

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
July 8, 2019

The Board of Aldermen met in *regular* session on **July 8th**, in Mansfield City Hall located at 705 Polk Street. Mayor Mayweather called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Kervin D. Campbell**. The Pledge of Allegiance was led by **Alderman Joseph Hall, Jr.**, Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John Mayweather, Sr., -**Mayor**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D** and Kervin D. Campbell –District **E**. **Absent**: Mary J. Green –District **A** and Christopher S. Thomas –District **B**. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), Jim Ruffin (Public Works Director), Annette Blue (Chief –Mansfield Police Dept.), Billy Locke (Asst. Chief –Mansfield Police Dept.), Latarsha Shelton (Chief -Mansfield Fire Dept.), Bryan Ross (Capt. –Mansfield Fire Dept.), Logan Calhoun (Mansfield Fire Dept.) and Christopher Samuels (Mansfield Fire Dept.). **Press Present**: None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **JOSEPH HALL, JR.** to approve the minutes of the **June 24, 2019 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to accept the donation to the City by the *DeSoto Parish Sheriff's Office* of five (5) Panasonic CD-53 Laptop Computers and related accessories. It should be noted that on the published agenda, it was printed that the donation was being offered by the *DeSoto Parish Police Jury*. However, the entity printed on the meeting agenda offering the donation was a misprint. The donation was actually being offered to the City by the *DeSoto Parish Sheriff's Office*. Motion Passed Unanimously.

Item B: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation offered by Public Works Director, Jim Ruffin, to offer full-time employment to Mr. **Rodrick C. McCoy** with the City of Mansfield. Mr. **McCoy** was hired on March 25, 2019 and assigned to work and receive on-the-job training in both the Water and Sewer Departments. Each performance evaluation completed on Mr. **McCoy** reflected a steady improvement in all appraisal categories with each evaluation. Finally, he has

adequately demonstrated a willingness to effectively communicate with his coworkers and receive instruction from his supervisors. Motion Passed Unanimously.

Item C: At this time, an abbreviated summary regarding the results of the City's Public Fire Protection Survey was offered by Fire Chief, Latarsha Shelton. Every five years this survey is conducted under the authority of LA R.S. 22:1460. The purpose of the survey is to gather information to determine the proper Public Fire Protection Classification for the City of Mansfield. The last survey was conducted in 2014 and resulted in an upgrade from a Class 5 to a Class 4. This year the results are that a Class 4 continues to apply for residential and commercial properties. This Classification will be used by member companies of the *Property Insurance Association of Louisiana* (P.I.A.L.) to develop fire insurance premiums. The final grading did improve this year over the final grading in 2014. The total credit received in 2014 out of a possible score of 90 or above was 64.73. This year the final credits resulted in a score of 68.73, only 1.3 credits away from 70. A rating of 70 would have resulted in an upgrade to the City's classification to a Class 3. An opportunity is afforded the City for making improvements to this Class Change. The City has six (6) to make improvements to be considered for a Class Change. However, it should be noted that only tangible improvements (the purchase of equipment, increased water shuttle, etc.) would be considered. Deficiencies in historical areas (apparatus response, testing, training, etc.) will be addressed at the City's next grading (FY 2024). To assist with this survey, the Fire Chief consulted with the City's Public Works Director, Jim Ruffin. Mr. Ruffin was able to provide the Fire Chief with data regarding the City's fire hydrant flows and water supply.

Item D: No other new business discussed.

Comments from Mayor Mayweather and/or Council Members: During this period, the Mayor and Aldermen expressed appreciation to the Fire Chief for the information disseminated and applauded her department on a job well done. The City Clerk remarked that in an effort to reach a broader audience than just those attending this Council meeting; a newspaper article will be drafted for publishing in our local journal. The article will inform City residents of the results of the Public Fire Protection Survey.

With no further business to discuss, this meeting was declared adjourned at **4:50 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L LEWIS.** Motion Passed Unanimously.

John H. Mayweather, Sr., *Mayor*
Marvin R. Jackson, *Clerk*