

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**May 13, 2019**

The Board of Aldermen met in *regular* session on **May 13th**, in Mansfield City Hall located at 705 Polk Street. Mayor Mayweather called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary J. Green**. The Pledge of Allegiance was led by **Alderman Joseph Hall, Jr.** Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John Mayweather, Sr., -**Mayor**, Mary J. Green –District **A**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D**, and Kervin D. Campbell –District **E**. **Absent**: Christopher S. Thomas –District **B**. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Annette Blue (Chief –Mansfield Police Dept.), Billy Locke (Asst. Chief –Mansfield Police Dept.), and James “Jim” Ruffin (Public Works Director). **Others Present**: A. J. Williams, Jr. and Shuleta Grant. **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MARY J. GREEN** to approve the minutes of the **April 22, 2019 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

**Old Business**: None.

**New Business**:

Item A: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of sealed public bids for purchase of the chemicals **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the city’s Toledo Bend Water Treatment Plant. The purchase period for these chemicals is from 07/01/19 through 12/31/19. Any bids received will be received and opened at the City Council’s regular meeting scheduled for June 10<sup>th</sup>. They will be taken under advisement and the lowest responsible bidders will be accepted and placed under contract at the Council’s June 24<sup>th</sup> regular meeting. Motion Passed Unanimously.

Item B: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of sealed public bids for purchase of the chemical **Aluminum Sulfate Solution TOTES** for use at the city’s Wastewater Treatment Plant. The purchase period for this chemical is from 07/01/19 through 12/31/19. Any bids received will be received and opened at the City Council’s regular meeting scheduled for June 10<sup>th</sup>. They will

be taken under advisement and the lowest responsible bidder will be accepted and placed under contract at the Council's June 24<sup>th</sup> regular meeting. Motion Passed Unanimously.

Item C: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MARY J. GREEN** to adopt a **Resolution** authorizing the Mayor to execute on behalf of and in the name of the City of Mansfield, a contract for Louisiana Community Development Block Grant (LCDBG) **Engineering Services** for the City's specified 2020/2021 project. Motion Passed Unanimously.

Item D: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to adopt a **Resolution** authorizing the Mayor to enter on behalf of and in the name of the City a contract for Louisiana Community Development Block Grant (LCDBG) **Administrative Services** for the City's specified 2020/2021 project. Motion Passed Unanimously.

Item E: A Statement of Revenue and Expenditures was presented for the period 04/01/19 through 04/30/19 for the Corporation General Fund, and any additional funds identified as major funds of the City. This Statement is presently once monthly to the Mayor and Council for perusal and as a matter of information. At a glance, this report reflected budgeted revenues for 2019 against expenditures incurred to-date, and then reflects whether a specific line item is over or under budget for the Corporation General Fund and all other major funds of the City. The Clerk reminded the Council that historically the City operates on an annual budget of between 5½ and 6 million dollars. That budget has to fund the day-to-day operations of several departments, namely Water, Sewer, Police, Fire, Street and Sanitation. Underwritten by that roughly 6 million dollar budget, is the payment of employee wages, health insurance premiums and other benefits, and the payment of insurance premiums to keep coverage in force on all city-owned vehicles, equipment, premises, etc. Also contained in each Alderman's agenda package was a Bank Account Balance report which reflected bank balances as of February 28<sup>th</sup> in all of the City's fund accounts. The Clerk stated that the funds in some of the accounts reflected may not be available for disbursement. Some fund accounts are restricted by loan covenant (a bond issue) and must be used for loan repayment and debt service. Some monies reflected in other funds are held in reserve to underwrite unforeseen emergency repairs to City equipment or to make emergency repairs to water, sewer, streets or drainage infrastructure.

Item F: No other new business discussed.

**Comments from Mayor Mayweather and/or Council Members:** During this period, the Mayor allowed Police Chief Annette Blue and Assistant Police Chief Billy Locke to report that they continue their efforts to solicit corporate and individual donations to help subsidize the purchase of bulletproof vests for all full-time patrol officers. The vests they currently use have expired and need to be replaced as soon as possible. The vests have been estimated to cost

slightly less than \$13,000. In conclusion with regard to comments, Public Works Director Jim Ruffin was allowed to report that the seasonal mowing and mosquito spraying for this year had commenced.

With no further business to discuss, this meeting was declared adjourned at **4:59 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **KERVIN D. CAMPBELL.** Motion Passed Unanimously.

**John H. Mayweather, Sr.,** *Mayor*  
**Marvin R. Jackson,** *Clerk*