

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**October 28, 2013**

The Board of Aldermen met in regular session on **Monday, October 28th**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell –District **B** Mitchell L. Lewis –District **C**, and Alderman Kervin D. Campbell –District **E**. **Absent**: Joseph Hall, Jr. –District **D**. **Other City Personnel Present**: James “*Jim*” Ruffin (Public Works Director), Brian Phillips (Court Clerk), Gwendolyn Jones (Deputy Clerk), Eboni Parker (Public Relations Officer), and Gary D. Hobbs (Acting Chief of Police). **Others Present**: Brittany Barnes, members of the M.E.M.S. *Gentlemen’s Club*, Reginald Partner, and Ron Smith, Sr. (CLECO Power, LLC). **Press Present**: None.

It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **October 14, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

**Old Business:**

**Item A:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to accept all high bids from the receipt and opening of sealed bids read aloud on October 14, 2013 at the City’s 2013 Surplus Equipment Sale, with all payments on said equipment to be made by November 28, 2013. High bids were received by Scott Brumley of **Brumley Development, L.L.C.** for Item #1 (1988 Ford CV) in the amount of **\$515.00** and Item #4 (1991 Chevy Dump Trk) in the amount of **\$1,800.00**. This bidder also submitted a bid on Item #3 (2001 Dodge Crew Cab Trk) in the amount of \$625.00. However, the minimum bid requirement for Item #3 was \$1,000.00; therefore, this bid was rejected since it did not meet the minimum bid requirement. Motion Passed Unanimously.

**Item B:** It was MOTIONED by **TROY N. TERRELL** and SECONDED by **KERVIN D. CAMPBELL** to authorize the Mayor to enter into and execute a *Cooperative Endeavor Agreement* with the DeSoto Parish School Board for an additional one-acre tract located on the East side of the City’s existing Fire Station #2, along U.S. Hwy. 84 East with said tract to be used as space for additional firefighter training. A draft of the Cooperative Endeavor Agreement and Property Survey will now be submitted to the School Board’s Finance Committee for further consideration at their next meeting scheduled for November 21<sup>st</sup>. This measure, along with others, is being proposed to possibly lower the City’s fire insurance rating as assigned by the Property Insurance Association of Louisiana (P.I.A.L.). Motion Passed Unanimously.

**New Business:**

**Item A:** At this time, a Proposed Ordinance was introduced which is intended to amend the Zoning Ordinance, Ordinance No. 4 of 1980, by classifying “*Modular Building*” and “*Portable Building*,” when used as a residential unit, as a use requiring zoning approval.

**Item B:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to take under advisement, a recommendation by the Mansfield Planning & Zoning Commission which would grant the request of **Emma Ruth Henderson** to place a portable building for residential use in an R-2 (Multi-Family Residence) District. Further action cannot be taken on this request until the Council has formally adopted the Proposed Ordinance to amend the City’s Zoning Ordinance, Ordinance No. 4 of 1980. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **TROY N. TERRELL** to approve the recommendation of the Mansfield Planning & Zoning Commission granting the request of **Benjamin O. Simon** to place a mobile home on property located in a R-1 (Single-Family Residence) District at **202 Murphy Street**. The property bears a legal description of: Beg at SE Cor Lot 4, blk 9, Jackson Bros. Subd. Mfld., run N 150ft, W 100ft., S 150 ft., E 100 ft. to pt. of beginning. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation of the Mansfield Board of Zoning Adjustment granting the request of **Reginald Partner** to allow a “*Special Exception Use* or “*Variance*” for a minimum dimension of setbacks for property located at **295 King Street**. The property bears the following legal description: Lots 31, 32, 33, 34 and 35, all in W.A.F. Subdv. Motion Passed Unanimously.

**Item E:** It was MOTIONED by **TROY N. TERRELL** and SECONDED by **MITCHELL L. LEWIS** to approve **Change Order No. 6** as submitted by **Cecil D. Gassiot, L.L.C.** for the Water Treatment Facility Improvements project. This was an additive Change Order in the amount of **\$22,794.00** adjusting the current contract bid price from \$1,863,033.00 to \$1,885,827.00. This amount will afford the painting of existing piping in the pipe gallery of one of the appurtenances at the Water Treatment Plant. This work was requested by the City and was not included in the original scope of work, but City personnel felt it necessary to better preserve certain appurtenances within the water treatment system. Additionally, the time provided for completion of the contract was increased by 18 calendar days. Motion Passed Unanimously.

**Item F:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation of Acting Chief of Police, Gary D. Hobbs, to offer full-time employment to officer **Britanny J. Barnes** in the Mansfield Police Department. Ms. Barnes’ hire date with the City was June 17, 2013, upon which she was assigned to work as a Dispatcher with the Department. She has attained an excellent attendance record, and has

proven that she is capable of following the instructions given to her by her supervisors. Motion Passed Unanimously.

**Item G:** No other new business discussed.

At this time, the Mayor requested that the meeting agenda be amended to receive a presentation by Mr. **Ron Smith, Sr.** of CLECO Power, LLC. With no oral objections for the City Council or any of the attendant, it was MOTIONED by **G. B. HALL III** and SECONDED by **MITCHELL L. LEWIS** to allow Mr. Smith to offer a brief presentation as a representative from CLECO Power, LLC. Mr. Smith is responsible for Principal-Governmental Services in the Northern Operating Area, and is the replacement of former CLECO executive for this region, Mr. John Freeman. Mr. Smith briefly introduced himself to the Mayor and Board of Aldermen, commenting that he recently migrated here two weeks ago from Pineville, LA. Further, he told the Mayor and City Councilmen to feel free to call him anytime he could be of assistance to the City in any way.

During the **Comments Period** for the Mayor and Council Members, a representative from the M.E.M.S. *Gentlemen's Club* expressed gratitude to Aldermen Kervin Campbell and the remaining Aldermen for allowing them to sit in on a regular City Council meeting. They were grateful to be given the opportunity to witness first-hand how municipal meetings and related, local governmental business is conducted.

With no further business to discuss, the meeting adjourned at **5:46 p.m.**, by MOTION from **MITCHELL L. LEWIS** and was SECONDED by **KERVIN D. CAMPBELL**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*  
Marvin R. Jackson, *Clerk*