

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
June 12, 2017

The Board of Aldermen met in regular session on **Monday, June 12th** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, *Mayor*, Brenda H. Hall –District **B**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Mary L. Green, -District **A** and Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk) and Gary Hobbs (Police Chief). **Others Present**: A. J. Williams, Jr., Don Milton, Harmon “*Tripp*” Dungan (*CLECO*) and Ryan Todtenbier (*Johnson, Thomas and Cunningham, CPAs*). **Press Present**: None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **May 22, 2017 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was subsequently closed.

Old Business:

Item A: A public hearing was conducted to discuss and hear any comments related to the adoption of proposed **Ordinance No. 3 of 2017**, drafted to request a zone change by petitioner, Mr. **Don Milton**, for property bearing a municipal address of **603 Marshall Street**, from and R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District). When no comments were offered, the public hearing was then closed.

Item B: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve adoption of **Ordinance No. 3 of 2017**, which will officially change the zone of property located at **603 Marshall Street**, from and R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District). Motion Passed Unanimously. (Full Ordinance recited below):

CITY OF MANSFIELD
ORDINANCE NO. 3 of 2017

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, in *regular* session convened for:

AN ORDINANCE TO REZONE FROM AN R-1 DISTRICT (SINGLE-FAMILY RESIDENCE DISTRICT) TO A B-3 DISTRICT (COMMUNITY AND CENTRAL BUSINESS DISTRICT) THE FOLLOWING DESCRIBED PROPERTY:

LOT 3, BLK 9 of HERNDON PLACE SUBDV in MANSFIELD, LOUISIANA (262-314-315)(777-255)(739-507)(1239-219)(1281-530). (**603 Marshall Street**)

WHEREAS, a petition to the Mansfield Planning/Zoning Commission was properly filed requesting that the property described here-in-above be rezoned and all proper notices and procedures have been followed:

AND WHEREAS, the Mansfield Board of Aldermen has recommended that said property be rezoned:

SECTION 1. The property shall be rezoned from an R-1 District (Single-Family Residence District) to a B-3 (Community and Central Business District) said property being described as herein above.

SECTION 2. All parts of ordinances in conflict herewith are hereby repealed.

UPON MOTION OF Mitchell L. Lewis and SECONDED BY Kervin D. Campbell, the above and foregoing ordinance was adopted on this the 12th day of June, 2017, with the votes as follows:

Yeas: 3 (B. Hall, M. Lewis, Kervin Campbell)
Nays: 0
Absent: 0 (M. Green, J. Hall, Jr.)
Abstain: 0

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of Public Works Director, Jim Ruffin, to accept ***GEO Specialty Chemicals*** (\$240.00/dry ton) as the lowest responsible bidder for the chemical Aluminum Sulfate Solution and ***Univar USA, Inc.*** (\$752.00/dry ton) as the lowest bidder for the chemical Caustic Soda Liquid 25% Diaphragm. Both chemicals will be used at the city's **WATER** Treatment Plant with the next contract period being July 1, 2017 to December 31, 2017. Motion Passed Unanimously.

Item D: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation of Public Works Director, Jim Ruffin, to accept *Premier Chemicals and Services* (\$0.53/lb. delivered) as the sole bidder for the chemical Aluminum Sulfate Solution TOTES for use at the city's **WASTEWATER** Treatment Plant. Their submission met all of our bid requirements, and this company will be placed under contract. The next contract period is July 1, 2017 to December 31, 2017. Motion Passed Unanimously.

Item E: No other old business.

New Business:

Item A: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **BRENDA H. HALL** to approve adoption of a Resolution setting the 2017 property tax millage rates. The tax rates which will be levied on the assessment roll of DeSoto Parish for the year 2017 are **8.320 mills** for General Alimony and **8.730 mills** for General Expenses. The tax levied shall become a permanent lien and privilege on all property subject to taxation in the parish of DeSoto. Motion Passed Unanimously.

Item B: It was MOTIONED by **MITCHELL L. LEWIS** and **BRENDA H. HALL** to select *The Mansfield Enterprise & Interstate Progress* to serve as the city's Official Municipal Journal for the fiscal year, July 1, 2017 until June 30, 2018. Louisiana Revised Statute 43:141(A) mandates the selection of a newspaper to serve as our Official Journal for the ensuing fiscal year and further states that the publication maintains its principal public business office within the parish where the municipality is located. Motion Passed Unanimously.

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MITCHELL L. LEWIS** to authorize the Mayor to enter into and execute a Local Agency Compensated Enforcement (L.A.C.E.) Detail Agreement with the DeSoto Parish District Attorney's Office (42nd Judicial District). In the interest of public safety, with emphasis on providing increased police patrol on the highways and streets of this city and state and to curtail vehicular crashes and criminal activity through traffic enforcement and criminal apprehensions, the Office of the District Attorney and the City of Mansfield agree to establish a L.A.C.E. Detail. Funding for this detail shall be provided by the District Attorney's office, however, the City shall provide all equipment, uniforms, vehicles, and gasoline required to carry out the intent of this Agreement. Motion Passed Unanimously.

Item D: At this time, a brief summary of the city's 2016 Annual Audit of Financial Statements was presented by Mr. **Ryan Todtenbier** of our independent auditing firm *Johnson, Thomas & Cunningham, CPAs* (Natchitoches, LA). Mr. **Todtenbier** directed the Mayor and Aldermen to a few select pages of the Audit Report, but did not deliver a comprehensive summary of the

city's financials for fiscal year 2016. He did orally report from page five (5) of the Management's Discussion and Analysis (MD&A) section of the document, that the City's net position decreased by \$268,091 during the year ended December 31, 2016 compared to a decrease of \$536,960 in 2015. This change was due primarily to an increase in expenses and decreases in capital grants as project were completed. Mr. **Todtenbier** stated that since the audit disclosed no material weaknesses in internal control and no instances of noncompliance that were required to be reported under *Government Auditing Standards*, there was no reason to discuss and analyze every page of the Audit Report. A similar report was delivered to the Mayor and City Council, where '*no findings*' were the results of the 2015 Audit Report.

Item E: No other new business discussed.

During the period set aside for reception of any comments from the Mayor and Board of Aldermen, none were offered.

With no further business to discuss, this meeting was declared adjourned at **4:48 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **BRENDA H. HALL** Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*