

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
July 25, 2016

The Board of Aldermen met in regular session on **Monday, July 25th** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderwoman Brenda H. Hall.** Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present:** Hon. Curtis W. McCoy, *Mayor* Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D**, and Kervin D. Campbell –District **E.** **Absent:** None. **Absent due to suspension:** Roy R. Jones –District **B.** **Other City Personnel Present:** Gwendolyn Jones (Deputy Clerk), Annette Blue (Asst. Chief of Police), and James “*Jim*” Ruffin (Public Works Director). **Others Present:** Harmon “*Tripp*” Dungan (CLECO Power, LLC), Ryan Todtenbier (Johnson, Thomas & Cunningham, CPAs) and Erver Dixon. **Press Present:** None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **June 11, 2016 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation made by the Mansfield Planning and Zoning Commission to grant the request of petitioner, Ms. **Erver L. ee Hives Dixon**, to situate a **mobile home** on property with a municipal address of **368 Druiehlet Street** located in an R-2 (Multi-Family Residence District). Ms. **Dixon** petitioned the Commission at their regular meeting held on Wednesday, July 20, 2016 (*City Hall Council Room*). The property bears the following legal description: N 1/2 OF THE DESC: BEG AT NW COR CHARLOTTE SMITH'S A LOT (17-350) S 80 YDS FOR BEG, S 45.50 YDS, E 50 YDS, N 45.50 YDS, W 50 YDS TO BEG IN SEC 17 T12 R13 (286-83)(285-325)(286-104); ALSO BEG AT PT N 89 DEG 13 MIN W 210 FT FR NE COR SE NE SEC 17 T12 R13, TH N 89 DEG 13 MIN W 278.04 FT, S 00 DEG 45 MIN W 240 FT, TH N 89 DEG 13 MIN W 30 FT FOR PT OF BEG, TH S 87 DEG 00 MIN E 73 FT TH S 00 DEG 45 MIN W 58 FT 6 IN., TH W 73 FT, TH N 58 FT 6 IN., TO BEG (585-725) (619-491) (684-578)(1267-739). Motion Passed Unanimously.

Item B: At this time, **Ordinance No. 2 of 2016** was introduced to the Council, drafted to rezone property bearing a municipal address of **136 Kavanaugh Street**, at the request of petitioner **Linda Duncan Bolton**, from an R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District). The property is legally described as: BEG AT SW

COR LOT 6 BLK 4 JACKSON BROS. SUBD. RUN N 89 DEG 20 MIN 52 SECONDS E 324.29 FT, N 88 DEG 30 MINS 31 SECONDS E 00.44 FT, N 02 DEG 09 MIN 24 SECONDS E 87.31 FT, S 89 DEG 53 MINS 04 SECONDS E 100 FT TO PT OF BEG, TH N 0 DEG 35 MINS 07 SECONDS E 127.74 FT, TH E 99.07 FT, S 0 DEG 10 MIN 00 SECONDS W 127.94 FT, N 89 DEG 53 MINS 04 SECONDS W 100 FT TO BEG CONT. 0.292A

Mrs. **Duncan** appeared before the Mansfield Planning and Zoning Commission at their regular meeting held on Wednesday, July 20, 2016 to petition the Commission to consider rezoning this property for the purpose of situating a portable building for commercial use at the aforementioned address. Further, Mrs. **Duncan** stated at the Commission's meeting that she intends to relocate her business (*Lynn's Boutique*) to this address since the address (1304 Polk Street) where her business was formerly located, flooded every time it rained. The Commission approved Mrs. **Duncan's** request and informed Mrs. **Duncan** that they would recommend approval by the City Council of her request as well. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to authorize advertisement of the Ordinance in our local journal in their August 4th edition, and set a public hearing on same for the City Council's regular meeting scheduled for August 8th. Motion Passed Unanimously.

Item C: At this time, the City Clerk informed the Mayor and City Council that attached to their agenda packages was a list of businesses which had not remitted the required fees for the renewal of their Occupational Licenses for calendar year 2016. Businesses in violation of the Occupational License Ordinance can be issued citations by the Mansfield Police Department for this infraction, if the Council so chooses. Still further, the City Clerk brought to the City Council's attention that of the five businesses listed on the delinquent report, only one business owner (Frances B. Ruffin) was negligent in remitting fees for renewal of her 2016 Occupational License. Mayor McCoy stated that he was cognizant of the fact that this particular business owner had been very ill recently and requested that the Council delay authorizing the police department to issue a citation until the owner was in better health. The Council consented to the Mayor's request and it was MOTIONED by **MARY L. GREEN** and SECONDED by **JOSEPH HALL, JR.** to delay issuance of a citation to this business owner until we could learn when she might medically be in better condition. Motion Passed Unanimously.

Item D: At this time, the floor was surrendered to Mr. **Ryan E. Todtenbier** of *Johnson, Thomas and Cunningham, CPAs* for delivery of his findings as a result of the City's recent Audit of Financial Statements for fiscal year ending 12/31/15. Mr. **Todtenbier** began his report with a brief summary of the City's financial condition as of 12/31/15. He stated that the no findings/exceptions were cited at the conclusion of his firm's audit review. He stated that in recent years with the waning of the Haynesville Shale activity, many entities have experienced a reduction in their revenue streams and that the City of Mansfield was no exception. Expenses, of course, had remained fairly constant (in some areas had increased) but that revenues had reflected

a notable decrease. With that said, he strongly cautioned management to closely monitor both general and capital expenditures in relation to income, for the remainder of 2016. Finally, he informed the Mayor and City Council of the addition in this report of required supplementary information (budgetary schedules and net pension liability schedules) and other supplementary information in addition to the basic financial statements. The City implemented GASB 68 (Governmental Accounting Standards Board) in the current year, which caused a net pension liability to be added to the Statement of Net Position in the amount of \$4,938,281. This is a required measure for all governmental entities and businesses. Mr. **Todtenbier** concluded by commenting that the overall financial health was sound, but again encouraged management to continue monitoring the City's assets and liabilities.

With no further business to discuss, this meeting was declared adjourned at **4:43 p.m.** by MOTION from **MARY L. GREEN** and was SECONDED by **BRENDA H. HALL** Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*