

City of Mansfield
MINUTES OF *SPECIAL* PUBLIC MEETING
July 16, 2015

In a *special meeting* called pursuant to the provisions of R.S. 42:19, the Mayor Pro Tem and Board of Aldermen met on **Thursday, July 16th**, in Mansfield City Hall located at 705 Polk Street. Mayor Pro Tem, **Mitchell L. Lewis**, called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Mr. Lewis**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll was called, and the following officials were recorded as **Present**: Mitchell L. Lewis as presiding officer (Mayor Pro Tem) also representing as Alderman of District **C**, Joseph Hall, Jr. –District **D** and Kervin D. Campbell – District **E**. **Absent**: Hon. Curtis W. McCoy –**Mayor**, Mary L. Green –District **A** and Roy R. Jones –District **B**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk) and James “*Jim*” Ruffin (Public Works Director). **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **June 22, 2015 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **KERVIN D. CAMPBELL** and seconded by **JOSEPH HALL, JR.** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

Old Business:

Item A: A public hearing was conducted to discuss and hear any comments related to a petitioner’s request to change the name of a private drive created for public access located at the north entrance of the Clista A. Calhoun Center from **Brown Road** to **Ricky Bob Lane**. The access road will be named in honor of **Richard Robert Brown**, who is deceased and was the younger brother of local attorney, Mr. D. Scott Brown. When no comments or concerns were voiced in opposition to the petitioner’s request, the public hearing was then closed.

Item B: Proposed **Ordinance No. 8 of 2015** was introduced to change the name of a private drive (**Brown Road**) constructed for public access and located at the north entrance (from Polk Street) of the Clista A. Calhoun Center to **Ricky Bob Lane**. It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to authorize advertisement of the title of the Ordinance in our local journal on July 23rd, and set a public hearing for same on July 27th. Motioned Passed Unanimously.

Item C: No other old business discussed.

New Business:

Item A: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the receipt and opening of all sealed bids for the city's **2015 Surplus Equipment Sale** and take those bids opened and received under advisement. All bids submitted must have a *Bidder's Bond* attached to it in an amount equal to ten percent (10%) of the total bid. The bids will later be tabulated and the high bidders accepted at the City Council's July 27th regular meeting. *Bidder's Bonds* will be returned to unsuccessful bidders. The following bids were opened and read aloud for the sale of city-owned surplus equipment: **Horace Goss** – \$400.00 for Item #4 (1982 Impt Trailer), **Reginald Thomas** -\$275.00 for Item #4 (1982 Impt Trailer), **Isaac Cooper** -\$300.00 for Item #4 (1982 Impt Trailer), \$600.00 for Item #5 (2001 Dodge 1-Ton Pickup Trk.), and \$600.00 for Item #6 (2001 Dodge Reg Cab Pickup Trk.), **Christo Lancaster** -\$300.00 for Item #4 (1982 Impt Trailer), **Mary Terrell** -\$250.00 for Item #4 (1982 Impt Trailer), **Dwayne Brumley of Brumley Development, L.L.C.** -\$1,588 for Item #1 (2005 Ford Crwn Victoria), \$1,251.00 for Item #2 (2003 Ford Crwn Victoria), \$858.00 for Item #4 (2007 Ford Crwn Victoria), \$326.00 for Item #4 (1982 Impt Trailer), \$488.00 for Item #5 (2001 Dodge 1-Ton Pickup Trk.), and \$458.00 for Item #6 (2001 Dodge Reg Cab Pickup Trk.), **O. B. Wadkins** -\$451.30 for Item #4 (1982 Impt Trailer), \$475.25 for Item #5 (2001 Dodge 1-Ton Pickup Trk.), and \$530.26 for Item #6 (2001 Dodge Reg Cab Pickup Trk.), **Erik Quinn** -\$225.00 for Item #4 (1982 Impt Trailer). Motion Passed Unanimously.

Item B: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve a **Resolution** adopting procedures to be utilized for procurement of Louisiana Community Development Block Grant (LCDBG) Funds. These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG Program for fiscal year 2016-2017. Further, these guidelines meet the standards established in 24 CFR 85.36 and state requirements. Motion Passed Unanimously.

Item C: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **JOSEPH HALL, JR.** to approve adoption of a **Resolution** authorizing the Mayor to request *Administrative Consultant's Proposal for Services* in its application for funding under the LCDBG Program for fiscal year 2016-2017 in order to make public facility improvements. Proposals will be requested for professional services from administrative consultants for the referenced project, and a contract executed with the firm that scores highest in the selection process. Motion Passed Unanimously.

Item D: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve adoption of a **Resolution** authorizing the Mayor to request *Engineer's Qualifications Statements* in its application for funding under the LCDBG Program for fiscal

year 2016-2017 in order to make public facility improvements. Proposals will be requested for professional services from engineers for the referenced project, and a contract executed with the firm that scores highest in the selection process. Motion Passed Unanimously.

Item E: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to authorize the Mayor to enter into and execute a **Signal Maintenance Agreement** with the Louisiana Department of Transportation and Development (LA DOTD) to cover the operation and maintenance of Traffic Signal Lights (Bulb and Power) within the city's corporate limits for the period of **July 1, 2015** through **June 30, 2016**. By count, there are a total of ten (10) signal lights situated within the city limits, and the LA DOTD will reimburse the City for each signal installation at the rate of **\$800** per signal/per year, on a semi-annual basis. Motion Passed Unanimously.

Item F: No other new business discussed.

With no further business to discuss, the meeting was declared adjourned at **4:50 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **KERVIN D. CAMPBELL** Motion Passed Unanimously.

Mitchell L. Lewis, Mayor Pro Tem
Marvin R. Jackson, Clerk