

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**May 14, 2018**

The Board of Aldermen met in *regular* session on **May 14th**, in Mansfield City Hall located at 705 Polk Street. Mayor Curtis W. McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderwoman Mary L. Green**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **-Mayor**, Mary L. Green –District **A**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell –District **E**. **Absent**: Brenda H. Hall –District **B** and Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Gwen Jones (Deputy Clerk), Brian Phillips (Court Clerk) and James “Jim” Ruffin (Public Works Director). **Others Present**: John Mayweather, Sr. (Mayor-Elect), Christopher Thomas (Alderman Elect –District B), A. J. Williams, Jr., Harmon “*Tripp*” Dungan, Mazie Caston, Marlin Caston, and John Barr. **Press Present**: Raley Pellitteri (editor –*Mansfield Enterprise*).

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve the minutes of the **April 23, 2018 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered from the floor, the **Public Comments Period** was then subsequently closed.

**Old Business:**

**Item A:** A public hearing was conducted to hear and discuss any comments related to the adoption of proposed **Ordinance No. 1 of 2018**, drafted to rezone property municipally known as **114 Claudia Street** from an R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District) at the request of petitioners, **Ezekiel and Dicie Gray**. Present at the Mansfield Planning and Zoning Commission’s April 18<sup>th</sup> meeting, Mrs. Gray informed the Commissioners that her daughter and grandson plan to set up a lemonade stand at this location. At the Commissioner’s meeting, there were no objections voiced on this request.

**Item B:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve adoption of **Ordinance No. 1 of 2018** drafted to rezone property bearing a municipal address of **114 Claudia Street** from an R-1 District to a B-3 District. Motion Passed Unanimously.

**Item C:** A public hearing was conducted to hear and discuss any comments related to the adoption of proposed **Ordinance No. 2 of 2018** drafted to rezone property municipally known as

**829 Jefferson Street** from an R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District) at the request of petitioner, **Marlin Caston**. Mr. Caston was present at the Mansfield Planning and Zoning Commission's April 18<sup>th</sup> meeting and stated that his intention was to situate a portable building at the aforementioned Jefferson Street address to be utilized as a beauty shop. His request was met with no objections at that meeting.

**Item D:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve adoption of **Ordinance No. 2 of 2018** drafted to rezone property bearing a municipal address of **829 Jefferson Street** from an R-1 District to a B-3 District. Motion Passed Unanimously.

**Item E:** No other old business discussed.

**New Business:**

**Item A:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to authorize the Mayor to enter into and executed a construction contract with **ASB Utility Construction, L.L.C.** for the Relocation of Water and Sewer Facilities along Louisiana Highway 175 (between US Hwy. 48 & LA Hwy. 509). The Louisiana Department of Transportation and Development (LA DOTD) will soon launch the second phase of their intersection improvements project at the above location and the city's water and sewer facilities are in the path of their impending construction activities, and must be relocated. **ASB Utility Construction, L.L.C.** submitted the lowest responsible bid of **\$264,912.00** from the five (5) other sealed bids received and opened at the city council's April 23<sup>rd</sup> regular meeting. Motion Passed Unanimously.

**Item B:** It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of sealed public bids for the purchase of **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the city's Toledo Bend Water Treatment Plant. Any and all bids received will be opened at the city council's regular June 11<sup>th</sup> meeting and taken under advisement. The lowest responsible bidder will be accepted at the city's council June 25<sup>th</sup> regular meeting. The purchase period for these chemicals is July 1, 2018 through December 31, 2018. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to authorize the advertisement of sealed public bids for the purchase of **Aluminum Sulfate Solution TOTES** for use at the city's Wastewater Treatment Plant. Any and all bids received will be opened at the city council's regular June 11<sup>th</sup> meeting and taken under advisement. The lowest responsible bidder will be accepted at the city's council June 25<sup>th</sup>

regular meeting. The purchase period for this chemical is July 1, 2018 through December 31, 2018. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to authorize the Mayor to enter into and execute a **Maintenance Agreement Including Mowing and Litter Pickup** with the LA DOTD to perform maintenance on the State Roadways located within the City of Mansfield for the period beginning **July 1, 2018** and ending **June 30, 2019**. This Agreement is entered into annually, and generates \$8,260 in revenue each year as a reimbursement from the LA DOTD for performance of certain maintenance activities described in the Agreement. Motion Passed Unanimously.

**Item E:** Proposed **Ordinance No. 3 of 2018** was introduced, drafted to amend the city's 2018 Operating Budget of Revenue and Expenditures. This is the first budget amendment prepared and delivered to the city council for their review and deliberation. It was MOTI-ONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to authorize the advertisement of the title of the Ordinance on May 24, 2018, and a set a public hearing on same for May 29, 2018. Motion Passed Unanimously.

**Item F:** It was MOTIONED by **MARY L. GREEN** and SECONDED by **KERVIN D. CAMPBELL** to adopt a Resolution approving the **2016 DeSoto Parish Hazard Mitigation Plan Update** as approved by FEMA, now under the Department of Homeland Security. The plan identifies activities that can be undertaken by both the public and private sectors to reduce safety hazards, health hazards, and property damage caused by natural hazards. Mitigation activities need funding, and a mitigation plan is a requirement for application of federal mitigation funds. This plan is reviewed every five (5) years to include any necessary revisions to the plan. The City is only one of eight (8) other participating jurisdictions which include the following communities: DeSoto Parish, the Village of Grand Cane, the Town of Keachi, the Town of Logansport, the Village of Longstreet, the Village of South Mansfield, the Village of Stanley, and the Town of Stonewall. Motion Passed Unanimously.

**Item G:** No other new business discussed.

**Comments from Mayor McCoy and/or Council Members:** Mayor McCoy thanked all the meeting attendees for coming and informed those in attendance that Mayor-Elect **John Mayweather** was present. Mr. **Mayweather** introduced himself and expressed that he desires to help the city continue its progressive efforts, which in turn will foster future economic growth. He also asked for prayers during this impending transition in leadership. Mayor McCoy then implored the citizens to remain supportive of the goals of this office and to continue promoting unity among the constituents who reside and work in this community. Similarly, **Christopher**

**Thomas** was also present and introduced himself as Alderman-elect for District B. He intimated that he is anxious to begin his term of office in service to the residents in his district. Alderwoman **Mary Green** expressed gratitude to the voters who re-elected her to serve and represent District A. In similar fashion, **Kervin Campbell** thanked all the constituents who voted to re-elect him to serve as Alderman for District E. Mayor McCoy then expressed gratitude to Alderman **Campbell** for his efforts in working with and organizing the young men who are members of the *Gentlemens' Club*. Membership in this organization teaches the young men discipline and how to be respectful of themselves and of others. Finally, Alderman **Mitchell Lewis** conveyed appreciation to the citizens for being re-elected to serve those residing in District C. He remarked that he looked forward to working with Mayor-elect **Mayweather** and with Mr. **Thomas** in their new capacities as Mayor and Alderman, respectively.

With no further business to discuss, this meeting was declared adjourned at **4:47 p.m.** by MOTION from **MARY L. GREEN** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*