

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**September 23, 2013**

The Board of Aldermen met in regular session on **Monday, September 23rd**, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at **4:30 p.m.**, after which an **Invocation** was offered by **Alderman Troy N. Terrell**. The Pledge of Allegiance was led by **Alderman Kervin D. Campbell**. Following the pledge, the roll call was suspended; however, the following officials were recorded as **Present**: Hon. Curtis W. McCoy, Troy N. Terrell –District **B**, Mitchell L. Lewis –District **C**, Joseph Hall, Jr. –District **D** and Alderman Kervin D. Campbell –District **E**. **Absent**: G. B. Hall III –District **A**. **Other City Personnel Present**: James “*Jim*” Ruffin (Public Works Director), Brian Phillips (Court Clerk), and Gwendolyn Jones (Deputy Clerk). **Others Present**: Rodney Coleman. **Press Present**: None.

It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the minutes of the **September 9, 2013 regular** City Council meeting and to dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. No comments were offered at this period. The **Public Comments Period** was then closed.

**Old Business**: None.

**New Business**:

**Item A**: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the **Certificate of Substantial Completion** as submitted by **McInnis Brothers Construction, Inc.** for the Water Booster Station Improvements project. This document reflects a Substantial Completion date of September 19, 2013, and attached to it was a definitive List of Incomplete or Items Requiring Correction, bearing the same date. This list may not be all-inclusive, and failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The Work to which this Certificate applies has been inspected by authorized representative of the *Owner, Contractor* and *Engineer*, and found to be substantially complete. The aforementioned date is also the date of commencement of applicable warranties required by the Contract Documents. Motioned Passed Unanimously.

**Item B**: It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **KERVIN D. CAMPBELL** to approve the engagement of the independent auditing firm of **Johnson, Thomas & Cunningham, CPAs** to perform the City’s Annual Audit of Financial Statements for fiscal year ending December 31, 2013. This firm anticipates commencement of their audit on approximately February 1, 2014, in an effort to comply with the LA Legislative Auditor’s deadline date for submission of the Audit Report by June 30, 2014. Motion Passed Unanimously.

**Item C:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve the recommendation of the Mansfield Planning & Zoning Commission granting the request of Ms. **Christine Washington** to place a portable building for commercial use at **432 Louise Street** and to change zoning from a B-2 District (Neighborhood Business District) to a B-3 District (Community and Central Business District) at the same municipal address. The commission deliberated the petitioners' request at their regular meeting on Wednesday, September 18<sup>th</sup>, and now makes their recommendation to the Mayor and Mansfield Board of Aldermen to approve this request. The property bears the following legal description: LOTS 22 & 23 BLK 12 CROSBY SUBD MFLD (201-56). PROCES VERBAL (873-1 & 52)(873-280) ACQUIRED FROM PARISH TAX SALE MAY 2006, FOR 2005 TAXES (FROM) HELEN LOUISE LUCKY. Motion Passed Unanimously.

**Item D:** It was MOTIONED by **JOSEPH HALL, JR.** and SECONDED by **MITCHELL L. LEWIS** to approve introduction of a Proposed Ordinance to rezone property at **432 Louise Street** from a B-2 District (Neighborhood Business District) to a B-3 District (Community and Central Business District), and authorize advertisement of the Proposed Ordinance on October 3, 2013, with a public hearing on this matter set at the City Council's regular meeting scheduled for October 14, 2013. Motion Passed Unanimously.

**Item E:** It was MOTIONED by **TROY N. TERRELL** and SECONDED by **KERVIN D. CAMPBELL** to approve the request of the City to change zoning of property municipally known as **916 Jacobs Street** (DeSoto Estates) from an R-1 District (Single-Family Residence District) to an R-2 District (Multi-Family Residence District). This zone change should have occurred in 2007 when this property was annexed into the City's corporate limits, during development of the DeSoto Estates complex. However, this change in zoning was inadvertently overlooked and now the City seeks to correct its oversight. This property bears the following legal description: A tract of land located in DeSoto Parish, Louisiana, described as beginning at a point North 479.33 feet from the Southwest Corner of Northeast Quarter of Southeast Quarter, Section 16, Township 12 North, Range 13 West, DeSoto Parish, Louisiana, a ½" iron pipe set for a corner and point of beginning, run thence North 652.28 feet to a ½" iron pipe set for a corner, thence East 218.80 feet to a nail set for a corner, thence South 00 degrees 09 minutes 00 seconds West 130.63 feet to a ½" iron pipe set for a corner, thence South 39 degrees 46 minutes 20 seconds East 314.10 feet to a ½" iron pipe set for a corner, thence North 00 degrees 09 minutes 00 seconds East 106.09 feet to an iron pipe set for a corner, thence East 220.00 feet to a ½" iron pipe set for a corner, thence North 198.00 feet to a ½" iron pipe set for a corner, thence East 220.46 feet to an iron pin set for a corner, thence South 1070.12 feet to a ½" iron pipe set for a corner, thence North 75 degrees 50 minutes 11 seconds West 1003.81 feet to the Point of Beginning, containing 17.113 acres of land. Motion Passed Unanimously.

**Item F:** It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **JOSEPH HALL, JR.** to approve the introduction of a Proposed Ordinance to rezone property at **916 Jacobs Street** (DeSoto Estates) from an R-1 District (Single-Family Residence District) to an R-2 District (Multi-Family Residence District) and authorize advertisement of the Proposed Ordinance on October 3, 2013, with a public hearing on this matter set at the City Council's regular meeting scheduled for October 14, 2013. Motion Passed Unanimously.

**Item G:** No other new business discussed.

During the **Comments Period** for the Mayor and Council Members, no comments were made.

With no further business to discuss, the meeting adjourned at **4:37 p.m.**, by MOTION from **JOSEPH HALL, JR.** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

Curtis W. McCoy, *Mayor*  
Marvin R. Jackson, *Clerk*