

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**January 8, 2018**

The Board of Aldermen met in *regular* session on **January 8th**, in Mansfield City Hall located at 705 Polk Street. Mayor Curtis W. McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Aldерwoman Mary L. Green**. The Pledge of Allegiance was led by **Aldерwoman Brenda H. Hall**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, -**Mayor**, Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D**. **Absent**: Kervin D. Campbell –District **E**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), and Tommie Crawford (Public Relations Officer). **Others Present**: A. J. Williams, Jr. **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve the minutes of the **December 12, 2017 *special*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **BRENDA H. HALL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was subsequently closed.

**Old Business:** None.

**New Business:**

**Item A:** It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by **BALAR Associates, Inc.** to accept a Certificate of Substantial Completion dated 11/21/17 as submitted by Contractor **Dixie Overland Construction, L.L.C.** for the Vida Street Drainage Improvements Project. The Work to which this Certificate applies has been inspected by authorized representatives of the City (Owner), Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents. It should be noted that This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of the Contractor's obligation to complete the Work in accordance with the Contract Documents. Motion Passed Unanimously.

**Item B:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve authorization for the Mayor to execute a Notice of Exercise of Option to Extend Lease for the premise where the City's water intake pump is situated (at our Toledo Bend Water Treatment Plant) and to provide for all other matters in connection with same. The original

Lease was for a term of forty (40) years commencing on February 1, 1978, and ending on January 31, 2018, by and between the City and **Clarence Ray Scurlock** and **John M. McLean**. Further, this arrangement was for and in consideration of an annual rental of Two Hundred Eighty and No/100 (\$280.00) Dollars, payable in advance on the first day of February of each year during the life of the Lease. Also recited in the original document was an option granted by the Lessors (Scurlock and McLean) to the Lessee (the City) to renew the Lease for an additional forty (40) year period, commencing on February 1, 2018, through January 31, 2058, subject to the same terms and conditions as the original Lease. In order to arrive at the total rental to be paid during the new forty-year period, the City will deliver to the Lessors a true copy of the Consumer Price Index for the month ending January 31, 2018. If at the time required for the determination of the additional rent the index is no longer published or issued, the parties shall use such other index as is then generally recognized and accepted for similar determination of purchasing power. As soon as the January 2018 data is released, the City will seek to then execute an Act to Amend Lease agreement with the Lessors. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to approve the recommendation offered by Mayor McCoy to appoint city attorney **John S. Evans** as magistrate to preside over Mayor's Court in the absence of the Mayor. This action was taken in response to an Attorney General's Opinion published in the November 2017 (Vol. 82, No. 10) issue of the *Louisiana Municipal Review*, a monthly publication. The Attorney General (Jeff Landry) states in his Opinion (No. 17-0092 released 10/04/17) that the mayor pro tempore may not preside over the Mayor's Court. The magistrate presiding over a Mayor's Court in the Mayor's absence must be an attorney. Until this opinion was released, the Mayor had formerly appointed the mayor pro tempore (Mitchell Lewis) to preside over Mayor's Court. Motion Passed Unanimously.

**Item D:** During the period set aside to receive any comments from the Mayor and Council Members, the Mayor formerly announced that he would not be seeking re-election in the upcoming Mayoral election scheduled for March 24, 2018. He expressed appreciation to the members of the Board of Aldermen for their service and wished them well in their bid for re-election in their respective council districts. Mayor McCoy has served in this position for sixteen (16) years (in office since July 2002), and now wishes to embark on other endeavors.

**Item E:** No other new business discussed.

With no further business to discuss, this meeting was declared adjourned at **4:42 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **MARY L. GREEN**. Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*