

City of Mansfield
MINUTES OF *SPECIAL* PUBLIC MEETING
November 12, 2019

In a *special meeting* called pursuant to the provisions of R.S. 42:19, the Mayor and Board of Aldermen met on **Tuesday, November 12th**, in Mansfield City Hall located at 705 Polk Street. Mayor Pro Tempore Mitchell L. Lewis called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Joseph Hall, Jr.** The Pledge of Allegiance was led by **Alderman Kervin D. Campbell.** Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present:** Hon. Mitchell L. Lewis serving as Mayor Pro-Tem and as Alderman representing District C, Joseph Hall, Jr. –District D and Kervin D. Campbell –District E. **Absent:** Hon. John H. Mayweather, Sr. –**Mayor**, Mary J. Green –District A and Christopher S. Thomas –District B. **City Hall Personnel, Dept. Heads, & Other City Personnel Present:** Gwendolyn Jones (Deputy Clerk), Billy Locke (Asst. Police Chief), Bryan Ross (Capt. –MFD), and Christopher Samuels (MFD). **Others Present:** Bethany May, Fran Norwood, Charlotte Miller, Ernel Jones and A. J. Williams, Jr. **Press Present:** None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **JOSEPH HALL, JR.** to approve the payment of current outstanding bills for this period. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to the any item reflected on the published meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business:

Item A: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve adoption of a *revised Resolution* authorizing the Mayor to enter into and execute on behalf of and in the name of the *City of Mansfield*, a contract for a Louisiana Community Development Block Grant (LCDBG), to pay for **Administrative Services** (\$41,400) for the City's specified 2020/2021 project. *The Coordinating and Development Corporation* (CDC -Shreveport, LA) has been contracted to provide Administrative Services for this grant, but will only be paid the aforementioned amount, if the grant is selected for funding. A **Resolution** to contract **CDC** to perform these services was previously adopted at the city council's May 13th regular meeting, but did not recite a contract cost, which is a requirement stipulated in the LCDBG grantee handbook. Motion Passed Unanimously.

Item B: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve adopted of a *revised Resolution* authorizing the Mayor to enter into and execute on behalf of and in the name of the *City of Mansfield*, a contract for a Louisiana Community Development Block Grant (LCDBG), to pay for **Engineering Services** (\$143,350) for the City's specified 2020/2021 project. **BALAR Associates, Inc.** (Shreveport, LA) has been contracted to provide Engineering Services for this grant. Like the services that the **CDC** will provide, **BALAR** would only be paid should the grant be selected for funding. Motion Passed Unanimously.

Item C: No other new business

New Business:

Item A: Present at this meeting was chairperson of *'Mansfield in Motion'*, **Fran Norwood** who was given the floor to make a brief presentation on the progress of this organization's revitalization initiative. Mrs. Norwood was also accompanied by other members of this organization, namely **Bethany May** and **Charlotte Miller**. In efforts to enhance the first impression of Mansfield's historic downtown district, her organization is requesting approval to upgrade the present standard, green street signs with double-faced brown signs with white lettering. A total of 22 new signs would be installed at 11 intersections in the downtown district. The signs costs approximately \$5,000, but will be paid for by *'Mansfield in Motion'*, and ordered from and installed by *Alpha Services and Products* located in Frierson, LA. It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to approve Mrs. **Norwood's** request to have the new signs constructed and placed in designated places specified in a handout provided to the Mayor and Aldermen prior to delivery of her progress report. Motion Passed Unanimously.

On a separate matter, Mrs. **Norwood** also requested approval from the city council to pursue seeking available grants to refurbish the exterior of a city-owned building located at 201 Polk Street (the old *City Feed & Seed* building). It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to grant approval for *'Mansfield in Motion'* to obtain cost estimates for cosmetic improvements to the façade of this structure. Motion Passed Unanimously.

Item B: No other new business discussed.

During comments from the Mayor and Council Members, Mayor Mayweather expressed appreciation to the *DeSoto Parish Police Jury* and the *DeSoto Parish Sheriff's Office* for partnering with the City and the organization *'Mansfield in Motion'*, on recent clean-up efforts in the City and the Parish. In similar fashion, Alderman Hall remarked that it is the hope that all governmental entities continue to work together to make Mansfield a better place to live and work. Alderman Lewis echoed similar sentiments.

With no further business to discuss, this meeting was declared adjourned at **4:53 p.m.** by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

John H. Mayweather, Sr., Mayor
Marvin R. Jackson, Clerk