

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
July 11, 2011

The Board of Aldermen met in regular session on **Monday, July 11th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman G. B. Hall III**. The Pledge of Allegiance was led by **Alderman Troy N. Terrell**. The oral roll call was suspended, however, the following officials were recorded as **Present**: Honorable Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell –District **B**, and Mitchell L. Lewis –District **C**. **Absent**: Joseph Hall, Jr. –District **D**, and Alvin R. Woodley –District **E**. **Press Present**: Kriston Newsom –*The Enterprise*.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **TROY N. TERRELL** to approve the minutes of the **June 27, 2011 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to pay current outstanding bills for this period. Motion Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered, the **Public Comments Period** was then closed.

Old Business:

Item A: It was MOTIONED by **G. B. HALL III** and SECONDED by **TROY N. TERRELL** to adopt an Ordinance amending the Zoning Ordinance of the City of Mansfield to provide for the minimum size for portable buildings to be used for commercial purposes. Motioned Passed Unanimously. (Full Ordinance recited below):

CITY OF MANSFIELD
ORDINANCE NO. 11 OF 2011

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF
MANSFIELD TO PROVIDE FOR A MINIMUM SIZE FOR PORTABLE BUILDINGS TO BE
USED FOR COMMERCIAL PURPOSES.

BE IT ORDAINED, by the Mayor and Alderman of the City of Mansfield, Louisiana, Section 2 of Chapter - of the Zoning Ordinance of the City of Mansfield, Louisiana, it is hereby enacted to read as follows:

BE IT ORDAINED BY THE Mayor and City Council of the City of Mansfield in regular session convened that the Zoning Ordinance of the City of Mansfield hereby is amended to add the following classification:

SIZE FOR PORTABLE BUILDINGS FOR COMMERCIAL PURPOSES

Any portable building intended for its primary use to be for commercial purposes must be at least 14 X 70 in size.

- Any person violating any provision of this section shall, upon conviction thereof, be fined not more than one hundred fifty (\$150) dollars and court costs and/or imprisoned for no more than 15 days. Each day that a person is not in compliance with the statute shall count as a separate violation.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

CERTIFICATE

I, Marvin Jackson, Clerk for the City of Mansfield, Louisiana hereby certifies that the above constitutes a true and accurate copy of an Ordinance which, upon MOTION OF Alderman G. B. Hall III, SECONDED by Alderman Troy N. Terrell, was adopted by the following Yea and Nay votes:

YEAS: 3	NAYS: 0	ABSENT: 2	ABSTAIN: 0
G. B. Hall III		Joseph Hall, Jr.	
Troy N. Terrell		Alvin R. Woodley	
Mitchell L. Lewis			

And the same was declared by the Mayor on this 11th day of June, 2011.

/s/ Curtis W. McCoy, Mayor

/s/ Marvin R. Jackson, Clerk

Item B: It was MOTIONED by **G. B. HALL III** and SECONDED by **TROY N. TERRELL** to adopt an Ordinance amending the Zoning Ordinance of the City of Mansfield to provide for an RV Park as a conditional use in all zoning districts, and to provide for related matters. Motion Passed Unanimously. (Full Ordinance recited below):

CITY OF MANSFIELD ORDINANCE NO. 12 of 2011

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF MANSFIELD TO PROVIDE FOR AN RV PARK AS A CONDITIONAL USE IN ALL ZONING DISTRICTS, AND TO PROVIDE FOR RELATED MATTERS

BE IT ORDAINED, by the Mayor and Alderman of the City of Mansfield, Louisiana, Section 2 of Chapter - of the Zoning Ordinance of the City of Mansfield, Louisiana, it is hereby enacted to read as follows:

Whereas, a public need exists for RV parks to be authorized as a conditional use in all Zoning Districts of the City of Mansfield:

BE IT ORDAINED BY THE Mayor and City Council of the City of Mansfield in regular session convened that the Zoning Ordinance of the City of Mansfield hereby is amended to add the following classification:

RV PARKS

RV Parks, in which parking and other services for recreational vehicles are provided through rental for transient use, are authorized for consideration as a conditional use in all zoning districts. Non-transient RV park sites shall conform to minimum standards established for conventional residential developments as stipulated elsewhere in the ordinances of the City of Mansfield.

Consideration and approval of an application for an RV Park shall be subject to the following minimum standards (unless otherwise modified by the Planning and Zoning Commission or City Council) and further subject to approval of a site plan submitted by the applicant:

- Occupancy: No site shall be used as a place of permanent residence.
- Minimum Area: RV Parks are subject to a minimum site area of five (5) acres, and shall be adequate in area so as not to create a nuisance for any surrounding or nearby use.
- Lot Configuration:
 1. Minimum pad size: 25 feet X 40 feet.
 2. Pads shall be surfaced in rock or concrete and adequately maintained.
 3. Parking shall be provided on or adjacent to each pad adequate for two vehicles.
 4. The parking surface provided shall be rock or concrete.
- Streets:
 1. Streets shall be concrete or rock with soil cement, and have a minimum width of 12 feet if one way or 15 feet if two way.
 2. Shoulders shall be a minimum 7 feet in width, surfaced in rock or concrete.
- Street Lighting: The RV Park Owner shall be responsible for street lighting along interior streets with minimum spacing of 150 feet. All electrical supply lines for street lights shall be underground, unless otherwise approved.

- Sidewalks: Adequate sidewalks or other approved surfaced access shall be provided to any building or common area used by park patrons.
- Utilities: Underground utility services, sanitation, private solid waste services, and fire protection shall be provided by the RV Park owner for each pad and other park improvements. Any park dumpster shall be adequately screened on three sides, as approved by the Planning and Zoning Commission.
- Screening, Landscaping, Buffering, and Setback: The owner of the RV Park shall be responsible for installation and maintenance of an approved plan for landscaping or other screening (such as maintenance of a tree buffer) adequate to screen the RV Park from any roads or other public areas. Suggested landscaping plants are Red Tip Phatenia or other approved shrubbery with a minimum height of 8 feet, which shall be properly maintained. No individual pad site in any RV Park shall be located closer than 50 feet to any public road.
- Any person violating any provision of this section shall, upon conviction thereof, be fined not more than one hundred fifty (\$150) dollars and court cost and/or imprisoned for no more than 15 days. Each day that a person is not in compliance with the statute shall count as a separate violation.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

CERTIFICATE

I, Marvin Jackson, Clerk for the City of Mansfield, Louisiana hereby certifies that the above constitutes a true and accurate copy of an Ordinance which, upon MOTION OF Alderman G. B. Hall III, SECONDED by Alderman Troy N. Terrell, was adopted by the following Yea and Nay votes:

YEAS: 3	NAYS: 0	ABSENT: 2	ABSTAIN: 0
G. B. Hall III		Joseph Hall, Jr.	
Troy N. Terrell		Alvin R. Woodley	
Mitchell L. Lewis			

And the same was declared by the Mayor on this 11th day of July, 2011.

/s/ Curtis W. McCoy, Mayor

/s/ Marvin R. Jackson, Clerk

Item C: It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to authorize the re-advertisement of sealed public bids for the City's Maintenance/Storage Facility Remediation Project located at 115 Edwards Street, with all bids received, opened on Monday, August 8, 2011 at 4:30pm C.S.T. at City Hall. The project will be advertised in the City's official local journal, *The Enterprise*, on July 21st, July 28th, and August 4th. Motioned Passed Unanimously.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **G. B. HALL III** to accept the lowest responsible bid received from **Signs by Jerry** (Jonesville, LA) and opened on July 8, 2011 for the construction, purchase and installation of two (2) Gateway/Monument Signs to be strategically situated at select entrances into the City's corporate limits. The bid quoted was in the amount of **\$19,390.00** per sign and will be constructed in accordance with the specifications advertised in our local journal, *The Enterprise*. These signs will be placed along Highway 171 near Oak Street (if traveling South on hill to left), and the other on Highway 84 East near Mansfield Elementary Middle School (if traveling West, sign on right in DOTDs right-of-way). For this installation, a permit was issued from DOTD. Motion Passed Unanimously.

Item B: It was MOTIONED by **G. B. HALL III** and SECONDED by **TROY N. TERRELL** to receive and open all sealed bids submitted for the purchase of a new 2012 Dump Truck for use in the Public Works area, and approve the purchase of this equipment, provided it meets all the City's specifications. Jim Ruffin will review the bid to make this determination. Only one (1) sealed bid was received, submitted by Pliier International (Shreveport, LA) in the amount of **\$74,114.00**. The council approved a budget allocation for this purchase at their March 28th meeting, estimating the cost between \$75,000 and \$80,000. Motion Passed Unanimously.

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **G. B. HALL III** to approve the recommendation of BALAR Associates, Inc. to award a construction contract to **M & M Builders, Inc.** (Shreveport, LA) in the amount of **\$149,801.55**, and authorize the Mayor to enter and execute same for improvements to Hobson and Wheeler Streets in the City of Mansfield. Motion Passed Unanimously.

Item D: No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, no comments were offered.

With no further business to discuss, the meeting adjourned at **4:44 p.m.**, by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **TROY N. TERRELL**. Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson Clerk

