

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
February 12, 2018

The Board of Aldermen met in *regular* session on **February 12th**, in Mansfield City Hall located at 705 Polk Street. Mayor Curtis W. McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderwoman Brenda H. Hall**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **-Mayor**, Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Brian Phillips (Court Clerk) and Gwendolyn Jones (Deputy Clerk). **Others Present**: Harmon “Tripp” Dungan –CLECO Power, LLC, Daniel “Danny” Procell, A. J. Williams, Jr., Willisa Street, Derrick Street and Rita J. Myles. **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to approve the minutes of the **January 22, 2018 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MARY L. GREEN** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. While there were no comments offered from the floor, the Mayor did request that the Clerk read aloud a letter addressed to Mr. A. J. Williams, Jr., a long-time member of the Mansfield Planning and Zoning Commission. The letter was penned by the Mayor through dictation to the Clerk for recitation to Mr. Williams at this meeting. A short time ago, the Mayor had received from Mr. Williams a letter resigning his position as President of the Zoning Commission. Mr. Williams had served in various capacities on this board for approximately 50 years, and the Mayor took this means to express his gratitude to him for his dedicated service. He felt it was time he resign this position and ‘*pass the torch*’ to some worthy successor. In addition to the letter, the Mayor bestowed upon him a service pin and was photographed making this presentation to Mr. Williams. Mr. Williams was allowed a few brief minutes to make remarks to the Mayor, City Council and the attendees. He expressed his pleasure at serving on the Commission and wished the officials well on all future endeavors. After taking his seat, each council member present expressed positive sentiments as they recalled some of their experiences from having worked with Mr. Williams over the years. When no further comments were offered, the **Public Comments Period** was subsequently closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement for sealed, public bids for the relocation of city Water

and Sewer Facilities for Phase II of the Louisiana Department of Transportation and Development's (LA DOTD) intersection improvements project at LA Hwy. 175 and LA Hwy. 509. The city owns utilities in this corridor that are in the construction path of LA DOTD's proposed improvements to this thoroughfare. All sealed bids received will be opened and read aloud on Tuesday, March 13th at 11:00 a.m. in Mansfield City Hall's Council Room and taken under advisement. The bids will be tabulated by the city's consulting engineering firm (**BALAR Associates, Inc.**) and a recommendation offered at the Aldermen's regular meeting on March 12th, to accept the lowest responsible bidder. That bidder will be placed under contract to perform relocation of the city's utilities in this area. Motion Passed Unanimously.

Item B: The item published on the agenda was to authorize the Mayor to enter into and execute a Cooperative Endeavor Agreement (C.E.A.) by and between the City and **New Foundation Ministries** for lease of city-owned property located at **201 Polk Street**. However, before discussion of this item commenced, the Mayor asked if this matter could be taken under advisement and deliberated at a future meeting. With municipal-owned property, certain protocol must be strictly adhered to effect a valid arrangement of this type. The Clerk will consult with the city's legal counsel to make certain that all measures required for this type of transaction is appropriately followed. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** that this matter be taken under advertisement and that no further action be initiated regarding same until such time as this issue can be adequately researched to ensure to appropriate protocol is adhered to. Motion Passed Unanimously.

Item C: No other new business discussed.

With no further business to discuss, this meeting was declared adjourned at **4:47 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **MARY L. GREEN**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*