

City of Mansfield
MINUTES OF SPECIAL PUBLIC MEETING
December 30, 2013

In a *special meeting* called pursuant to the provisions of R.S.: 42.7, the Mayor and Board of Aldermen met on Monday, December 30th, in Mansfield City Hall located at 705 Polk Street. Mayor McCoy called the meeting to order at **11:00 a.m.**, after which an **Invocation** was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderman G. B. Hall III.** Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present:** Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell – District **B**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D.** **Absent:** Kervin D. Campbell –District **E.** **Other City Personnel Present:** James “*Jim*” Ruffin (Public Works Director). **Others Present:** None. **Press Present:** None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **December 9, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

Old Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to approve the recommendation of Public Works Director, Jim Ruffin, to accept the lowest responsible bidders for the chemicals, **Aluminum Sulfate Solution 17%** and **Caustic Soda Liquid 25% Diaphragm** for use at the City’s Water Treatment Plant (purchase period: 1/1/14 to 6/30/14). The lowest responsible bidder for the chemical Aluminum Sulfate Solution was **GEO Specialty Chemicals** (\$210.50/dry ton), and for the chemical Caustic Soda Liquid, the lowest bid submitted was received from **Premier Chemicals and Services** (\$609.00/dry ton). Motion Passed Unanimously.

Item B: No other old business discussed.

New Business:

Item A: It was MOTIONED by **G. B. HALL III** and SECONDED by **JOSEPH HALL, JR.** to adopt an Ordinance **amending** the City’s Operating Budget of Revenue and Expenditures for FY 2013 (Amendment #1). Motion Passed Unanimously. (Full Ordinance recited below):

ORDINANCE NO. 11 of 2013

AN ORDINANCE AMENDING THE FINANCIAL BUDGET FOR
THE FISCAL YEAR 2013 FOR THE CITY OF MANSFIELD, LOUISIANA IN
ACCORDANCE WITH THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT

BE IT ORDAINED by the Board of Aldermen of the City of Mansfield, Louisiana, in *special session convened in its usual meeting place in the Council Chambers at the Mansfield City Hall located at 705 Polk Street, on the 30th day of December, 2013 that:*

SECTION 1: The City of Mansfield's financial budget for fiscal year 2013 is hereby amended to change the amounts budgeted for revenue in the categories of **CORPORATION, WATER AND SEWER**. The amendments proposed also impacted expense line items in the three aforementioned categories. Conclusively, budget amendments are also shown for capital expenditures allocated to the Corporation General Fund, the Waterworks General Fund and the Sewer General Fund.

SECTION 2: Revenue budgeted for 2013 for the Corporation General Fund was \$3,706,875 but was amended to \$3,668,925. Total **General** operating expenses in the **Corporation** were increased from \$1,502,400.00 to \$1,549,600. Other expense categories amended consisted of the **Mayor's Office**, the **Fire Dept.**, the **Garage Dept.**, the **Police Dept.**, the **Sanitation Dept.**, and the **Street Dept.** **Mayor's Office** expenses decreased from \$269,500 to \$240,850. **Fire Department** expenses increased from \$434,300 to \$450,700. Budgeted expenses in the **Garage Department** decreased from \$62,925 to \$58,925. Budgeted **Police Department** expenses decreased from \$1,002,300 to \$953,200. **Sanitation Department** expenses decreased from \$131,850 to \$126,350. Finally, **Street Department** expenses decreased from \$303,600 to \$289,300. Thus, **Capital Expenditures** in the **Corporation** increased from \$1,222,500 to \$1,773,500.

SECTION 3: Waterworks revenue decreased from \$1,547,600 to \$1,459,400. Conversely, Waterworks General Expenses decreased from \$448,950 to \$353,650. Other expense line items affected by the proposed amendments in the Waterworks category included the **Billing Office**, the **Toledo Plant**, and the **Water Dept.** Total **Billing Office** expenses increased from \$82,750 to \$83,350. Budgeted **Toledo Plant** expenses decreased from \$673,500 to \$670,500. Finally, **Water Department** expenses increased from \$342,400 to \$351,900. Thus, Capital Expenditures in the **Water** category decreased from \$50,000 to \$40,500.

SECTION 4: Sewer revenue decreased from \$448,500 to \$441,000. Correspondingly, Sewer General expenses decreased from \$187,500 to \$170,500. Another impacted expense line item was the **Billing Office** where the budgeted \$45,000 decreased to \$44,000. Total **Collection System** expensed increased from \$79,000 to \$87,000. Finally, total expenses for the **Treatment Facility** increased from \$137,000 to \$139,500. Additionally, total Capital Expenditures for the Sewer category decreased from the budgeted \$35,000 to zero.

Upon motion by Alderman G. B. Gall III and seconded by Joseph Hall, Jr., this Ordinance passed and adopted at Mansfield, Louisiana on this 30th day of December, 2013, with the vote thereon as follows:

Yeas: <u>4</u>	Nays: <u>0</u>	Absent: <u>1</u>	Abstain: <u>0</u>
G. B. Hall III		Kervin D. Campbell	
Troy N. Terrell			
Joseph Hall, Jr.			
Mitchell L. Lewis			

/s/ Curtis W. McCoy
Mayor

/s/ Marvin R. Jackson
City Clerk

Item B: No other new business discussed.

Comments from Mayor and/or Council Members: At this time, Mayor McCoy expressed his appreciation to the Aldermen for allowing him to conduct the day-to-day operations of the City. He also remarked that the City's Annual Christmas Parade was a great success and that the Christmas lights and decorations sprinkled throughout the City were some of the best we've had in a long while. Aldermen G. B. Hall and Joseph Hall echoed similar comments and both said that they were looking forward to a prosperous 2014.

With no further business to discuss, the meeting adjourned at **4:42 p.m.**, by MOTION from **TROY N. TERRELL** and was **SECONDED** by **JOSEPH HALL, JR.** Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*

