

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**November 25, 2013**

The Board of Aldermen met in regular session on **Monday, November 25th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Mitchell L. Lewis**. Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, Troy N. Terrell –District **B** Mitchell L. Lewis –District **C**, and Alderman Kervin D. Campbell –District **E**. **Absent**: G. B. Hall III –District **A** and Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: James “*Jim*” Ruffin (Public Works Director), Brian Phillips (Court Clerk), and Gwendolyn Jones (Deputy Clerk). **Others Present**: None. **Press Present**: None.

It was MOTIONED by **TROY N. TERRELL** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **November 12, 2013 special** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

**Old Business**: None.

**New Business**:

**Item A:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve adoption of a Resolution authorizing the Mayor to make application for an LGAP (Local Government Assistance Program) Grant for fiscal year 2013-2014 and act as Official Signatory in execution of all necessary document in connection therewith. The deadline for submission of applications is **December 13, 2013**. Submittals must include a Resolution from the local governing authority in support of the project, as well as a Letter of Support from the State Senator and the State Representative representing the project area. The City intends to apply for the maximum grant amount of \$50,000, and if approved, funds from this grant will be used to purchase two (2) new police vehicles for the city’s Police Department. Two of the police units are showing signs of age and wear, and need replacing. Such purchases better ensure that law enforcement personnel are provided with efficient, reliable vehicles in their charge of protecting the lives of the citizens in our jurisdiction. Motion Passed Unanimously.

**Item B:** At this time, the city’s 2014 Proposed Budget of Revenue and Expenditures was presented. After its presentation, it was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to set a public hearing for December 9, 2013 to discuss and hear any comments concerning the 2014 Proposed Budget. The Budget document sets forth a detailed summary of anticipated revenue and expenditures fiscal year beginning January 1, 2014 and ending December 31, 2014. Motion Passed Unanimously.

**Item C:** At this time, a Proposed Budget Ordinance was introduced titled, *“An Ordinance Adopting an Operating Budget of Revenue and Expenditures for the Fiscal Year beginning January 1, 2014 and ending December 31, 2014.”* Following introduction of the Proposed Ordinance, it was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **TROY N. TERRELL** to authorize advertisement on December 5, 2013 of the general summary of the Proposed Budget for fiscal year 2014 in our local municipal journal. Motion Passed Unanimously.

**Item D:** This item required no action. The Clerk informed the Council that it was previously deliberated and acted on in **Item B** above. This was a duplication of a matter already acted upon.

**Item E:** It was MOTIONED by **TROY N. TERRELL** and SECONDED by **MITCHELL L. LEWIS** to approve cancellation of the regular City Council meeting scheduled for December 23, 2013, due to the impending Christmas holiday. Mayor McCoy asked that the City Clerk investigate this action to make certain the Board of Aldermen can lawfully cancel a regularly scheduled council meeting, with just cause. The regular meetings of the Mayor and Board of Aldermen are customarily held twice monthly, on the second and fourth Mondays of each month. He (the Clerk) will deliver his findings at the December 9<sup>th</sup> regular meeting. Until then, this action will stand. Motion Passed Unanimously.

**Item F:** No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, no remarks or comments were offered.

With no further business to discuss, the meeting adjourned at **4:37 p.m.**, by MOTION from **TROY N. TERRELL** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*  
Marvin R. Jackson, *Clerk*