

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**July 8, 2013**

The Board of Aldermen met in regular session on **Monday, July 8th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderman G. B. Hall III.** Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present:** Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell –District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D** and Alderman Kervin D. Campbell –District **E.** **Absent:** None. **Other City Personnel Present:** James “Jim” Ruffin (Public Works Director), Brian Phillips (Court Clerk), and Gwendolyn Jones (Deputy Clerk). **Others Present:** Davidson Jones and wife Betty Patterson Smith Jones. **Press Present:** Julie Morris (editor) –*The Enterprise*.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **June 24, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

**Old Business:**

**Item A:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** and passed, to approve the following Amendment to the Charter:

CITY of MANSFIELD

**AMENDMENT TO CHARTER**

AN AMENDMENT TO SECTION 4 OF THE CHARTER OF THE CITY OF MANSFIELD TO PROVIDE THAT THE SALARY OF THE MAYOR OF MANSFIELD SHALL BE FIXED BY THE BOARD OF ALDERMEN AND SHALL NOT EXCEED THE SUM OF **\$45,000.00** ANNUALLY.

BE IT ORDAINED, by the Mayor and Board of Aldermen of the City of Mansfield, Louisiana, in regular session convened:

SECTION I.

Section 4 of the Charter of the City of Mansfield is hereby amended to read as follows:

**Sec. 4. Salary of Mayor.**

“That the salary of the Mayor shall be fixed by the Board of Aldermen, but in no event shall it exceed the sum of Forty-Five Thousand & No/100 (\$45,000.00) Dollars annually.”

SECTION II.

The above and foregoing Amendment shall be effective upon approval by the Governor and recordation thereof in the office of the Secretary of State and in the records of this municipality.

Upon motion, duly seconded, the above and foregoing Amendment to the Charter was adopted on this 8<sup>th</sup> day of July, 2013, with the votes as follows:

Yeas: 5 (G. B. Hall III, T. Terrell, M. Lewis, J. Hall, Jr., & K. Campbell)  
Nays: 0  
Absent: 0  
Abstain: 0

/s/ Curtis W. McCoy, Mayor

/s/ Marvin R. Jackson, Clerk

**Item B:** It was MOTIONED by **TROY N. TERRELL** and SECONDED by **MITCHELL L. LEWIS** and passed, to increase Mayor McCoy’s salary to **\$45,000.00** annually, upon receipt of State approval. Motion Passed Unanimously.

**New Business:**

**Item A:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve an authorization for the Mayor to enter into and execute the annual **LA DOTD Signal Maintenance Agreement for the Maintenance of Signal Traffic Lights** for FY July 1, 2013 to June 30, 2014. The DOTD will reimburse the City on a semi-annual basis for

maintenance cost on each approved traffic signal installation (total of **10** under contract), at the rate of **\$800.00 per signal per year**. For each traffic signal added or removed during the year by the DOTD, the maintenance costs shall be computed on a pro-rated basis of the yearly amount for the number of months remaining in the year. Motion Passed Unanimously.

**Item B:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve a *Certificate of Substantial Completion* as submitted by **ELA Group, Inc.** for the Public Works Maintenance Facility Renovations project. The Certificate was dated June 28, 2013 and submitted with a 'punch' list of incomplete items or items requiring correction attached. The 'punch' list items are to be completed and/or corrected prior to the final estimate for retainage. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **G. B. HALL III** and SECONDED by **TROY N. TERRELL** to approve a Resolution adopting the **Procurement Policy** for utilization of Louisiana Community Development Block Grant (LCDBG) funds for the **2014-2015** fiscal year. It is incumbent upon each entity using Federal Funds for procurement, to have established Procurement Procedures in place before utilizing such funds. These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG program. The City has indicated its intent to apply for funds under this program for Existing Sewer Collection Rehabilitation. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to adopt a Resolution authorizing the Mayor to request **Administrative Consultant's Proposal for Services** for the **2014-2015** LCDBG program. Motion Passed Unanimously.

**Item E:** It was MOTIONED by **G. B. HALL III** and SECONDED by **KERVIN D. CAMPBELL** to adopt a Resolution authorizing the Mayor to request **Engineer's Qualifications Statements** for the **2014-2015** LCDBG program. Motion Passed Unanimously.

**Item F:** No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, Mayor expressed appreciation over the attendance at this meeting of Mrs. Betty Patterson Jones and her husband , Mr. Davidson Jones. Mrs. Jones is the daughter of the late Dessie Lee Patterson, who served for many years as the Mayor of South Mansfield. On the matter of the increase to the Mayor's annual salary, Alderman Terrell remarked that in his opinion, this increase was long overdue. Similarly, Alderman G. B. Hall III commented that in light of all the progress the City has experienced during Mayor McCoy's administration, he was happy the City was in a position to afford this salary increase. On a separate note, Alderman Campbell expressed his gratitude for the increased presence of law enforcement in neighborhoods all over the City. He went on to say

that he has never seen this much police patrol in the City before. Mayor McCoy retorted that this is a practice the citizens of Mansfield can expect to see a lot more of, especially with the recent increase in criminal activity, seemingly of all types.

With no further business to discuss, the meeting adjourned at **4:42 p.m.**, by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS.** Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*  
Marvin R. Jackson, *Clerk*