

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
October 23, 2017

The Board of Aldermen met in *regular* session on **Monday, October 23rd** in Mansfield City Hall located at 705 Polk Street. Mayor Curtis W. McCoy called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mary L. Green**. The Pledge of Allegiance was led by **Alderman Mitchell L. Lewis**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, **-Mayor**, Mary L. Green –District **A**, Brenda H. Hall –District **B**, and Mitchell L. Lewis –District **C**. **Absent**: Kervin D. Campbell –District **E** and Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: Brian Phillips (Court Clerk), James “*Jim*” Ruffin (Public Works Director), and Lt. Billy Locke (Police Dept.). **Others Present**: Rita J. Myles. **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY L. GREEN** to approve the minutes of the **October 9, 2017 *regular*** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When no comments were offered from the floor, the **Public Comments Period** was subsequently closed.

Old Business: -None.

New Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **BRENDA H. HALL** to authorize the advertisement of sealed public bids for the purchase of the chemicals **Aluminum Sulfate Solution** and **Caustic Soda Liquid 25% Diaphragm** for use at the City’s Toledo Bend Water Treatment Plant. Any bids submitted will be opened on November 27, 2017 and taken under advisement. After tabulation, the lowest responsible bidder will be accepted at the Council’s December 11, 2017 regular meeting. The purchase period for these chemicals will be January 1, 2018 through June 30, 2018. Motion Passed Unanimously.

Item B: It was MOTIONED by **MARY L. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of sealed public bids for the chemical **Aluminum Sulfate Solution TOTES** for use at the City’s Wastewater Treatment Plant. Any bids submitted will be opened on November 27, 2017 and taken under advisement. After tabulation, the lowest responsible bidder will be accepted at the Council’s December 11, 2017 regular meeting. The purchase period for these chemicals will be January 1, 2018 through June 30, 2018. Motion Passed Unanimously.

Item C: It was MOTIONED by **MARY L. GREEN** and SECONDED by **BRENDA H. HALL** to approve the recommendation offered by **BALAR Associates, Inc.** to award a construction contract to **Dixie Overland Construction, L.L.C.** in the amount of **\$29,717.00** for the Vida Street Drainage Improvements project. The bid amount represents necessary construction activities for

the installation of a slip liner culvert system and related appurtenances, and is within the Engineer's Opinion of Probable Construction Cost (\$40,000). Engineering services are estimated to cost approximately \$5,000 and anticipated inspection services to cost roughly \$1,328, resulting in a total project cost of \$46,328. This total project cost is exclusive of any other desired additional services and reimbursable expenses. Only two other contactors submitted bids on the referenced project, one from **M&M Builders, Inc.** for \$32,898.00 and the other from **Bayou Country Contractors & Irrigation, L.L.C.** for **\$60,900.00**. Motion Passed Unanimously.

Item D: At this time, the Mayor and City Council reviewed the Statement of Revenue and Expenditures reflecting year-to-date data through September 30, 2017. This information was contained in their agenda packages, which was delivered to each City Council member a couple of days prior to the meeting, for their perusal. The report captured year-to-date information for the City's governmental funds, i.e. the General Fund, the Police Witness Fees Fund, the Capital Projects Fund and the Debt Service Fund. In addition, the report also contained information on the City's two proprietary funds, namely the Waterworks Fund and the Sewer Fund. Presentation each month of this information is a mandate of the Louisiana Legislative Auditor's (LLA) Statewide Agreed-Upon Procedures (SAUPs). Therefore, each month at the City Council's regular meeting, this data will be contained in each council members' agenda package for examination and subsequent discussion. It was MOTIONED by **BRENDA H. HALL** and SECONDED by **MITCHELL L. LEWIS** to accept the financial data as presented. Motion Passed Unanimously.

Item E: It was MOTIONED by **BRENDA H. HALL** and SECONDED by **MARY L. GREEN** to authorize the Mayor to enter into and execute a Cooperative Endeavor Agreement with the **DeSoto Parish Police Jury** (DPPJ) to make accessibility modifications to certain sidewalks surrounding their (the DPPJ) various public facilities located within the City's corporate limits. The DPPJ is under an order from the United States Department of Justice to make modifications to provide access for the disabled to access services, programs and activities offered at its various facilities. Because the City owns the streets and sidewalks located in the City of Mansfield surrounding the public facilities where modifications are needed, this Agreement became necessary. The DPPJ anticipates expending in excess of \$1,000,000 to effect the modifications. However, it is understood that the City will provide non-cash resources to the DPPJ to aid in the completion of the modifications specified in the Agreement, and which are situated within the City of Mansfield. Motion Passed Unanimously.

Item F: No other new business discussed.

Item G: During the period set aside for comments from the Mayor and Board of Aldermen, none were offered.

With no further business to discuss, this meeting was declared adjourned at **4:42 p.m.** by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **MARY L. GREEN**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*