

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**June 13, 2011**

The Board of Aldermen met in regular session on **Monday, June 13<sup>th</sup>**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderman G. B. Hall III.** The oral call was suspended, but the following officials were recorded as **Present:** Honorable Curtis W. McCoy, G. B. Hall III –District A, and Mitchell L. Lewis – District C, Joseph Hall, Jr. –District D, and Alvin R. Woodley –District E. **Absent:** Troy N. Terrell –District B. **Press Present:** None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **May 23, 2011 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **G. B. HALL III** to pay current outstanding bills for this period.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered, the **Public Comments Period** was then closed.

**Old Business:**

None

**New Business:**

**Item A:** It was MOTIONED by **G. B. HALL III** and SECONDED by **JOSEPH HALL, JR.** to approve a Resolution adopting the 2011 property tax millage rates for levying on the 2011 tax roll (general alimony **-8.150 mills**/general expenses **-8.460 mills**). Motion Passed Unanimously. (Full copy of Resolution on file at City Hall).

**Item B:** It was MOTIONED by **G. B. HALL III** and SECONDED by **ALVIN R. WOODLEY** to adopt a Resolution authorizing the call for redemption of outstanding maturities of the 1,000,000.00 in Revenue Bonds (City of Mansfield Project) Series 2001, of the Louisiana Government Environment Facilities and Communities Development Authority. Funds from this bond series was used for the construction, expansions and renovation to the City Hall building and the Fire/Police department complex. At present, there is a principal balance owing on the debt of \$425,000.00. Additionally, slightly better than 86, 000.00 remains in the construction fund. These monies will be applied to the principal loan balance and a check will be issued to Hancock Bank to satisfy the outstanding balance. This bond series was originally issued in June 2001 with a scheduled maturity date of June 2016. By redeeming the bond series early, the City will realize a savings in interest payments of approximately \$65,000.00. There is no pre-payment penalty attached to this bond series. Finally, the \$100,000.00 set aside annually in a

debt service account to satisfy interest and principal payments, can now be allocated to other areas. Motion Passed Unanimously. (Full copy of Resolution on file at City Hall).

**Item C:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to authorize the Mayor to enter into and execute the Annual Maintenance Agreement for Traffic Signal Lights as submitted by the LA Dept. of Transportation and Development commencing **July 1, 2011** and ending **June 30, 2012**, and to provide for all other related matters. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **G. B. HALL III** and SECONDED by **ALVIN R. WOODLEY** to approve **Change Order No. 5** as submitted by Trenchless Methods, Inc. for the Wastewater Collection System Improvements Project. Revisions to the original contract by this change order includes a creek crossing on Johnson Street that needs to be replaced and moved away from the bridge by installing extra manholes to divert the lines away. Also, the work includes two manholes that need to be rehabilitated. It is the City's intent to use the remaining funds to eliminate these problems and prevent a potential health hazard. The sum of **\$23,205.00** is hereby added to the total contract price, and the adjusted contract price to date thereby is \$1,012,587.86. The time provided for completion of the contract is increased by 160 calendar days. The new completion date for the contract shall be June 28, 2011. Motion Passed Unanimously.

**Item E:** It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **G. B. HALL III** to approve the recommendation of Police Chief Joseph Pratt to offer full-time employment to officers **Jason D. Ambrose** and **Marc R. Herring** in the Mansfield Police Department. Officer **Ambrose** has been employed with the police department since November 23, 2010. He has performed well in his position of patrolman with the department, and has proven that he is capable of following the instructions of his supervisors. Officer **Herring's** employment date with the City was **February 21, 2011**. Like officer Ambrose, officer Herring has performed extremely well in his position as patrolman and much to the satisfaction of his superiors. He has also demonstrated an ability to effectively interact with the public and conduct himself in a professional manner. Motion Passed Unanimously.

**Item F:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to adopt an Ordinance prohibiting the unauthorized use of the Enhanced 911 emergency telephone system, and otherwise providing with respect thereto. The need for this Ordinance was borne out of a recent rash of unjustified calls to this emergency telephone system. Such blatant abuse could result in a delay in responding to bonafide requests for emergency assistance. A person violating any provision of this ordinance shall be punished by a fine of not more than \$150.00, thirty (30) days imprisonment, or both. Each dialing of 911, when there is no justified need for expedited assistance from law enforcement, and/or fire or medical personnel, shall constitute a separate offense. Motion Passed Unanimously. (Full Ordinance recited below):

**CITY OF MANSFIELD**  
**ORDINANCE NO. 9 OF 2011**

AN ORDINANCE RELATIVE TO PROHIBITING THE  
UNAUTHORIZED USE OF THE ENHANCED 911  
EMERGENCY TELEPHONE SYSTEM, AND OTHER-  
WISE PROVIDING WITH RESPECT THERETO.

WHEREAS, the Enhanced 911 Emergency Telephone System is designed to provide police, fire or emergency medical service to the citizens of the City of Mansfield and the Parish of DeSoto; and

WHEREAS, any abuse, misuse or unjustified calls to the Enhanced 911 Emergency Telephone System could result in a delay in responding to bonafide requests for emergency assistance; and

WHEREAS, the City of Mansfield may incur additional expenses for the dispatch of medical and public safety personnel when the Enhanced 911 Emergency Telephone System is used for unjustified or non-emergency calls.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, Louisiana, in due regular and legal session convened:

**SECTION 1.**

It shall be unlawful for any person to use the DeSoto Parish Enhanced 911 Emergency Telephone System, by dialing 911, except when there is a legitimate and justified need for the immediate or expedited assistance of law enforcement, fire or medical personnel.

**SECTION 2.**

Determinations of the automatic location identifier and automatic number identifier features of the Enhanced 911 Emergency Telephone System shall constitute prima facie evidence of the location and telephone line from which a call is made.

**SECTION 3.**

The trier of fact may infer that there has been an unlawful use of the Enhanced 911 Emergency Telephone System by the person charged when:

- (1) Emergency personnel responding to the location from which a 911 emergency call originated, as determined by the E-911 automatic identifier systems, find that there exists at that location no legitimate and justified need for immediate or expedited assistance of law enforcement, fire or medical personnel;
- (2) The telephone line from which the call originated is listed in the name of the person charged by the local telephone company; and
- (3) The person charged had custody or control over the room, structure or place from which the call originated.

SECTION 4.

A person violating a provision of this ordinance shall, upon conviction, be punished by a fine of not more than One Hundred Fifty and no/100 (\$150.00) Dollars, thirty (30) days imprisonment, or both. Each dialing of 911, when there is no legitimate and justified need for immediate or expedited assistance of law enforcement, fire or medical personnel, shall constitute a separate offense.

SECTION 5.

If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

SECTION 6.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

UPON MOTION OF ALDERMAN           Joseph Hall, Jr.          , seconded by Alderman           Mitchell L. Lewis          , the above and foregoing ordinance was read and adopted on this the 13<sup>th</sup> day of           June          , 2011, with the votes as follows:

YEAS:              4        (G. B. Hall III, Mitchell L. Lewis, Joseph Hall, Jr. and Alvin R. Woodley)  
NAYS:              0     
ABSENT:           1        (Troy N. Terrell)  
ABSTAIN:          0

**Item G:** It was MOTIONED by **G. B. HALL III** and SECONDED by **JOSEPH HALL, JR.** to adopt an Ordinance to amend the Code of Ordinances of the City of Mansfield, to increase the connection fee to sewerage and the water tap-on fee, amending sections 21-46, 51 and 52. The connection fee to **sewerage lines** shall be \$200 for inside city limit residents and \$225 for residents located outside the city limits. Conversely, the water tap-on fee for premises located inside the city limits shall be \$250 and \$300 for premises located outside the corporate limits of Mansfield. Motion Passed Unanimously. (Full Ordinance recited below):

**CITY OF MANSFIELD**  
**ORDINANCE NO. 10 OF 2011**

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES  
OF THE CITY OF MANSFIELD, TO INCREASE THE CONNECTION  
FEE FOR SEWERAGE, AND THE TAP-ON FEE, AMENDING  
SECTIONS 21-46, 51, 52

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Mansfield, State of Louisiana, in regular session convened:

SECTION 1.

The Code of Ordinances of the City of Mansfield, Article II, entitled "Sewer Use", Division 2, entitled "Sewer System Charges and Collection Procedures," Sec. 21-46 entitled "connection to city sewerage lines required: fees, (a) entitled "Sewerage fees" is amended to read as follows:

"(a) *Sewerage lines.* All owners of property or premises within three hundred (300) feet of the sewerage line of the City of Mansfield, from which premises liquid and solid waste and sewerage exists, are hereby required to connect, at the owner's expense, to the sewerage lines of the City of Mansfield and shall pay a connection fee of Two Hundred and no/100 (\$200.00) Dollars located inside city limits, and Two Hundred Twenty-five and no/100 (\$225.00) Dollars located outside the city limits for each line connection to the city system, and also are required to connect with the city water mains or provide other means for flushing purposes."

SECTION 2.

The Code of Ordinances of the City of Mansfield, Article III entitled "Water", Sec. 21-51, entitled "Tap on fees" is amended to read as follows:

“Sec 21-51. Tap-on fees.

- (a) *Inside municipality.* Any person who connects premises located inside the city limits to the city water system shall pay a tap-on fee of Two Hundred Fifty and no/100 (\$250.00) Dollars per connection to be made.
- (b) *Outside municipality* Any person who connects premises located outside the city limits to the city water system shall pay a tap-on fee of Three Hundred and no/100 (\$300.00) Dollars per connection to be made.

SECTION 2.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

UPON MOTION OF ALDERMAN G. B. Hall III, seconded by Alderman Joseph Hall, Jr., the above and foregoing ordinance was adopted on the 13<sup>th</sup> day of June, 2011.

AYES: 4 (G. B. Hall III, Mitchell L. Lewis, Joseph Hall, Jr. and Alvin R. Woodley)  
NAYS: 1  
ABSENT: 1 (Troy N. Terrell)  
ABSTAIN: 0

/s/ Curtis W. McCoy, Mayor

/s/ Marvin R. Jackson, Clerk

**Item H:** It was MOTIONED by **MITCHELL L. LEWS** and SECONDED by **JOSEPH HALL, JR.** to authorize the advertisement of sealed public bids for the purchase of a new 2012 Dump Truck with all bids received to be opened on Monday, July 11, 2011 at 4:30pm C.S.T. at Mansfield City Hall. Motion Passed Unanimously.

**Item I:** It was MOTIONED by **G. B. HALL III** and SECONDED by **ALVIN R. WOODLEY** to approve the recommendation of Public Works Director, Jim Ruffin, to reject all bids received and opened on June 3, 2001 for the Maintenance /Storage Facility Remediation Project, the facility located at 115 Edwards Street. All bids received exceeded the City’s budget allocation (\$30,000) for this project. A total of four (4) sealed bids were received and are summarized as follows: **Spectrum Painting, LLC** -\$44,700.00, **Greg Mims, LLC** -\$49,300.00, **Aquarius Contractors, Inc.** -\$79,652.00 and **PB & W Services, LLC** -\$130,960.00. This project will be reviewed again to determine if any areas in its scope can be adjusted, then possibly re-advertised for bids. Motion Passed Unanimously.

**Item J:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **ALVIN R. WOODLEY** to approve the recommendation of City Clerk, Marvin Jackson, to accept the bid of **Software & Services, LLC** as the lowest responsible bidder for the purchase of a Governmental Financial Software Package for use at Mansfield City Hall, and to provide for all other related matters. Only two (2) bids were received for this project and Software & Services submitted the lowest responsible bid of the two. A summary of those bids received is as follows: **Software & Services, LLC** -\$31,080.00 and **CSI Technology Outfitters** -\$51,084.00. Both bids received included annual maintenance and client technical support. Motion Passed Unanimously.

**Item K:** At this time, a presentation to Rev. Kenneth D. Norton (*former* pastor of First UMC – Mansfield) by Mayor McCoy and the Board of Aldermen was slated, however; Rev. Norton was unable to attend this meeting. Contact will be made with him to see if his schedule will allow him to attend the June 27<sup>th</sup> regular council meeting.

Agenda Amended: After all published business had been deliberated, Mayor McCoy requested to amend the agenda to discuss the re-advertisement of sealed bids for Phase II of the Water Facility Improvements Project. Hearing no objections from the council or meeting attendants, it was MOTIONED by **G. B. HALL III** and SECONDED by **ALVIN R. WOODLEY** to amend the agenda to discuss this issue. All sealed bids received and opened on April 19<sup>th</sup> for this project exceeded the engineer's opinion of probable construction cost. It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to authorize the re-advertisement of sealed public bids for the Water Facilities Improvements Project. The Advertisement for Bids will be published in our local journal (*The Enterprise*) on June 23<sup>rd</sup>, June 30<sup>th</sup> and July 7<sup>th</sup>, with a bid opening date of July 19, 2011 at 10:00am C.S.T. at Mansfield City Hall. Motion Passed Unanimously.

During the **Comments Period** for the Mayor and Council Members, Alderman G. B. Hall III welcomed officer Jason Ambrose to the Mansfield Police Department. Alderman Woodley expressed thanks to Public Works Director, Jim Ruffin, for the sidewalk repairs made throughout various neighborhoods in the City. Finally, Alderman Joseph Hall, Jr. requested that Mr. Ruffin authorize some clean up to the neighborhood behind Jacobs Street. Mr. Ruffin assured Alderman Hall that he would look into the matter.

With no further business to discuss, the meeting adjourned at **4:51 p.m.**, by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

**Curtis W. McCoy, Mayor**  
**Marvin R. Jackson, Clerk**

