

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**November 8, 2010**

The Board of Aldermen met in regular session on **Monday, November 8<sup>th</sup>**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Mitchell L. Lewis**.

The following officials were recorded as **Present**: Honorable Curtis W. McCoy, G. B. Hall III – District **A**; Troy N. Terrell – District **B**; Mitchell L. Lewis – District **C**; and Joseph Hall, Jr. – District **D**. **Absent**: Alvin R. Woodley – District **E**. **Press Present**: John E. Blanchard (*The Enterprise*) and Vickie Welborn (*The Times*).

It was **MOTIONED** by **G. B. HALL III** and **SECONDED** by **MITCHELL L. LEWIS** to approve the minutes of the **October 25, 2010 Regular City Council meeting** and to dispense with the reading. Motion Passed Unanimously.

It was **MOTIONED** by **JOSEPH HALL, JR** and **SECONDED** by **MITCHELL L. LEWIS** to pay current outstanding bills for this period. Motion Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered, the **Public Comments Period** was then closed.

**Old Business:**

**Item A:** It was **MOTIONED** by **JOSEPH HALL, JR.** and **SECONDED** by **G. B. HALL III** to approve **Change Order No. 2** as submitted by Trenchless Methods, Inc. for the Wastewater Collection System Improvements (ARRA Project). This deductive Change Order in the amount of \$2,859.74 was originally approved at the council's August 23<sup>rd</sup> regular meeting. However, since that meeting, a math error was discovered, resulting in an additional credit of \$770.00. The new deductive amount is -\$3629.74. This change adjusted the contract price to \$921,971.76. Motion Passed Unanimously.

**Item B:** It was **MOTIONED** by **G. B. HALL III** and **SECONDED** by **MITCHELL L. LEWIS** to approve **Change Order No. 3** as submitted by Trenchless Methods, Inc. and dated October 26<sup>th</sup>, for the Wastewater Collection System Improvements (ARRA Project). This was an additive change order in the amount of \$26,037.60. This additional funding will allow further sewer improvements in the Meadow Park subdivision. The adjusted contract price to date thereby is \$948,009.36. This Change Order was also submitted to request an extension of time provided for completion of the contract by 95 calendar days. The new project end date is now December 20, 2010. The original Change Order No. 3, dated Sept. 21, was approved at the

Council's September 27, regular meeting, but was subsequently voided and that information was transferred to this current change order. Motion Passed Unanimously.

### **New Business:**

**Item A:** The Mayor and City Council heard a special presentation by *Mrs. Jan Core, of the Shreveport-Bossier Rescue Mission*. Mrs. Core informed those present that a special group "*Convoy of Hope*" would make community services available on November 20 at the Fair Grounds in Shreveport from 11 a.m. until 3 p.m. Large tents would be erected to provide dental and medical screening. Core said the invitation is extended to those in need from a six (6) parish area. Others services included free haircuts, family portraits, free lunches, and music. Over 100 churches and organizations would be involved. Mrs. Core encouraged the City's participation by placing posters and flyers out at City Hall and other venues. She reminded the Council that this would be a great networking opportunity for the community to learn of available resources. Also, Mrs. Core announced the upcoming project "*Put the Music in Christmas*", a draw a card, type craft that would be sent to the nation's military personnel and would involve churches, schools, library systems, etc.

**Item B:** The Mayor and City Council heard a special presentation by **Mr. Robert Fisher of Alliance Incorporated**. Mr. Fisher simply introduced his company and its services to the Mayor and City Council as a type of "other option" for engineering and construction services. The company's past clients included local projects such as the DeSoto Parish airport, WPA Road, the Sales & Use building, City Hall, and the Mansfield Housing Authority. Fisher said Alliance, of Shreveport, has an in-house professional staff of seven (7) licensed engineers and five (5) architects. The company would be in competition with companies such as BALAR. Mayor McCoy commented that the City would be in contact with the company and said "there's nothing wrong with a little competition. It can be good."

### **Department Reports**

Next on the agenda was the reception of reports from the **City's Department Heads**.

- **Public Works Director Jim Ruffin** presented his overview of the status of the various contractors performing work within the City's corporate limits. He reported that the water meter replacement project performed by Thielsch Engineering was approximately 70% complete, up from the 65% reported at October 25 meeting. Wicker Construction, contracted to perform upgrades to the City's water distribution system, is approximately 80% complete. He noted that crews could be seen working the remaining portion of the project at Polk and Claudia Streets and Kings Hwy and Lee Street.

The sewerage collection project being performed by Trenchless is approximately 90% complete with the exception of “dress up” and the improvements noted on the two (2) change orders which involve the Meadow Park community. Mr. Ruffin informed the Mayor and City Council that Phase II of the City’s Infrastructure Construction Projects would include installing new water mains in the Downtown area, as well as replacements as the Water Treatment Plant.

- In his report, *Fire Chief Lee Shaver* informed the Council that the City-wide Fire Ban had been lifted and his crew was busy working “Fire Preplans” for all the businesses in the City. He explained that “Preplans” were necessary pre-incident diagrams that include current critical information on the building's location, occupancy, building layout, nearest hydrants, and other pertinent data that would assist the fire department in case of an emergency.
- *Acting Police Chief Joseph Pratt* commented that his department was about to add one (1) more police officer and that three (3) officers who are currently in the Police Academy is about to graduate and be assigned patrol. Chief Pratt said his officers have already begun “walk through” in the businesses. He reminded all that the Christmas-Shopping season is a time that crime increases, so he is assigning additional patrol out on the streets and in the businesses.

During the **Comment Period** for the Mayor and Council Members, Mayor McCoy commented that he was asked by DeSoto Police Jurors during their regular meeting on Monday Nov. 1, what the City of Mansfield would contribute to the *Mansfield Female College Museum Lyceum* restoration project. Mayor McCoy asked the City Council to consider what the City can do financially to support the project.

With no further business to discuss, the meeting **adjourned at 5:03 p.m.**, by **MOTION** from **JOSEPH HALL, JR.** and was **SECONDED** by **MITCHELL L. LEWIS.** Motion Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*