

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
January 24, 2011

The Board of Aldermen met in regular session on **Monday, January 24th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Joseph Hall, Jr.** The following officials were recorded as **Present**: Honorable Curtis W. McCoy, Troy N. Terrell –District **B**, Mitchell L. Lewis – District **C**, Joseph Hall, Jr. – District **D**, and Alvin R. Woodley –District **E**. **Absent**: G. B. Hall III –District **A**. **Press Present**: Kriston Newsom (*The Enterprise*).

It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **JOSEPH HALL, JR.** to approve the minutes of the **January 10, 2011 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **TROY N. TERRELL** to approve the minutes of the **January 18, 2011 special** City Council meeting and to dispense with the reading. Motioned Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered for any of the agenda items printed. However, Mayor McCoy did acknowledge the presence of former City of Natchitoches mayor, **Mr. Joe Sampite**'. Mr. Sampite' rose and commented from where he was standing on the good job he felt Mayor McCoy and the Board of Aldermen were doing in handling the affairs of the City. He further stated that as the former Mayor of a municipality, he knew their job wasn't easy. When no other comments were offered, the **Public Comments Period** was then closed.

Old Business: None

New Business:

It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **JOSEPH HALL, JR.** to approve the Annual Financial Audit of the DeSoto Parish Sales and Use Tax Commission for year ended **June 30, 2010**. This is the office that collects sales tax revenue for the City of Mansfield, of which the City Clerk is a board member. Motion Passed Unanimously.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **TROY N. TERRELL** to adopt an Ordinance approving the recommendation of the Mansfield Planning and Zoning Commission to grant the request of **Richard and Martha Madole** to rezone property located at **1009 Jenkins Street** from an R-2 District (Multi-Family Residence District) to a B-3 District (Community and Central Business District). The full Ordinance is recited below:

CITY OF MANSFIELD

ORDINANCE NO. 1 of 2011

AN ORDINANCE TO REZONE FROM DISTRICT R-2 (MULTI-FAMILY RESIDENCE DISTRICT) TO DISTRICT B-3 (COMMUNITY AND CENTRAL BUSINESS DISTRICT)
THE FOLLOWING DESCRIBED PROPERTY:

BEG AT SW COR OF NW SW SEC16 T12 R13, RUN E TO E/B/L OF R/W OF MR&T RR FOR A BEG, TH RUN N 1.58 CHS, E 1.58 CHS, S 1.58 CHS, W 1.58 CHS TO BEG (134-80)(828-140)(907-502)(914-334) LESS 0.74 ACRE (918-763) (**1009 Jenkins St.**)

WHEREAS, a petition to the Mansfield Planning/Zoning Commission was properly filed requesting that the property described here-in-above be rezoned and all proper notices and procedures have been followed:

AND WHEREAS, the Mansfield Planning/Zoning Commission has recommended that said property be rezoned:

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, in regular session convened:

SECTION 1. The property shall be rezoned from District R-2 (Multi-Family Residence District) to B-3 (Community and Central Business District) said property being described as here in above.

SECTION 2. All parts of ordinance in conflict herewith are hereby repealed.

UPON MOTION OF Alderman Joseph Hall, Jr., SECONDED BY Alderman Troy N. Terrell, the above and foregoing ordinance was adopted on this the 24th day of January, 2011, with the votes as follows:

Yeas: <u>4</u>	Nays: <u>0</u>	Absent: <u>1</u>	Abstain: <u>0</u>
Troy N. Terrell		G. B. Hall III	
Mitchell L. Lewis			
Joseph Hall, Jr.			
Alvin R. Woodley.			

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk

It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **JOSEPH HALL, JR.** to hire **Mitchell E. Howard** full-time in the area of Public Works. Mr. Howard's original hire date

was October 26, 2010. He has successfully completed the mandatory probationary period, and since his employment with the City, has demonstrated an ability to work well with others. Currently, Mr. Howard has been assigned to work in the Sanitation Department. Motion Passed Unanimously.

Next on the agenda was a presentation made by Mayor McCoy on behalf of the 1st Tee Golf of Northwest LA at the request of Mr. Steward Collins. Those individuals who voluntarily gave of their time and service for assisting with infrastructure development at the golf green on Martin Luther King Drive, were awarded plaques for their efforts. Without their philanthropic contributions, this golf course might never have come to fruition. The award recipients included: Ray James Stevenson, William G. Richardson, Sr., Josh Dahlem, and Oscar L. Glaster. The Mayor and Councilmen expressed their heartfelt thanks to the generosity shown by these individuals.

At this time, Mayor McCoy asked for permission to amend the agenda for the discussion of items not outlined on it. Those items included the adoption of a Resolution for inclusion in a grant application package and two (2) individual requests for new water service for areas not currently being serviced by one of the parish's other water systems. These issues were presented to the city clerk after the meeting agenda had been published and distributed to the aldermen and local media. It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve amending the agenda to discuss the aforementioned items. Motion Passed Unanimously. The floor was also opened to receive public comments on those items mentioned. No public comments were offered. First, the city clerk informed the Council of the necessity to adopt a Resolution for inclusion in a grant application package through the Office of Community Developments' (State of Louisiana) Community Water Enrichment Fund (CWEF). Council approval was required to adopt a Resolution to apply for funding through the CWEF administered through the Office of Community Development for the purchase and installation of a disinfection booster station at the City's South Mansfield Booster Station. It has been determined that a need exists to install a disinfection booster station at the City's South Mansfield Water Booster Station site in order to meet all the standards of the Department of Health and Hospitals with regard to the disinfection level of the water in the City's distribution system. The deadline for submission of the grant application package is January 27th. Waiting until the 1st council meeting in February would obviously be too late, therefore it was necessary to adopt the Resolution at this meeting. It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **TROY N. TERRELL** to adopt the Resolution presented to apply for funding through the State's Community Water Enrichment Fund for the purpose specified above. (Full copy of Resolution on file at City Hall). Motion Passed Unanimously. Second, a request from Mr. **Frank Thigpen** to connect to the City of Mansfield's water system at **5485 Highway 84** was presented to the Council for approval. Before this meeting, permission had been received from Waterworks District No. 1 to grant Mr. Thigpen connectivity to the City's water system,

since District No. 1 had no water lines accessible to the customer at this time. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to grant Mr. Thigpen's request to be connected to the City's water system. Motion Passed Unanimously. Third, a similar request to connect to the City's water system was received from Mr. **Elton Smith** on Highway 191. Mr. Smith was requesting connectivity to the City's system because our water lines were situated on the same side as his property. Permission had been received from Waterworks District No. 1 to grant Mr. Smith's request. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **ALVIN R. WOODLEY** to grant the request of Mr. **Elton Smith** for new water service for his property on Highway 191. Motion Passed Unanimously. The Mayor presented another item to the Council and requested that the agenda be amended one final time. That issue was to discuss an increase to the Aldermen's monthly salaries. It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **JOSEPH HALL, JR.** to amend the agenda to discuss a salary increase for the Board of Aldermen. Motion Passed Unanimously. The Mayor recommended an increase in their salaries from \$600.00 to \$800.00. The councilmen present voted unanimously to approve the increase. However, an increase in salary for the Aldermen must be approved through the adoption of an Ordinance. An Ordinance amending Chapter 2, Article II, Sec. 2-27 ("Salary of Aldermen"), will be slated for inclusion on the February 14th meeting agenda, where adoption will be recommended.

Department Reports

Next on the agenda was the reception of reports from the **City's Department Heads.**

- **Public Works Director Jim Ruffin** presented his overview on the status of the various contractors performing infrastructure work within the City's corporate limits. He reported that **Wicker Construction, Inc.**, the company performing improvements to the City's water distribution system, is upgraded from 90% (reported at February 10th meeting) to 92%. They are currently working on Saturdays in an effort to complete this project by the commencement date specified in their contract. Also, as previously reported at the February 10th, this contractor is still working in the Hillsdale Subdivision—namely on Grove Street. **Trenchless Methods, Inc.**, the contractor performing improvements to the City's sewer collection system is approximately 97% complete with their work. They were reported as being 95% at the last council meeting. A pipe shift was discovered on Johnson Street which our consulting engineers (BALAR Associates, Inc.) are looking into, but for the most part the contractor is finished with this project. The company (**Thielsch Group, Inc.**) contracted to replace water meters city-wide are roughly 78% with their work, up from 75% from the report offered at the February 10th meeting.
- **Fire Chief Lee Shaver** presented a summary of 2010 statistics with regard to activity in his department: **51** fire calls, **101** EMS calls, **29** alarms, **38** auto accidents, and **12** spills and leaks. Additionally, he reported that firefighter Coy English was away in St. Paul, Minnesota at a pump school for a week long training session.

- **Police Chief Joseph Pratt** reported that his department have continued performing courtesy security checks at local commercial businesses, since this increased surveillance yielded positive results during the 2010 holiday season. This additional patrol resulted in four shoplifting arrests and the issuance of citations for a number of other misdemeanors.

During the period for Comments from the Mayor and Council Members, Alderman Woodley asked the Mayor McCoy if anything was being be done to prohibit large trucks from speeding through town. Mayor McCoy assured Alderman Woodley that the police department has been alerted to this growing concern, and that they are being fined if they are stopped for speeding. On another matter, the Mayor informed the Council that a meeting is being arranged with top executives representing the Kansas City Southern Railway Company to discuss what measures can be taken to minimize the frequency with which their trains are stopped on tracks traversing through the City. More details on this matter will follow at upcoming council meetings.

With no further business to discuss, the meeting **adjourned at 5:04 p.m.**, by **MOTION** from **JOSEPH HALL, JR.** and was **SECONDED** by **TROY N. TERRELL**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*