

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**December 22, 2014**

The Board of Aldermen met in regular session on **Monday, December 22<sup>nd</sup>**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Kervin D. Campbell**. The Pledge of Allegiance was led by **Alderman Roy R. Jones**. Following the pledge, the roll was called, and the following officials were recorded as **Present**: Hon. Curtis W. McCoy, Mary L. Green – District **A** (was tardy –arrived just before the meeting adjourned), Roy R. Jones –District **B**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D**. **Absent**: None. **Other City Personnel Present**: Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk), James “*Jim*” Ruffin (Public Works Director) Chief Gary Hobbs (Mansfield Police Dept.), and Tommie Crawford (Public Relations Officer). **Others Present**: None. **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **December 8, 2014 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

**Old Business:**

**Item A:** A public hearing was conducted to discuss and hear any comments concerning the adoption of Proposed **Ordinance No. 14 of 2014** drafted to amend the City’s Operating Budget of Revenue and Expenditures for fiscal year **2014** as mandated by the LA Local Government Budget Act of 1980. In order to close out a fiscal year with a ‘*balanced*’ budget, Budget Amendments must be performed whenever there is a 5% variance in revenue or expenditures or beginning fund balance for both general funds and special revenue funds, regardless of budgetary amounts. When no comments were offered from the floor on this matter, the Public Hearing was subsequently closed.

**Item B:** It was MOTIONED by **ROY R. JONES** and SECONDED by **JOSEPH HALL, JR.** to adopt Proposed **Ordinance No. 14 of 2014** drafted to amend the City’s Operating Budget of Revenue and Expenditures for fiscal year **2014** as mandated by the LA Local Government Budget Act of 1980. Motion Passed Unanimously. (Full Ordinance recited below):

**CITY of MANSFIELD**  
Budget Amendment Ordinance  
**ORDINANCE NO. 14 of 2014**

AN ORDINANCE AMENDING THE FINANCIAL BUDGET FOR  
THE FISCAL YEAR 2014 FOR THE CITY OF MANSFIELD, LOUISIANA IN  
ACCORDANCE WITH THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT

**BE IT ORDAINED** by the Board of Aldermen of the City of Mansfield, Louisiana, in *regular* session convened in its usual meeting place in the Council Chambers at the Mansfield City Hall located at 705 Polk Street, on the 8<sup>th</sup> day of December, 2014 that:

SECTION 1: An amendment to the City of Mansfield's financial budget for fiscal year 2014 is hereby proposed to change the amounts budgeted for revenue in the categories of **CORPORATION, WATER AND SEWER**. The amendments proposed also impacted expense line items in the three aforementioned categories. Conclusively, budget amendments are also shown for capital expenditures allocated to the Corporation General Fund, the Waterworks General Fund and the Sewer General Fund.

SECTION 2: Revenue budgeted for 2014 for the Corporation General Fund was \$3,656,000 but was amended to \$3,450,521. Total **General** operating expenses in the **Corporation** were increased from \$1,512,850 to \$1,477,020. Other expense categories amended consisted of the **Mayor's Office**, the **Fire Dept.**, the **Garage Dept.**, the **Police Dept.**, the **Sanitation Dept.**, and the **Street Dept.** **Mayor's Office** expenses decreased from \$251,200 to \$230,500. **Fire Department** expenses increased from \$434,400 to \$434,750. Budgeted expenses in the **Garage Department** decreased from \$60,850 to \$57,800. Budgeted **Police Department** expenses decreased from \$966,300 to \$877,851. **Police Witness Fee** revenue decreased from \$35,050 to \$20,650. Similarly, **Police Witness Fee** expenses decreased from \$15,325 to \$13,325. **Sanitation Department** expenses decreased from \$127,400 to \$115,650. Finally, **Street Department** expenses decreased from \$303,600 to \$256,950. Thus, **Capital Expenditures** in the **Corporation** decreased from \$469,500 to \$296,400.

SECTION 3: Waterworks revenue increased from \$1,385,400 to \$1,416,163. Similarly, Waterworks General Expenses increased from \$312,100 to \$349,350. Other expense line items affected by the proposed amendments in the Waterworks category included the **Billing Office**, the **Toledo Plant**, and the **Water Dept.** Total **Billing Office** expenses decreased from \$77,750 to \$74,550. Budgeted **Toledo Plant** expenses decreased from \$667,000 to \$661,963. **Water Sales Tax** revenue decreased from \$682,500 to \$521,900. Conversely, **Water Sales Tax** expenses increased from \$31,700 to \$521,900. Finally, **Water Department** expenses increased from \$1,385,400 to \$1,416,163. Thus, Capital Expenditures in the **Water** category increased from \$138,000 to \$200,800.

SECTION 4: Capital Expenditures for the Sewer category decreased from the budgeted \$177,000 to \$13,500.

