

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
February 11, 2013

The Board of Aldermen met in regular session on **Monday, February 11th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman G. B. Hall III**. The oral roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell –District **B**, Mitchell L. Lewis –District **C**, and Cynthia T. Cruse –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: James “*Jim*” Ruffin (Public Works Director) and Gwendolyn Jones (Deputy Clerk). **Others Present**: Percy Myles and Rita Myles. **Press Present**: None.

It was MOTIONED by **G. B. HALL III** and SECONDED **TROY N. TERRELL** by to approve the minutes of the **January 28, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **CYNTHIA T. CRUSE** to approve the payment of outstanding bills for this period.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve **Change Order No. 2** as submitted by **F. J. Burnell, Inc.** for Phase I of the Mansfield Neighborhood Sidewalk Enhancement Program. This is an additive Change Order in the amount of **\$1,075.90**. The scope of work entails the installation of a 12-foot safety rail/handrail at a drainage headwall on LA Highway 175. The funding of this project is a joint participation between the City and the Federal Highway Administration (FHWA), through the LA Dept. of Transportation and Development. The City contributes a 5% match of the participating construction cost and the FHWA, through the LA DOTD, the remaining 95%. The time allowed for completion of this project remains unchanged. It should be noted that than an error was made on the first Change Order in Site Manager (an on-line DOTD tracking system) drafted for this project. While this is the first Change Order submitted for this project, the on-line tracking system would not allow an edit to the numbering of the document. Therefore, a new Change Order was drafted and had to be labeled **Change Order No. 2**. Motion Passed Unanimously.

Item B: It was noted that an edit to the numbering of the Change Order submitted by ELA Group, Inc. and up for discussion at this time, needed to be made. Correspondence from our

consulting engineering firm (BALAR Associates, Inc.), references the document as Change Order No. 1. However, the actual document is labeled **Change Order No. 2**. This is the first Change Order submitted to the City for the Public Works Facility Renovations Project. Therefore, for future tracking purposes, the numbering of it was changed to **Change Order No. 1**. It was MOTIONED by **TROY N. TERRELL** and SECONDED **MITCHELL L. LEWIS** to approve **Change Order No. 1** as submitted by *ELA Group, Inc.* for the Public Works Facility Renovations Project. This is an additive Change Order in the amount of **\$7,830.00**. This action became necessary when after removal of the existing metal from the building's exterior, our project engineer (Benjamin Rauschenbach -BALAR) discovered that the metal sheets would need to be secured to the existing foundation utilizing an alternative method due to the irregular nature of the structure. Motion Passed Unanimously.

Item C: No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, Alderman Cynthia Cruse rose to notify the Council of her plans to campaign for the District E Council seat in the upcoming special election on **April 6, 2013**. This is a seat that was vacated as a result of the death (10/12/12) of Mr. Alvin R. Woodley. She further remarked that initially her intentions were to only fill this position from October 29, 2012 until the April 2013 special election. However, because she has thoroughly enjoyed working with the Mayor and other councilmen up to this point, she prays she can extend her time of service to the City. Her plans are to now register for this seat during the qualifying period (Feb. 13 – 15), and fully commit to campaigning for this position. Alderman Lewis and Alderman G. B. Hall III commented that the contractor (F. J. Burnell, Inc.) did a great job on the sidewalk improvements throughout the City, and would like to see this contractor submit bids on future projects.

With no further business to discuss, the meeting adjourned at **4:36 p.m.**, by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **G. B. HALL III**. Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk