

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
June 24, 2019

The Board of Aldermen met in *regular* session on **June 24th**, in Mansfield City Hall located at 705 Polk Street. Mayor Mayweather called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary J. Green**. The Pledge of Allegiance was led by **Alderman Christopher S. Thomas**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John Mayweather, Sr., - **Mayor**, Mary J. Green –District A, Mitchell L. Lewis –District C, and Kervin D. Campbell – District E. **Absent**: Christopher S. Thomas –District B and Joseph Hall, Jr. –District D. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Jim Ruffin (Public Works Director), Annette Blue (Chief –Mansfield Police Dept.), Billy Locke (Asst. Chief –Mansfield Police Dept.), Nathaniel Anderson (Mansfield Police Dept.), Bryan Ross (Capt. –Mansfield Fire Dept.), and Christopher Samuels (Mansfield Fire Dept.). **Press Present**: Julie Morris (*The Enterprise and Interstate Progress*).

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **CHRISTOPHER S. THOMAS** to approve the minutes of the **June 10, 2019 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business:

Item A: A public hearing was conducted to hear and discuss any comments related to the adoption of proposed **Ordinance No. 1 of 2019** drafted to amend the city's Annual Budget of Revenue and Expenditures for fiscal year ending 2019. When no comments were offered the public hearing was then subsequently closed.

Item B: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to adopt **Ordinance No. 1 of 2019** drafted to amend the city's Annual Budget of Revenue and Expenditures for fiscal year ending 2019. Motion Passed Unanimously. (Full Ordinance recited below):

CITY of MANSFIELD
Budget Amendment Ordinance
ORDINANCE NO. 1 of 2019

AN ORDINANCE **AMENDING** THE FINANCIAL BUDGET FOR
THE FISCAL YEAR **2019** FOR THE CITY OF MANSFIELD, LOUISIANA IN
ACCORDANCE WITH THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT

BE IT ORDAINED by the Board of Aldermen of the City of Mansfield, Louisiana, in *regular* session convened in its usual meeting place in the Council Chambers at the Mansfield City Hall located at 705 Polk Street, on the 24th day of June, 2019 that:

SECTION 1: An amendment to the City of Mansfield's financial budget for fiscal year 2019 is hereby proposed to amend the amounts budgeted for unanticipated capital expenditures and regular operating expenditures and for unanticipated revenue in the category of **CORPORATION**. More specifically, these amendments primarily impact revenue and expenditures in the City's Fire and Police Departments.

SECTION 2: Revenue budgeted for **2019** in the Corporation General Fund was \$3,377,700 but was amended to \$3,460,724. The following are the line items amended to account for the increase in total revenue for this Fund: **Grant Income** in the Fire Department was \$0.00, but was amended to \$70,424, **Grant Income** for the Police Department was \$0.00, but was amended to \$2,600, and **Sales Tax Income** was increased from \$1,350,140 to \$1,360,140 (a \$10,000 increase).

SECTION 3: Total Operating Expenses budgeted for 2019 in the Corporation was \$3,377,700, but were amended to \$3,460,724.00. The following breakdown accounts for this change in total operating expenses: The line item for **Fire Department** Equipment Purchases was \$0.00, but was amended to \$70,424.00. The line item for **Police Department** Equipment Purchase was \$0.00, but was amended to \$12,600.00.

SECTION 4: The total for Capital Expenditures increased from \$179,000 to \$209,000. The following accounts for that \$30,000 increase: The line item for Capital Expenditure –**Police Equipment Purchase** was \$0.00, but was amended to \$30,000.00.

This Ordinance was introduced by Alderman Mitchell L. Lewis on the 10th day of June, 2019, with second by Alderman Kervin D. Campbell, and passed, to publish the Ordinance title on June 20, 2019, and present for adoption on June 24, 2019.

After introduction and publication of the Ordinance title, the above ordinance was adopted upon motion of Alderman Mitchell L. Lewis and seconded by Alderman Kervin D. Campbell, and passed on the 24th day of June, 2019, with votes as follows:

Yeas: <u>4</u>	Nays: <u>0</u>	Absent: <u>1</u>	Abstain: <u>0</u>
M. Green		J. Hall, Jr.	
C. Thomas			
M. Lewis			
K. Campbell			

/s/ John H. Mayweather, *Mayor*
/s/ Marvin R. Jackson, *City Clerk*

Item C: It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of Public Works Director, Jim Ruffin, to accept the bid submissions of the lowest responsible bidders for the chemicals **Aluminum Sulfate Solution (Liquid Alum)** and **Caustic Soda Liquid 25% Diaphragm** for use at the city's Toledo Bend Water Treatment Plant. The bids received were opened at the Aldermen's regular meeting held on June 10, 2019, and same were taken under advisement. The lowest responsible bid received for **Aluminum Sulfate Solution** was submitted by *Univar USA, Inc.* (Kent, WA) at **\$284.94 per dry ton delivered**. In similar fashion, the lowest responsible bid received for **Caustic Soda Liquid** was submitted by *Premier Chemicals and Services* (Baton Rouge, LA) at **\$655.00 per dry ton delivered**. These two companies will be placed under contract for the purchase period of July 1, 2019 through December 31, 2019. Motion Passed Unanimously.

Item D: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of Public Works Director, Jim Ruffin, to accept the bid submission of the lowest responsible bidder for the chemical **Aluminum Sulfate Solution (TOTES)** for use at the city's Wastewater Treatment Plant. The bids received were opened at the Aldermen's regular meeting held on June 10, 2019, and same were taken under advisement. The lowest responsible bid received for **Aluminum Sulfate Solution (TOTES)** was submitted by *Industrial Research Corporation (I.R.C.)* (Shreveport, LA) at **\$0.45 per pound delivered**. This company will be placed under contract for the purchase period of July 1, 2019 through December 31, 2019. Motion Passed Unanimously.

Item E: No other old business discussed.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation offered by the Mansfield Planning and Zoning Commission, **granting** the request of petitioners , **Darrylyn F.** and **Joyce L. Middleton** to situate a modular home for residential use on property located in an R-1 District (Single-Family Residence District), bearing a municipal address of **267 Square Drive South**. This request was made at the Commission's meeting held on Wednesday, June 19th and was met with no objections. Motion Passed Unanimously.

Item B: It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation offered by the Mansfield Planning and Zoning Commission **granting** the request of petitioner, **Gloria Charleston** (f/Willie T. Charleston, *et al*) to situate a mobile home for residential use on property located in an R-1 District (Single-Family Residence District), bearing a municipal address of **204 Roach Street**. This request was also presented at the Commission's meeting held on Wednesday, June 19th and was met without any objections. Motion Passed Unanimously.

Item C: A discussion ensued regarding the request of *Jenkins Funeral Home* manager and operator, Mrs. **Junear Leshay-Canna** to close and abandon approximately 200 feet of the undeveloped North end of **Jackson Street** and located in Block 16, for the impending construction of the funeral home's new facility (to include parking). The parish's E-911 office has assigned the lot a municipal address of **601 Franklin Street** to the future site of the new funeral home. There were no objections from the Council or Mayor with respect to this request. Mrs. Canna and other staff members held a Ground Breaking Ceremony at the future facility site on Friday, May 31st. It was MOTIONED by **MARY J. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to authorize the advertisement of the proposed partial street closure and abandonment for three (3) consecutive weeks in our official local journal, *The Enterprise and Interstate Progress*. If no objections are voiced from the public, an Ordinance to officially close and abandon that portion of Jackson Street described will be proposed at the Council's July 22nd regular meeting. A public hearing to hear and discuss comments related to the Ordinance will be held on August 12th and same will be approved for adoption provided there are no objections to the moving forward with this endeavor. Motion Passed Unanimously.

Item D: A Statement of Revenue and Expenditures for the period **01/01/19** through **05/31/19** was included in each Alderman's agenda package for their review and perusal. The Statement was provided as a matter of information so that the Council could get a sense of the City's year-to-date financial condition. The document reflected anticipated Revenues and Expenditures for this fiscal year, weighted against actual revenues collected and obligations expended to-date. No action was necessary on this document.

Item E: No other new business discussed.

Comments from Mayor Mayweather and/or Council Members: During this period, the Mayor allowed Assistant Police Chief **Billy Locke** to report on the status of the Computer-Assisted Dispatch (C.A.D.) system mentioned in recent, previous meetings. **Locke** reminded the Mayor and Council that the city is partnering with the parish's Sheriff's Department, the Louisiana State Police office and the E-911 Communications District to possibly share in the cost of the purchase and installation of this system. Originally reported to cost approximately \$230,000, **Locke** stated that certain cost-cutting measures has reduced the price tag to roughly \$200,000. The city's portion of this expenditure however, will not be funded in our 2019 budget, but instead will be requested for inclusion in the city's 2020 financial budget. On another unrelated matter, Alderwoman Green announced that the 6th Annual Juneteenth festival will be held this year on June 28th through the 30th, again situated around the parish's Courthouse square. If the event of inclement weather, the event will be moved to the *David Means Memorial 4-H Building*, in Grand Cane, LA. The organization (*Mansfield Civic Group*) hosting the event has already garnered 50 vendors to-date. The festival will climax on Sunday, June 30th with a gospel show, and is slated to feature gospel music artist **Melvin Williams**, a member of the renowned group **The Williams Brothers**. Admission is \$10.00 for each day of the event.

With no further business to discuss, this meeting was declared adjourned at **4:52 p.m.** by MOTION from **KERVIN D. CAMPBELL** and was SECONDED by **MITCHELL L LEWIS**. Motion Passed Unanimously.

John H. Mayweather, Sr., *Mayor*
Marvin R. Jackson, *Clerk*