

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**June 27, 2011**

The Board of Aldermen met in regular session on **Monday, June 27<sup>th</sup>**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Alvin R. Woodley**. The oral call was suspended, but the following officials were recorded as **Present**: Honorable Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell – District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D**, and Alvin R. Woodley – District **E**. **Absent**: None. **Press Present**: Vickie Welborn –*The Times*.

It was MOTIONED by **ALVIN R. WOODLEY** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **June 13, 2011 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered, the **Public Comments Period** was then closed.

**Old Business:**

None

**New Business:**

**Item A:** On behalf of the Board of Aldermen and Mayor McCoy, Alderman Joseph Hall, Jr. presented a plaqued Certificate of Appreciation to **Rev. Kenneth D. Norton** (former pastor of First United Methodist Church in Mansfield). This award was presented to Rev. Norton to recognize his varied contributions to the citizens of Mansfield and the community at large in his mission to make the City a better place to live and work. Rev. Norton has served on a number of local committees and organizations where the primary objective of those bodies was to enhance the quality of life for the citizens who reside in Mansfield. The City's public relations officer (Cindy Williams) captured this gesture in a group photo of Rev. Norton, Mayor McCoy and the Board of Aldermen. Additionally, Rev. Norton was also presented with a small gift from the Mansfield Alive Committee for serving as the City's resident Santa Claus for the last four years in Mansfield's annual Christmas Parade. Rev. Norton was slated to appear at the council's June 13<sup>th</sup> meeting, but could not attend due to a scheduling conflict.

**Item B:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve a Resolution adopting procedures to be utilized for procurement with Louisiana Community Development Block Grant (LCDBG) funds for the 2012-2013 LCDBG program. These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG program. Motion Passed Unanimously. (Full copy of Resolution on file at City Hall).

**Item C:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to adopt a Resolution authorizing the Mayor to request proposals for professional services from administrative consultants, and to execute a contract for those services with the firm that scores the highest in the selection process for the 2012-2013 LCDBG program. Motion Passed Unanimously. (Full copy of Resolution on file at City Hall).

**Item D:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to adopt a Resolution authorizing the Mayor to request statements of qualifications from engineers, and to execute a contract for engineering services with the firm that scores highest in the selection process for the 2012-2013 LCDBG program. Motion Passed Unanimously. (Full copy of Resolution on file at City Hall).

**Item E:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to take under advisement, an Ordinance that would provide for the minimum size for portable buildings to be used for commercial purposes. The council requested additional time to review the content of the proposed Ordinance before deliberating it further and consenting to its adoption. Motion Passed Unanimously.

**Item F:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to take under advisement, an Ordinance that would provide for an RV Park as a conditional use in all zoning districts. The council requested additional time to review the content of the proposed Ordinance before deliberating it further and consenting to its adoption. Motion Passed Unanimously.

**Item G:** At this time, Fire Chief Lee Shaver, initiated a discussion regarding placing a ban on the use and/or discharge of fireworks within the city limits of Mansfield during the upcoming Independence Day holiday. Using as his argument in favor of putting the ban in effect, Chief Shaver cited the recent lack of rainfall in this area. He also reported that a recent forecast had predicted no rain before the upcoming holiday. This ban would not affect the sale of fireworks, but would prohibit the discharge of fireworks within the City's corporate limits. After a brief discussion, it was MOTIONED by **JOSEPH HALL, JR** and SECONDED by **ALVIN R. WOODLEY** that effective immediately, a ban prohibiting the use of fireworks within the city limits shall be proclaimed until further notice. Motion Passed Unanimously.

**Item H:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve the request from **Nabors Properties, LLC** (represented by Bill Shetley and Troy Gibbs) to connect to the City's water system for property located at **132 EMS Circle**. Also, present at this meeting and representing the general contractor (Spectrum Painting, LLC) was project manager **Mr. Ben Cato**. Spectrum Painting has been contracted to construct a new

office building at the aforementioned physical address for Nabors Properties, LLC. Motion Passed Unanimously.

**Item I:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve the request of **Mr. Dale Armstrong** to connect to the City's water system for residential property located at **474 Hickory Nut Hill Road**. Motion Passed Unanimously.

**Item J:** At this time, a presentation was offered from representatives of **Alliance, Inc.** (Shreveport, LA), namely, **Mr. Robert T. Fisher**, *Vice President* and **Mr. Gerald A. Schirmer**, an architect and project manager with this firm. Alliance, Inc. is being considered as a contractor to construct an expansion to the City's existing Fire Station #2. The approximate cost of the expansion is \$150,000.00, and would include primarily a 60' x 40' (2,400 sq. ft.) metal apparatus garage with two (2) bays constructed to store a ladder truck and other Fire Department equipment. After a brief discussion, it was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **G. B. HALL III** to authorize the Mayor to enter into and execute a *Standard Form of Agreement* between the City and Alliance for the remodeling and expansion of Fire Station #2. The aforementioned amount is inclusive of all fees for engineering services. Mayor McCoy stated that the City has sufficient reserves to fund this expansion project. Motion Passed Unanimously.

During the **Comments Period** for the Mayor and Council Members, Mayor McCoy reported that the new **Super 8 Motel** (1313 McArthur Dr.) is scheduled to open tomorrow (Tues. 6/28/11) and that the hotel (**Comfort Inn & Suites**) across the street at 1228 Polk Street is tentatively scheduled to open in roughly three weeks. Mayor McCoy also reported that the Intersection Improvements project at U. S. Hwy. 84 (McArthur Drive) and LA Hwy 175 (the Lake Road) has commenced. Finally, he informed the council that he recently met with several developers who discussed plans to construct more affordable housing in the city, and discussions ensued regarding the construction of more restaurants and possibly another hotel.

With no further business to discuss, the meeting adjourned at **4:47 p.m.**, by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*