

**City of Mansfield**  
**MINUTES OF *REGULAR* PUBLIC MEETING**  
**May 11, 2015**

The Board of Aldermen met in regular session on **Monday, May 11th**, in Mansfield City Hall located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderwoman Mary L. Green**. Following the pledge, the roll was called, and the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **Mayor**, Mary L. Green –District **A**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D** and Kervin D. Campbell –District **E**. **Absent**: Roy R. Jones –District **B**. **Other City Personnel Present**: Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk), James “*Jim*” Ruffin (Public Works Director), and Tommie Crawford (Public Relations Officer). **Others Present**: Tarus W. Chatman (Toledo Bend Water Treatment Plant operator), Martha Dalme (SWEPCO), Sherri Conde (SWEPCO), and Belinda Berry (SWEPCO). **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **April 27, 2015 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MARY L. GREEN** to authorize the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was then closed.

**Old Business:**

**Item A:** Proposed **Ordinance No. 5 of 2015** was introduced, which if adopted, would rezone property municipally known as **905 Mary Jane Boulevard** from an R-1 District (Single-Family Residence District) to a B-3 District (Community and Central Business District). Petitioners Jeremy and Kalisha Burton were present at the City Council’s April 27<sup>th</sup> regular meeting, and stated that their intentions are to utilize a portion of their residence for commercial purposes (sell beauty supply products). Without further discussion, It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL**, to authorize the advertisement of the title of the Ordinance in the May 21<sup>st</sup> edition of *The Enterprise*, and set the public hearing of same for the May 26<sup>th</sup> special meeting of the Board of Aldermen. Motion Passed Unanimously.

**Item B:** No other old business discussed.

**New Business:**

**Item A:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve Contract **Change Order No. 6** (*Reconciliatory*) for **F. J. Burnell, Inc.** as submitted by BALAR Associates, Inc. for the Phase I Mansfield Neighborhood Sidewalk

Enhancement Project. For performance of the work associated with this project, the City partnered with the LA DOTD where the DOTD funded 95% of the project and the City the remaining 5%. This Change Order and related Pay Estimate are to finalize the quantities of the project and bring them to zero so that this project file can be closed. This is a deductive Change Order in that it was discovered that a few items were overpaid as some quantities were mistakenly entered twice in the DOTD construction program and are now being reconciled. The pay estimate is for a negative amount of \$22,852.72. The City will realize a refund of **\$1,142.64** and the DOTD the remaining \$21,710.08. Motion Passed Unanimously.

**Item B:** It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of bids for the purchase of the chemicals **Aluminum Sulfate Solution** (Liquid Alum) and **Caustic Soda Liquid 25% Diaphragm** for use at the City's Toledo Bend Water Treatment Plant. The Request for Bids will be published in our local journal on May 21<sup>st</sup>, May 28<sup>th</sup> and June 4<sup>th</sup>. Any sealed bids received will be opened on June 8<sup>th</sup> and taken under advisement. The bids received will be tabulated and the lowest responsible bidder will be accepted at the Council's June 22<sup>nd</sup> regular meeting. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to authorize the Mayor to act as Representative and Official Signatory on an **Act of Donation and Acceptance** for property donated to the City from the **Ark-La-Tex Investment & Development Corporation**. The property donated is a parcel located on Oak Street near the Martin Rogers Recreational Park. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of Public Works Director, Jim Ruffin, to offer full-time employment to Mr. **Tarus W. Chatman** with the City of Mansfield. Mr. Chatman was assigned to work as an operator at the City's Toledo Bend Water Treatment Plant. He has been employed with the City since February 5, 2015, and has thus completed his mandatory probationary period. Recent employment performance evaluations reflect that Mr. Chatman has performed very well in his capacity as an operator at our Water Treatment Plant. Further, he has shown a willingness to follow the instructions given to him by his supervisor (s). Motion Passed Unanimously.

**Item E:** At this time, a presentation was slated to be offered by Mr. **Dwain Spillman** who is associated with the **DeSoto Famer's Market**. This is an annual event and is customarily held on the grounds of the David B. Means Memorial 4-H Center. Mr. Spillman was scheduled to appear at this meeting simply to garner support for this event. However, he failed to show up, therefore, the Clerk moved on to the next agenda item.

**Item F:** At this time, a presentation was offered by representatives from Southwestern Electric Electric Power Company (SWEPCO). The company was represented by three of its employees, namely: **Martha Dalme** (Supervisor Customer Design Engineer), **Belinda Berry** (Customer Service Representative) and **Sherri Conde** (Customer Service Account Representative). The employees selected Ms. Martha Dalme to speak on behalf of the company. Ms. Dalme stated that they were in attendance simply to inform the Mayor, City Council and attendees that they stood ready to assist their customers in any way possible. Ms. Dalme also made the attendees aware of a few new products and services the company offers designed to make account management easier for their customers. She also reminded those present of the Mansfield locations where bill payments are accepted. Finally, she reported that the payment office on Washington Avenue is expected to close within the next year to fifteen months. The Mayor and Aldermen welcomed the employees and thanked them for the information disseminated.

**Item G:** No other new business discussed.

With no further business to discuss, the meeting was declared adjourned at **4:45 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS.** Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*