the former shopping center. He added that he would like to schedule that Town Hall meeting sometime before the Council's first January 2016 meeting. (1st January meeting is on the 11th)

With no further business to discuss, the meeting was declared adjourned at **4:40 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **JOSEPH HALL, JR.** Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk