

**City of Mansfield**  
**MINUTES OF REGULAR PUBLIC MEETING**  
**September 13, 2010**

The Board of Aldermen met in regular session on Monday, September 13<sup>th</sup>, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at 4:30 p.m., after which an **Invocation** was offered by Alderman Joseph Hall, Jr. The Pledge of Allegiance was led by Alderman G. B. Hall III. Following the pledge, the roll was called by the City Clerk and these officials were recorded as **Present:** Honorable Curtis W. McCoy, G. B. Hall III – District **A**, Mitchell L. Lewis –District **C**, and Joseph Hall, Jr. –District **D**. **Absent:** Troy N. Terrell–District **B** and Alvin R. Woodley –District **E**. **Press Present:** None.

It was MOTIONED by JOSEPH HALL, JR. and SECONDED by G. B. HALL III to approve the minutes of the **August 23, 2010** *regular* city council meeting and to dispense with the reading. Passed Unanimously.

It was MOTIONED by MITCHELL L. LEWIS and SECONDED by JOSEPH HALL, JR. to approve the minutes of the **September 7, 2010** *special* city council meeting and to dispense with the reading . Passed Unanimously.

It was MOTIONED by G. B. HALL III and SECONDED by MITCHELL L. LEWIS to pay current outstanding bills for this period. Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered, the **Public Comments Period** was then closed.

**Old Business:** None.

**New Business:**

**Item A:** It was MOTIONED by G. B. HALL III and SECONDED by MITCHELL L. LEWIS to approve **Change Order No. 2** (Emergency Generators) as submitted by TGS Contractors, Inc. This project is just one component of three city-wide upgrades to its Water Distribution System Improvements endeavor. The revisions to the contract are representative of the additional controls/electrical work for the generator to send a signal to the City's telemetry system. This is an additive change order in the amount of **\$2,024.75** increasing the contract price from \$214,167.55 to \$216,192.30. This company's first change order (approved at the council's May 24<sup>th</sup> meeting) was also an additive change order increasing the original contract price of \$191,636.55 to \$214,167.55. **Change Order No. 2** is also an application for an extension of 79 calendar days to provide for completion of the contract. The date for completion of work is now October 31, 2010. Passed Unanimously.

**Item B:** It was MOTIONED by JOSEPH HALL, JR. and SECONDED by G. B. HALL III to approve the recommendation of Fire Chief, Lee M. Shaver, to hire **Gwenda Y. Taylor** full-time in the Mansfield Fire Department. Ms. Taylor's original hire date was August 27, 2008. She passed recent certification tests to become Hazmat certified and is now classified as a Fire Fighter I. Passed Unanimously.

Next on the agenda was the reception of reports from the City's Department Heads. First to report was Public Works Director, **Jim Ruffin**. Mr. Ruffin apprised the Mayor and City Council of the status of the various contractors performing infrastructure improvements within the City's corporate limits. To date, Wicker Construction, Inc. is roughly 70% complete with their work. Presently they are performing improvements on Chamberlin Street. Another contractor, TGS Contractors, Inc., was engaged to install three (3) emergency generators at various specified locations within the City. At this point, they have installed two (2) generators – one at the Stanley Booster Station and the other at the South Mansfield Booster Station. The third generator is slated for delivery by October 1<sup>st</sup> and will be installed when received at the water treatment plant at Toledo Bend. Trenchless Methods, Inc., the contractor awarded the contract for city-wide improvements to our wastewater collection system, is about 90% complete. Thielsch Group, Inc. was awarded the contract to install new water meters within a large percentage of the City's corporate limits. Jim Ruffin and select members of his public works crew, met with representatives of this company on Wednesday, September 8<sup>th</sup> to ascertain insight on the status of their work. To date, they are roughly 50% complete with the water meter installation. The City's engineering firm, BALAR Associates, Inc., has assigned an inspector to this component of the Water Distribution System Improvements project. In the coming days and weeks, C. J. Laenger, will be inspecting the water meters already installed and those to be installed in the future. Finally, Milco Utilities, Inc., the contractor hired to perform improvements to the sewer system at the DeSoto Plaza Shopping Center, is approximately 90% complete with this project. All improvements have been installed and are currently functioning properly. "The old lift station has been eliminated," Ruffin said. Milco still has some punch list items to complete, but is expected to handle those items in the next few days. The next department head to report was Fire Chief, **Lee Shaver**. Chief Shaver informed the Council that some time next week, they will be performing city-wide hydrant maintenance. He has ordered some materials and supplies to perform this work. The last department head to report was Police Chief, **Don English**. Chief English announced that his department has experienced a series of burglaries (roughly ten) in the last month, involving both commercial and residential properties. Some arrests have been made in relation to these crimes, and some items stolen from Mims Lumber yard have been recovered. Also, Chief English reported on the increase in the last few weeks, of traffic citations issued.

During the **Comment Period** for the Mayor and Council Members, none were offered.

With no further business to discuss, the meeting adjourned at 4:48 p.m., by MOTION from JOSEPH HALL, JR. and was SECONDED by MITCHELL L. LEWIS. Passed Unanimously.

**Curtis W. McCoy**, *Mayor*  
**Marvin R. Jackson**, *Clerk*