

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**December 8, 2014**

The Board of Aldermen met in regular session on **Monday, December 8<sup>th</sup>**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderman Roy R. Jones**. Following the pledge, the roll was called, and the following officials were recorded as **Present**: Hon. Curtis W. McCoy, Mary L. Green –District **A**, Roy R. Jones –District **B**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D**. **Absent**: Kervin D. Campbell –District **E**. **Other City Personnel Present**: Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk), Chief Gary Hobbs (Mansfield Police Dept.), Joseph Pratt (Admin. Asst. –Mansfield Police Dept.) and Jon-Dray Gray (City Employee). **Others Present**: Vergie Ashton, Dicie Gray, Nettie Whitaker, Rita Myles, Joann Adkins and Chassidy Robinson. **Press Present**: None.

It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **November 24, 2014 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **ROY R. JONES** and SECONDED by **MARY L. GREEN** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

**Old Business:**

**Item A:** A public hearing was conducted to discuss and hear any comments concerning the adoption of Proposed **Ordinance No. 11 of 2014** to amend Chapter 10, Article II, Division 1 of the Mansfield Code of Ordinances as it relates to rates charged for non-commercial and commercial garbage collection. The Ordinance proposed an increase in the rate charged for residential garbage collection from \$4.50 per month to \$10.00 per month, for customers living inside the City's corporate limits. The current rate has not changed since it was first levied in October 2006. Similarly, the proposed collection rate for individuals residing outside Mansfield's corporate limits would increase to \$15.00. Additionally, the commercial rates for daily pickup is set based on the time needed to load and remove the garbage and has been increased by \$24.00 per month. Commercial rates were originally levied in December 1980, and have never been amended. Mayor McCoy explained that with ever-increasing fuel costs and vehicle maintenance costs, the City had to look at increasing the rates charged for garbage collection accordingly. He further explained if the City is going to continue this service and begin to set aside funds for the future purchase of a new garbage truck, it was necessary to increase these rates. In conclusion, he stated that garbage and refuse picked up by the City's Community Service trucks is provided at no cost to our customers. When no comments were offered from the floor, the Public Hearing was subsequently closed.

**Item B:** It was MOTIONED by **ROY R. JONES** and SECONDED by **MARY L. GREEN** to adopt Proposed **Ordinance No. 11 of 2014** which amends Chapter 10, Article II, Division 1 of the Mansfield Code of Ordinances as it relates to rates charged for non-commercial and commercial garbage collection as stated during the Public Hearing above. Motion Passed Unanimously. (Full Ordinance recited below):

**CITY OF MANSFIELD  
ORDINANCE NO. 11 OF 2014**

AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE II, DIVISION 1  
OF THE CODE OF ORDINANCES, CITY OF MANSFIELD, LOUISIANA  
AS IT RELATES TO GARBAGE

BE IT ORDAINED by the Mayor and Board of Alderman of the City of Mansfield, Louisiana, in regular session convened that:

SECTION 1.

Section 10-33 entitled “Rates to be charged for *non-commercial collection*” is hereby amended as follows:

INSIDE CITY LIMIT RATES:

There is hereby levied a service charge in the amount of ten dollars (\$10.00) to defray the expense of collection and disposal of all non-commercial collection inside the city limits, to be assessed and collected promptly. Any excess funds collected may be applied to any lawful corporate purpose.

OUTSIDE CITY LIMIT RATES:

There is hereby levied a service charge in the amount of \$15.00 to defray the expense of collection and disposal of all non-commercial collection from areas located outside the city limits, to be assessed and collected promptly. Any excess funds collected may be applied to any lawful corporate purpose.

SECTION 2.

Section 10-27 entitled “Commercial system created” is hereby amended as follows:

A commercial garbage system is hereby created to provide garbage pickup five (5) times each week, being once on Monday, Tuesday, Wednesday, Thursday, and Friday.

SECTION 3.

Section 10-28 entitled "Same-Rates to be charged" is hereby amended as follows:

Any person who requests the city for commercial garbage collection from their property shall be charged by the city in accordance with the amount of time consumed by the garbage collectors at the property for the garbage pickup, in the amounts as follows:

1 – 5 minutes	\$ 48.00
6 – 10 minutes	\$ 72.00
11 – 15 minutes	\$ 96.00
16 - 20 minutes	\$120.00
21 – 30 minutes	\$144.00

Any excess funds collected may be applied to any lawful corporate purpose.

SECTION 4.

Section 10-29 entitled "Same-Billing" is hereby amended as follows:

(a) *Due date.* All garbage collection bills shall be paid on or before the fifteen (15<sup>th</sup>) of the month in which it is rendered. Any bill not paid on or before this date shall be considered delinquent, and a penalty of two dollars (\$2.00) shall be assessed to the delinquent customer.

SECTION 5.

In the event any section or any part of any section herein is declared unlawful or unconstitutional, such invalidity shall not affect the validity of the remainder of this ordinance.

SECTION 6.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance was introduced by Alderman Roy R. Jones, on 24th day of November, 2014, with second by Alderman Kervin D. Campbell, and passed, to publish the ordinance title on December 4, 2014, and present for adoption on December 8, 2014.

After introduction and publication, the above ordinance was adopted upon motion of Alderman Roy R. Jones, seconded by Alderwoman Mary L. Green, and passed on the 8<sup>th</sup> day of December, 2014, with votes as follows:

YEAS: 4 (M. Green, R. Jones, M. Lewis, J. Hall, Jr.)  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 1 (K. Campbell)

**Item C:** A public hearing was conducted to discuss and hear any comments concerning the adoption of Proposed **Ordinance No. 12 of 2014** relating to the City's Operating Budget of Revenue and Expenditures for fiscal year beginning January 1, 2015 and ending December 31, 2015. A copy of the Proposed Budget was furnished to the Mayor and Aldermen prior to this meeting to peruse and offer any comments. Mayor McCoy did mention that this proposed budget was the most conservative budget drafted since his administration began in 2002. The fiscal year 2015 is forecast to provide **\$5,824,850** in estimated revenue, with expenditures being within the anticipated revenues. He further stated that several of the City's revenue streams have drastically reduced; namely, sales tax income, hotel/motel occupancy tax income and income from oil and gas royalties. This reduction is due in large part to the gradual decline in recent years of the Haynesville Shale activity. To this end, capital expenditures for the ensuing year have been notably curtailed. On a positive note, the Mayor further commented that despite the sluggish economy, no layoffs of City employees are anticipated in 2015. Finally, he reported that the City pays a portion of insurance benefits for the employees and that the rate of pay for all employees is more than minimum wage. When no further comments were offered from the floor, the Public Hearing was then closed.

**Item D:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **ROY R. JONES** to adopt Proposed **Ordinance No. 12 of 2014** relating to the City's Operating Budget of Revenue and Expenditures for fiscal year beginning January 1, 2015 and ending December 31, 2015. Motion Passed Unanimously. (Full Ordinance recited below):

**CITY OF MANSFIELD**  
**ORDINANCE NO. 12 OF 2014**

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE  
AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING  
JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, Louisiana, in regular session convened that:

SECTION 1.

The attached, detailed estimate of revenues for the fiscal year beginning January 1, 2015, and ending December 31, 2015, being the same is hereby adopted to serve as an operating **Budget of Revenues** for the City of Mansfield during the said period.

SECTION 2.

The attached estimates of expenditures by department for fiscal year beginning January 1, 2015, and ending December 31, 2015, being the same is hereby adopted to serve as an operating **Budget of Expenditures** for the City of Mansfield during the said period.

SECTION 3.

The adoption of the Operating Budget of Expenditures being the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4.

Amounts are available for expenditures only to the extent included within the 2015 Budget.

SECTION 5.

All power to alter this Budget is reserved by the Board of Aldermen.

This Ordinance was introduced by Alderman Roy R. Jones, on the 24<sup>th</sup> day of November, 2014, with second by Alderman Mitchell L. Lewis, and passed, to publish the Ordinance on December 4, 2014, and present for adoption on December 8, 2014.

After introduction and publication, the above ordinance was adopted upon motion of Alderman Mitchell L. Lewis, seconded by Alderman Roy R. Jones, and passed on the 8<sup>th</sup> day of December, 2014, with votes as follows:

YEAS: 4 (M. Green, R. Jones, M. Lewis, J. Hall, Jr.)  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 1 (K. Campbell)

**Item E:** A public hearing was conducted to discuss and hear any comments related to the adoption of Proposed **Ordinance No. 13 of 2014** to rezone property located at **157 Goins Lane**

from a B-3 District (Community and Central Business District) to an R-1 District (Single-Family Residence District) at the request of petitioner **Linda Jean Robert Goins**. Mrs. Goins was present at the meeting of the Mansfield Planning and Zoning Commission held on November 19<sup>th</sup>, and stated that when the property was rezoned to a B-3 District three years ago, the intention was to offer it for sale as a commercial parcel. However, since it did not sale as commercial, a realtor advised her to petition to have the parcel rezoned back to residential and offer it for sale once converted. When no comments were offered from the floor, the public hearing was then closed.

**Item F:** It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to adopt Proposed **Ordinance No. 13 of 2014** to rezone property located at **157 Goins Lane** from a B-3 District (Community and Central Business District) to an R-1 District (Single-Family Residence District). Motion Passed Unanimously. (Full Ordinance recited below):

**CITY OF MANSFIELD  
ORDINANCE NO. 13 of 2014**

AN ORDINANCE TO REZONE FROM A B-3 DISTRICT (COMMUNITY AND CENTRAL BUSINESS DISTRICT) TO AN R-1 DISTRICT (SINGLE-FAMILY RESIDENCE DISTRICT) THE FOLLOWING DESCRIBED PROPERTY:

LOTS 9 & 20 LAKE ROAD ESTATES, MFLD IN SEC 10 T12 R13 (381-283) LESS A 15 FT STRIP OUT OF LOT 9 LAKE ROAD ESTATES. ALSO BEG AT THE SW COR NE NW SEC 10 T12 R13, RUN N 88 DEG 55 MIN 33 SECONDS E 399.10 FT, S 29 DEG 5 MIN 7 SECONDS W 28.11 FT, N 88 DEG 55 MIN 33 SECONDS E 410.52 FT FOR BEG, TH N 88 DEG 55 MIN 33 SECONDS E 45 FT, N 01 DEG 4 MIN 27 SECONDS W 120.00 FT, S 88 DEG 55 MIN 33 SECONDS W 45 FT, S 01 DEG 4 MIN 27 SECONDS E 120.00 FT TO BEG (397-284). LESS 2.891 SQUARE FT TO DEPT OF HWY FOR LA. 509 (664-506) (868-85) (**157 Goins Lane**)

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, Louisiana, in regular session convened that:

WHEREAS, a petition to the Mansfield Planning/Zoning Commission was properly filed requesting that the property described here-in-above be rezoned and all proper notices and procedures have been followed:

AND WHEREAS, the Mansfield Board of Aldermen has recommended that said property be rezoned:

SECTION 1. The property shall be rezoned from a B-3 (Community and Central Business District) to an R-1 District (Single-Family Residence District) said property being described as herein above.

SECTION 2. All parts of ordinance in conflict herewith are hereby repealed.

UPON MOTION OF Alderwoman Mary L. Green, and SECONDED BY Alderman Mitchell L. Lewis, the above and foregoing ordinance was adopted on this the 8<sup>th</sup> day of December, 2014, with the votes as follows:

Yeas: 4 (M. Green, R. Jones, M. Lewis, J. Hall, Jr.)  
Nays: 0  
Absent: 1 (K. Campbell)  
Abstain: 0

**Item G:** No other old business discussed.

**New Business:**

**Item A:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to authorize the receipt and opening of all sealed public bids for the chemicals **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the City's Toledo Bend Water Treatment Plant and take under advisement. The following sealed bids were received and opened in random order first for **Aluminum Sulfate Solution**: *Premier Chemicals & Services* -\$218.50/dry ton delivered, *GEO Specialty Chemicals* -\$210.50/dry ton delivered, *CHEMTRADE Water Chemicals Group* -\$405.00/dry ton delivered. For the chemical **Caustic Soda Liquid**, the following sealed bids were received: *Premier Chemicals & Services* - \$734.50/dry ton delivered, *FSTI Chemicals and Logistics* -\$681.00/dry ton delivered, *Harcros Chemicals* -\$598.00/dry ton delivered, and finally *GEO Specialty Chemicals* submitted a "No Bid" for Caustic Soda Liquid. Acceptance of the lowest responsible bidder for both chemicals will be announced at the City Council's regular December 22<sup>nd</sup> meeting. Motion Passed Unanimously.

**Item B:** Proposed **Ordinance No. 14 of 2014** was introduced to amend the City's Operating Budget of Revenue and Expenditures for FY 2014 to adhere to Louisiana's Local Government Budget Act of 1980. In order to close out a fiscal year with a 'balanced' budget, Budget Amendments must be performed whenever there is a 5% variance in revenue or expenditures or beginning fund balance for both general funds and special revenue funds, regardless of budgetary amounts. It was MOTIONED by **ROY R. JONES** and SECONDED by **MARY L. GREEN** to authorize advertisement of the title of the Ordinance on 12/18/14, and set the public hearing for 12/22/14. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve the engagement of the independent firm of *Johnson, Thomas & Cunningham*, CPAs (Natchitoches, LA) to perform the City's Annual Audit of Financial Statements for FYE December 31, 2014. This firm was engaged for the 1<sup>st</sup> time in 2012 for performance of the City's 2013 Financial Audit. It is expected that the auditors will commence with preliminary work of the 2014 audit in February 2015, in preparation for audit report submission by the deadline date of June 30, 2015. Motion Passed Unanimously.

**Item D:** No other new business discussed.

With no further business to discuss, the meeting was declared adjourned at **4:55 p.m.** by MOTION from **JOSEPH HALL, JR** and SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*