

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
July 22, 2013

The Board of Aldermen met in regular session on **Monday, July 22nd**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Kervin D. Campbell**. The Pledge of Allegiance was led by **Alderman Mitchell L. Lewis**. Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Mitchell L. Lewis –District **C** and Alderman Kervin D. Campbell –District **E**. **Tardy**: Joseph Hall, Jr. –District **D**. (Alderman Hall arrived just moments after the last item of New Business have been discussed, but before the floor was opened for comments from the Mayor and Aldermen). **Absent**: Troy N. Terrell –District **B**. **Other City Personnel Present**: James “*Jim*” Ruffin (Public Works Director), Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk) and Quiana Jones (Asst. Cashier). **Others Present**: Pamela Jackson and Rita Myles. **Press Present**: Julie Morris (editor) –*The Enterprise*.

It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **July 8, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously. (Alderman Joseph Hall, Jr. not present at this time to cast a vote).

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

Old Business: None.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of the Mansfield Planning & Zoning Commission granting the request of Ms. **Pamela Jackson** to place a mobile home on property municipally known as **505 Willard Street**, and more particularly described as Lots 8 & 9 of Block 7 of Jefferson Highway Subdivision (89-372)(238-602).(688-772,795)(692-38)(724-95,103,193). (729-26-30-31)(729-50)(810-418). The Commission met in regular session on Wednesday, July 17th to deliberate this matter and voted unanimously to approve this request to situate a mobile home on the aforementioned property. The request is then presented to the Board of Aldermen for discussion, and the recommendation of the Commission either approved or disapproved. Motion Passed Unanimously. (Alderman Joseph Hall, Jr. not present at this time to cast a vote).

Item B: It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to declare certain businesses as delinquent and “*Operating a Business Without a Current Occupational License*” and authorize the Mansfield Police Department to begin issuing citations for violation. The total fine for violation of this local ordinance (#3 of 1987) is **\$170.00**, and each

day a business operates without a current license constitutes a separate violation. Motion Passed Unanimously. (Alderman Joseph Hall, Jr. not present at this time to cast a vote).

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the transfer and conveyance of Water Well No. 3, identified by LA DOTD #031-442, and referred to by the City as Calvert Well No 3, to Mr. **Paul Lovic Wren** and authorize the Mayor to execute the required documents and proceed with the transfer. Mr. Wren wishes to use the water well for his own purposes and agrees to comply with the Water Well rules, regulations and standards promulgated by the LA DOTD (Water Resources Section), including but not limited to the plugging of the well upon abandonment. The costs associated with the abandonment of this well will be the responsibility of Mr. Wren as the new Owner. This well was taken out of operation during the fall of 2012 and will have no adverse impact on the City's reserve water supply. This was the concern voiced by Alderman G. B. Hall III regarding the transfer and the Mayor assured the Council that the City has no intention of utilizing this well anymore. It should be noted that the City originally owned four water wells, but with this transfer, only two active wells remain. A third well would require a costly rehabilitation, if the City ever decided to utilize it again. Presently, such a rehab project is not being considered. Motion Passed Unanimously. (Alderman Joseph Hall, Jr. not present at this time to cast a vote).

Item D: It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation of City Clerk, Marvin Jackson, to offer full-time employment to Ms. **Quiana L. Jones** with the City of Mansfield. Ms. Jones began her employment with the City on **March 26, 2013**, as an assistant cashier in the Water Department. She has obtained a good grasp of daily operations in this department and has shown a willingness to work well with others. Motion Passed Unanimously. (Alderman Joseph Hall, Jr. not present at this time to cast a vote).

Item E: No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, Alderman Campbell inquired about the possibility of rescheduling a tour in the near future of the City's Toledo Bend Water Treatment Facility. A tour of the facility was previously scheduled in early June, but it was necessary to postpone the tour due to inclement weather conditions. The tour will be rescheduled soon and the Aldermen and any others desiring to tour the facility will be notified.

With no further business to discuss, the meeting adjourned at **4:43 p.m.**, by MOTION from **G. B. HALL III** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*