

City of Mansfield
MINUTES OF REGULAR PUBLIC MEETING
September 27, 2010

The Board of Aldermen met in regular session on Monday, September 27th, in Mansfield City Hall, located at 705 Polk Street. Mayor McCoy called the meeting to order at 4:30 p.m., after which an **Invocation** was offered by Alderman Mitchell L. Lewis. The Pledge of Allegiance was led by Alderman Alvin R. Woodley. Following the pledge, the roll was called by the City Clerk and these officials were recorded as **Present**: Honorable Curtis W. McCoy, G. B. Hall III –District **A**, Troy N. Terrell –District **B**, Mitchell L. Lewis –District **C**, and Alvin R. Woodley –District **E**. **Absent**: Joseph Hall, Jr.–District **D**. **Press Present**: John E. Blanchard (*The Enterprise*).

It was MOTIONED by MITCHELL L. LEWIS and SECONDED by ALVIN R. WOODLEY to approve the minutes of the **September 13, 2010** *regular* city council meeting and to dispense with the reading. Passed Unanimously.

The Mayor next opened the floor to hear public comments from those in attendance to any item outlined on the meeting agenda. When none were offered, the **Public Comments Period** was then closed.

Old Business:

Item A: It was MOTIONED by ALVIN R. WOODLEY and SECONDED by MITCHELL L. LEWIS to authorize the Mayor to enter into and execute a lease/rental agreement between the City of Mansfield and Ms. Allie B. Campbell for city-owned property municipally known as 808 Louise Street, pending the outcome of the advertisement for bids on this property. The arrangement will be a 12-month, year-to-year agreement with rent initially set at \$200 per month. If the lease is executed, Ms. Campbell will use the property for commercial purposes; with the City gaining additional sales tax revenue, based on the proposed occupancy.

Item B: No other old business discussed.

New Business:

Item A: It was MOTIONED by G. B. HALL III and SECONDED by ALVIN R. WOODLEY to approve **Change Order No. 3** as submitted by Trenchless Methods, Inc. for the city-wide Wastewater Collection System Improvements project (LDEQ-ARRA Project). This is a deductive change order in the amount of **-\$15,038.90**, reducing the current contract price from \$922,741.76 to \$907,702.86. Additionally, Change Order No 3 was to apply for an extension of 40 calendar days to provide for completion of the contract. The date for completion of work is now **October 26, 2010**. Passed Unanimously.

Item B: It was MOTIONED by MITCHELL L. LEWIS and SECONDED by ALVIN R. WOODLEY to approve the recommendation of the Mansfield Planning and Zoning Commission to grant the request of **Mr. and Mrs. Anthony Youngblood** to place a mobile home on the property described as: Lots 13, 14, and 15 of Blk 1, Turner Heights Addition (**157 Church Street**). Passed Unanimously.

Item C: It was MOTIONED by MITCHELL L. LEWIS and SECONDED by G. B. HALL III to approve the recommendation of the Mansfield Planning and Zoning Commission to grant the request of **Ms. Mary Ann McIntyre** to place a mobile home on the property described

as: Lots 9 and 10 of Blk 4 in Turner Heights Addition, Mansfield (**162 Division Street**). Passed Unanimously.

Item D: It was MOTIONED by MITCHELL L. LEWIS and SECONDED by TROY N. TERRELL to authorize the Mayor to use funds of \$19,000.00 for installation of a canopy over the 40' x 50' pad at the City Hall Pavilion and to construct a parking lot adjacent to Franklin Street. Passed Unanimously.

Item E: It was MOTIONED by G. B. HALL III and SECONDED by ALVIN R. WOODLEY to authorize the reception and opening of bids from the City's 2010 Surplus Equipment Sale and take those bids under advisement until the next regular council meeting. The bids were opened at random and read aloud individually. An accounting of the bids received is as follows: Poncho Lewis #3 \$400.00,#4 \$400.00,#6 \$400.00, #7 \$350.00,#8 \$800.00,#15 \$30.00,#16 \$40.00; Stanley Cunningham #2 \$1200.00; Harold L. DaCosta, Jr. #2 \$1000.00,#7 \$300.00,#10 \$1600.00,#16 \$20.00; Angela McIntyre #2 \$1100.00,#3 \$450.00,#6 \$400.00,#10 \$1700.00,#15 \$10.00,#16 \$20.00; Felicia Bledsoe #8 \$750.00,#16 \$50.00; Felicia Bledsoe #3 \$300.00,#5 \$200.00; O.B. Wadkins #3 \$455.35,#4 \$451.25,#5 \$151.05,#6 \$335.35,#7 \$305.05,#8 \$755.45,#11 \$755.35,#12 \$135.35; Fairco, Inc Jim Durham Single bid for all items #1-#16 \$6388.00; James Burch #9 \$1103.31,#11 \$756.31,#12 \$151.31; Billy Jo Winkler #9 \$1001.00,#12 \$120.00; Oscar Glaster #10 \$1695.00,#11 \$695.00; Abe Kidd Jr. #3 \$625.00,#4 \$625.00,#5 \$525.00,#6 \$650.00,#7 \$500.00,#8 \$850.00,#13 \$20.00,#14 \$25.00,#15 \$20.00,#16 \$30.00. Passed Unanimously.

Item F: It was MOTIONED by ALVIN R. WOODLEY and SECONDED by MITCHELL L. LEWIS to adopt a Resolution declaring **October 25th, 26th and 27th** as national "**Cares Enough to Wear Pink**" days in the City of Mansfield as requested by the LA State Firemen's Association. Passed Unanimously.

At this time, Mayor McCoy requested approval to amend the meeting agenda to for the inclusion of a \$20,000 allocation in the City's 2010 Financial Budget to construct improvements to select sidewalks to make them ADA compliant. It was MOTIONED by G. B. HALL III and SECONDED by MITCHELL L. LEWIS to approve amendment of the agenda for this purpose. It was MOTIONED by G. B. HALL III and SECONDED by MITCHELL L. LEWIS to amend the City's 2010 Financial Budget to include the aforementioned allocation to satisfy ADA compliance issues with select City sidewalks.

Next on the agenda was the reception of reports from the City's Department Heads. First, Mayor McCoy requested that the City's Code Enforcement Officer, Mr. Brian Phillips, offer a report. Mr. Phillips began by stating the he has had great success with property cleanup efforts and with the removal of old, abandonment vehicles. The citizens have been very cooperative with adhering to mandates communicated to them under his authority. In the past 90 days, the Mansfield Fire Department has performed controlled burns on six (6) properties. Further, the '*Walk of Shame*' implemented a short time ago by Mayor McCoy, has been very effective. It is a program intended to '*shame*' property owners into cleaning up their properties by posting photos of them in our local journal (*The Enterprize*). Next to report was Fire Chief, Lee Shaver. Chief Shaver reported that his crew is still busy performing hydrant maintenance. He also reminded attendees that the City is under a burn ban until further notice. Continued dry

weather conditions dictated that the burn ban be initiated. Police Chief, Don English was absent from this meeting. The last department head to report was Public Works Director, **Jim Ruffin**. Mr. Ruffin apprised the Mayor and City Council of the status of the various contractors performing infrastructure improvements within the City's corporate limits. To date, Wicker Construction, Inc. is roughly 75% complete with their work. Presently they are performing improvements in front of the Big Star supermarket. Another contractor, TGS Contractors, Inc., was engaged to install three (3) emergency generators at various specified locations within the City. At this point, they have installed two (2) generators –one at the Stanley Booster Station and the other at the South Mansfield Booster Station. The third generator is still slated for delivery by the first week of October, and will be installed when received at the water treatment plant at Toledo Bend. Trenchless Methods, Inc., the contractor awarded the contract for city-wide improvements to our wastewater collection system, is about 90% complete. Thielsch Group, Inc. was awarded the contract to install new water meters within a large percentage of the City's corporate limits. Mr. Ruffin and select members of his public works crew, will meet with representatives of this company on Thursday, October 14th to discuss some recent areas of concern with regard to their work. To date, they are roughly 60% complete with the water meter installation. Finally, Milco Utilities, Inc., the contractor hired to perform improvements to the sewer system at the DeSoto Plaza Shopping Center, is approximately 95% complete with this project. All improvements have been installed and are currently functioning properly. A Certificate of Substantial Completion is expected to be forthcoming and placed on the October 11th meeting agenda. Milco still has some minimal cleanup to perform, but is expected to handle those items in the next few days. Mr. Ruffin closed by stating that there has been an increase in the number of water leaks reported, due to continued hot weather conditions and very little rainfall.

During the **Comment Period** for the Mayor and Council Members, Mayor McCoy stated that the annual budget process had begun. He and the city clerk met with all department heads on Thursday, September 23rd to discuss their budget needs and other anticipated capital expenditures for calendar year 2011. The Mayor next stated that he has been fielding a number of complaints from residents regarding the conditions certain contractors are leaving their properties after completing their work. He assures the community that before final payments to these contractors are disbursed, satisfactory cleanup will be demanded. Alderman Woodley next asked about the status of the Hotel Tax Bill issue. Mayor McCoy remarked that it is slated for inclusion on the ballot at the November 2nd election. He also stated that it will be important to inform the general public before the election, on why this new source of revenue was pursued. Alderman Woodley also asked about the status of the intersection improvements at U.S. Hwy. 84 and LA Hwy. 175. The Mayor assured the council that the target date for letting of this project is still early October, with construction to commence before year's end.

With no further business to discuss, the meeting adjourned at 5:13 p.m., by MOTION from MITCHELL L. LEWIS and was SECONDED by ALVIN R. WOODLEY. Passed Unanimously.

Curtis W. McCoy, *Mayor*
Marvin R. Jackson, *Clerk*

