

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
February 11, 2019

The Board of Aldermen met in *regular* session on **February 11th**, in Mansfield City Hall located at 705 Polk Street. Mayor Mayweather called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John Mayweather, Sr., - **Mayor**, Mary J. Green –District **A**, Christopher S. Thomas –District **B**, Mitchell L. Lewis – District **C**, Joseph Hall, Jr. –District **D**, and Kervin D. Campbell –District **E**. **Absent**: None. **City Hall Personnel & Dept. Heads Present**: Gwendolyn Jones (Deputy Clerk), James “Jim” Ruffin (Public Works Director), Brian Phillips (Court Clerk), and Billy Locke (Detective – Mansfield Police Dept.). **Press Present**: Martha Rivers (*The Enterprise & Interstate Progress*).

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **January 28, 2019 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously;

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **CHRISTOPHER S. THOMAS** to approve adoption of a Public Meeting Policy in compliance with LA R.S. 42:14(D) as it relates to a Public Comments Period at public meetings. This new policy states that the City of Mansfield will allow an opportunity for public comment at each City Council at a point at the beginning of each meeting prior to action on an agenda item upon which a vote is to be taken. Individuals interested in addressing the City Council must register in writing with the City Clerk in advance of the meeting either by phone or fax, or they may register on-site on meeting days. Topics to be addressed will be limited to those issued included on the meeting agenda and are to be exclusive of any personnel issues or litigation. Each presentation will be limited to a maximum of three (3) minutes, unless otherwise noted by the Mayor. Finally, no one will be allowed to disrupt the meeting or act in a disruptive manner. Prior to this policy, the protocol for addressing the City Council had been unspoken. However, the Mayor and City Council felt that it was time to implement a formal, written policy in an effort to better ensure that all public meetings are conducted in an orderly manner. Motion Passed Unanimously.

Item B: It was MOTIONED by **MARY J. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the Mayor to enter and execute an Agreement with *DeSoto Parish Waterworks District No. 1* for the transfer of three (3) water sales accounts belonging to Mr. *Lovic Wren & Heart of Haynesville Water Company, L.L.C.*, and for the donation of all infrastructure related to same, installed in December 2018. The water accounts are numbered 163293060-1, 163281000-1, and 163294010-3. The City can no longer provide water service to the properties associated with the aforementioned accounts. The District agrees to accept responsibility and maintenance of the aforementioned added infrastructure up to and including the new 6" inch meter installed on the East side of Highway 175. The District further agrees to bill the User (Mr. Wren) through the newly installed 6" meter for all water including water to the bulk water pit, to the Holly Road property and to Mr. Wren's residence. With execution of this Agreement, these three water accounts will be transferred to the District. Motion Passed Unanimously.

Item C: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the revised Act of Lease between **Allie B. Campbell** (d/b/a *Campbell's Soul Café* located at 808 Louise Street) and the City of Mansfield and authorize the Mayor to enter and execute same. The Lessee (**Allie Campbell**) requested that the lease be amended to reduce monthly lease payments from \$200 to \$100. Also, a definitive term is now recited in the new, revised Lease Agreement. The term of this new lease is for a period of twenty-four (24) months to commence January 1, 2019 and terminate December 31, 2020. A former lease was executed by the parties on May 22, 2014. It indicated no specific term, and was therefore a month-to-month lease. With the execution of this lease, the parties mutually agree to terminate the prior lease dated May 22, 2014. Motion Passed Unanimously.

Comments from Mayor Mayweather and/or Council Members: During this period, the Mayor did not offer any comments. However, Alderman Christopher Thomas announced that he had scheduled a Town Hall Meeting for Wednesday, March 20th at 4:30, utilizing the *DeSoto Parish Chamber of Commerce's* meeting room as the venue for this impending assembly. Aldermen Joseph Hall, Jr. and Mitchell Lewis also announced their intention to hold a combined Town Hall Meeting for constituents in their respective districts. No date and time had been set. Finally, Alderman Hall requested that going forward; all Department Heads be included on the agenda to each present a monthly report to the Mayor and City Council. He also requested that all pertinent financial data be provided to the City Council on a regular basis so that they are always cognizant of the financial health/position of the City.

With no further business to discuss, this meeting was declared adjourned at **4:44 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

John H. Mayweather, Sr., Mayor
Marvin R. Jackson, Clerk