

City of Mansfield
MINUTES OF *REGULAR* PUBLIC MEETING
September 23, 2019

The Board of Aldermen met in *regular* session on **September 23rd**, in Mansfield City Hall located at 705 Polk Street. Mayor Mayweather called the meeting to order at **4:30 p.m.**, after which an Invocation was offered by **Alderman Mitchell L. Lewis**. The Pledge of Allegiance was led by **Alderwoman Mary J. Green**. Following the pledge, the roll call was suspended. However, the following officials were recorded as **Present**: Hon. John Mayweather, Sr., - **Mayor**, Mary J. Green –District **A**, Mitchell L. Lewis –District **C**, and Kervin D. Campbell – District **E**. **Absent**: Christopher S. Thomas –District **B** and Joseph Hall, Jr. –District **D**. **City Hall Personnel, Dept. Heads, & Other City Personnel Present**: Gwendolyn Jones (Deputy Clerk), Brian Phillips (Court Clerk), Jim Ruffin (Public Works Director), Billy Locke (Asst. Police Chief) and Joshua Ryals (Water Operator). **Press Present**: None.

It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MARY J. GREEN** to approve the minutes of the **September 9, 2019 *regular*** City Council meeting and dispense with the reading. Motion Passed Unanimously.

The City Clerk next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. Since no comments were offered from the floor, the **Public Comments Period** was then subsequently closed.

Old Business:

Item A: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **MARY J. GREEN** to approve the recommendation offered by Public Works Director, Jim Ruffin, to accept the bid of *Piler International* for purchase of a new 2019 Heavy-Duty Single-Axle Diesel Garbage Truck for use in the Sanitation Department. This company's bid submission was the sole bid received coming in at **\$137,056.24**. It should be noted that the bid received was below the \$175,000 allocation set aside as a capital expense in the Sanitation Department. Motion Passed Unanimously.

Item B: No other old business discussed.

New Business:

At this time, two proposed **Ordinances** were introduced to the Council, drafted to amend Chapters 6 and 10 of the Mansfield Code of Ordinances. Before the drafted Ordinances were approved for advertisement in our local journal, the city's attorney, Mr. John Evans was asked to explain to the Council those sections in the respective chapters which had been amended. Proposed **Ordinance No. 3 of 2019** was drafted to amend Chapter 6 of the Code titled, "*Buildings and Building Regulations.*" Article I, Section 6-2 *Permit Fees*, was amended to increase permit fees for the issuance of a permit for construction in the downtown building district from \$5.00 to \$8.00 and for building permits elsewhere in the city from \$2.50 to \$5.00. Further, Article II, Sec. 6-32 *Adoption of State Uniform Construction Code*, was amended to

recite the most current regulations governing the construction of buildings and other structures in the City of Mansfield. Finally, several Articles are new and were added to Chapter 6 of the Code. Namely, Article III. –*Moving Buildings* provides guidelines for a requester seeking to move a building/structure over, along or across a highway, street or alley within the corporate limits of the City. A second article added was Article IV. –*Abatement of Dangerous Structures* intended to govern the demolition or removal of a building or structure within the City when it is in a dilapidated or dangerous condition which could potentially endanger the public welfare. A third and final article was also incorporated into Chapter 6 of the Code. Article V. – *Manufactured and Modular Structures* was included to provide minimum specifications and requirements for the construction, erection or installation of all off-site manufactured homes/housing, including portable or pre-built structures. These would be structures designed to be used as a dwelling or for occupation or habitation by humans. Next, **Ordinance No. 4 of 2019** was drafted to amend Chapter 10 of the Code titled, “*Health and Sanitation.*” Article I, Section 10-1 –*State Sanitary Code Adopted*, seeks to adopt the most recent provisions of this code. The Amendment to this Chapter also incorporated additional definitions of certain words and phrases which were formerly not fully explained.

Item A: It was MOTIONED by **MARY J. GREEN** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of the title of **Ordinance No. 3 of 2019** on 10/03/19, drafted to amend Chapter 6 of the Code of Ordinances titled, “*Buildings & Building Regulations*”, and set a public hearing on same for 10/14/19. Motion Passed Unanimously.

Item B: It was MOTIONED by **KERVIN D. CAMPBELL** and SECONDED by **MITCHELL L. LEWIS** to authorize the advertisement of the title of **Ordinance No. 4 of 2019** on 10/03/19, drafted to amend Chapter 10 of the Code of Ordinances titled, “*Health and Sanitation*”, and set a public hearing on same for 10/14/19. Motion Passed Unanimously.

Item C: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation offered by the Mansfield Planning and Zoning Adjustment Board granting the request of petitioner, **Marilyn Duncan Ford**, to allow a “*Special Exception Variance*” for a building site area of less than 7,500 square feet as required by City Ordinance on property located in an R-2 District (Multi-Family Residence District) at **1204 Georgia Street**. Ms. Duncan intimated to the Adjustment Board that her brother intends to use the mobile home situated at this address as his permanent address. Motion Passed Unanimously.

Item D: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to accept the recommendation offered by the Mansfield Planning and Zoning Adjustment Board approving the request of petitioner, **LaQuita Wyatt**, to allow a “*Special Exception Variance*” for a building site area of less than 7,500 square feet as required by City

Ordinance on property located in an R-2 District (Multi-Family Residence District) at **136 Mississippi Street**. Ms. Wyatt intimated to the Adjustment Board that she intends to reside in the mobile home situated at this address with her children. Motion Passed Unanimously.

Item E. It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation offered by the Mansfield Planning and Zoning Commission granting the request of petitioner, **Marilyn Duncan Ford** to place a **mobile home** for residential use on property located in an R-2 District (Multi-Family Residence District) bearing a municipal address of **1204 Georgia Street**. Motion Passed Unanimously.

Item F: It was MOTIONED by **MITCHELL L. LEWIS** and SECONDED by **KERVIN D. CAMPBELL** to approve the recommendation offered by the Mansfield Planning and Zoning Commission granting the request of petitioner, **LaQuita Wyatt** to place a **mobile home** for residential use on property located in an R-2 District (Multi-Family Residence District) bearing a municipal address of **136 Mississippi Street**. Motion Passed Unanimously.

Item G: It was MOTIONED by **MARY J. GREEN** and SECONDED by **MITCHELL L. LEWIS** to approve recommendation offered by Public Works Director, Jim Ruffin, to offer full-time employment with the City of Mansfield, to water operator **Joshua D. Ryals**. Mr. **Ryals** was hired on June 28, 2019, and has thus successfully completed the mandatory probationary period. **Joshua** was formerly employed by a neighboring public water system. He holds Level IV certifications in Water Treatment, Water Production and Water Distribution through the LA Dept. of Health & Hospitals. In addition to these certifications in water, he also has a Level IV in Wastewater Collection and a Level III in Wastewater Treatment. He quickly became a valued member of our existing team. Motion Passed Unanimously.

Item H: A Statement of Revenue & Expenditures for the period 01/01/19 through 08/31/19 for the Corporation General Fund and any other additional funds identified as major of the City. The Clerk stated that we are well into the third quarter of 2019 and at a glance one can quickly determine whether or not revenue received to-date is what was anticipated and if expenditures are within budget or have been exceeded. At this point, it will be important to remind department heads to pay close attention to their departments' 2019 collected revenues and expense allocations. This document is provided to the Council for their perusal and information.

Item I: No other new business discussed.

Comments from Mayor Mayweather and/or Council Members: During this period, the Mayor informed representatives with the *"Mansfield in Motion"* initiative that Mr. Jim Ruffin and the City's Building Official, Mr. Jimmy Sitter will soon visit the site of the old city-owned

Feed & Seed Store (201 Polk Street) to ascertain the stability of the structure and to determine if the requested repairs would be sufficient enough to improve the building and ready it for use or lease. They will later report to the Mayor and City Council and inform them of their findings and determination.

With no further business to discuss, this meeting was declared adjourned at **4:45 p.m.** by MOTION from **MARY J. GREEN** and was SECONDED by **MITCHELL L. LEWIS**. Motion Passed Unanimously.

John H. Mayweather, Sr., *Mayor*
Marvin R. Jackson, *Clerk*