

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
June 11, 2018

The Board of Aldermen met in *regular* session on **June 11th**, in Mansfield City Hall located at 705 Polk Street. Mayor Curtis W. McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Aldерwoman Mary J. Green**. The Pledge of Allegiance was led by **Aldерwoman Brenda H. Hall**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **-Mayor**, Mary L. Green –District **A**, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Gwen Jones (Deputy Clerk), Latarsha Shelton (Fire Chief), and James “Jim” Ruffin (Public Works Director). **Press Present**: Raley Pellitteri (editor –*Mansfield Enterprise*).

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY J. GREEN** to approve the minutes of the **May 29, 2018 *special*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business: -None.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to authorize the receipt and opening of all sealed public bids for the chemicals **Aluminum Sulfate Solution (Liquid Alum)** and **Caustic Soda Liquid 25% Diaphragm** for use at the city’s Toledo Bend Water Treatment Plant. The purchase period for these chemicals is: July 1, 2018 through December 31, 2018. For the chemical **Aluminum Sulfate Solution** the following bids were submitted: ***G E O Specialty Chemicals*** -\$230.00/dry ton delivered, ***Premier Chemicals and Services*** -\$240.00/dry ton, ***Univar USA, Inc.*** -\$288.89/dry ton, and ***CHEMTrade Chemicals US, L.L.C.*** -\$309.00/dry ton. For the chemical **Caustic Soda Liquid** the following bids were received and opened: ***G E O Specialty Chemicals*** –“NO BID”, ***Premier Chemicals and Services***, -\$940.00/dry ton, and ***Univar USA, Inc.*** -\$943.00/dry ton. All bids received and opened were taken under advisement. The bids will be tabulated and a recommendation to place the lowest responsible bidder under contract will be announced at the Board of Aldermen’s June 25th regular meeting. Motion Passed Unanimously.

Item B: It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to authorize the receipt and opening of all sealed public bids for the chemical **Aluminum Sulfate Solution TOTES** for use at the city's Wastewater Treatment Plant, and take same under advisement. The purchase period for this chemical is the same as the period for the chemicals to be used at the Water Treatment Plant, July 1st through December 31st. For this chemical (Liquid Alum TOTES), the following bids were submitted: *G E O Specialty Chemicals* –“NO BID”, *Univar USA, Inc.* –“NO BID”, *Premier Chemicals and Services* - \$0.555/lb. delivered, and *Industrial Research Corp. (I.R.C.)* -\$0.29/lb. delivered. The bids received and opened will be tabulated and a recommendation to place the lowest responsible bidder under contract will be announced at the June 25th regular meeting of the Board of Aldermen. Motion Passed Unanimously.

Item C: It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to select *The Enterprise and Interstate Progress* publication to serve as the city's Official Municipal Journal for fiscal year beginning **July 1, 2018** and ending **June 30, 2019**, pursuant to LA R.S. 43:141(A). Motion Passed Unanimously.

Item D: After a brief review of the monthly Statement of Revenue and Expenditures for the period from 01/01/18 through 05/31/18 for the Corporation General Fund and other major funds of the city, it was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to accept the financial report as presented. The data provided to the Mayor and City Council is a summary of budgetary information to-date for 2018. The Statement affords the councilmen up-to-the minute data on revenue collected to-date and expenses incurred. With this information they can then see, at a glance, how actual revenues and expenditures compare to the current year's financial budget projections. Motion Passed Unanimously.

Item E: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY J. GREEN** to approve the recommendations of Fire Chief Latarsha Shelton, to offer full-time employment to firefighters, **Jasmine LaShae'** and **Logan Boyd Calhoun** with the Mansfield Fire Department. Ms. **Green** has been employed with the Fire Department since October 23, 2017, in a full-time capacity. During her tenure, she has proven herself to be a valuable asset to the Department. She interacts well with her co-workers and with the general public. She has also attained an excellent attendance record. Mr. **Calhoun** has also been employed with the Fire Department since October 23, 2017 and too has become a tremendous asset to the Department. He performs his assigned duties well and has established a great rapport with his co-workers and with the community he serves. Finally, like Ms. Green, Mr. **Calhoun** has attained an excellent attendance record. Motion Passed Unanimously.

Item F: At this time, Chief Shelton was given the floor to make several recommendations for promotions within the Mansfield Fire Department. First, she recommended that Captain **A. Wayne Nichols** be promoted to Assistant Fire Chief. It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to approve Chief Shelton's recommendation to promote Captain Nichols to Assistant Fire Chief. Motion Passed Unanimously. Secondly, she requested that the council approve her recommendations to promote firefighters **Bryan L. Ross** and **Michael A. Gonzales** to day-shift Captain and night-shift Captain, respectively. It was MOTIONED by **MARY J. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve Chief Shelton's recommendations to promote Mr. **Ross** and Mr. **Gonzales** to the aforementioned positions. Motion Passed Unanimously. Finally, it was her recommendation to promote firefighters **JaRoderick Claiborne** and **Christopher Samuels** to Company Training Officers. All of these employees have performed their duties exceptionally well and were deserving of the recommendation made. Most had attained various certifications relative to firefighting duties and all have intentions of continuing to participate in other training and educational opportunities. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to approve Chief Shelton's recommendations to promote Mr. **Claiborne** and Mr. **Samuels** to the position of Company Training Officers. These measures, and others like these, were taken to help the city maintain its current fire insurance rating of **4**. Motion Passed Unanimously.

Item G: At this time, Mr. **Harmon "Tripp" Dungan III** (Governmental Services Representative for Northern District –**CLECO Power, LLC**) was given the floor to share with the city council some health safety tips for the impending hurricane season. Mr. Dungan also offered suggestions on how to prepare for any natural disaster, and the steps you should take should you become a victim of one.

Item H: No other new business discussed.

Comments from Mayor McCoy and/or Council Members: Mayor McCoy thanked Fire Chief Latarsha Shelton on requesting approval for some much-needed promotions to personnel within her Department, and for recognizing their value to the operations of the city as a whole. Similar sentiments were voiced by other members of the City Council (namely, Green, Lewis and Campbell).

With no further business to discuss, this meeting was declared adjourned at **5:01 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **MARY J. GREEN**. Motion Passed Unanimously.

Curtis W. McCoy, Mayor
Marvin R. Jackson, Clerk