



AN EQUAL OPPORTUNITY EMPLOYER

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REQUEST TO PLACE PORTABLE BUILDING FOR COMMERCIAL USE

The City of Mansfield
INCORPORATED 1847
P. O. BOX 773
705 POLK STREET
Mansfield, Louisiana 71052

To: Mansfield Planning/Zoning Commission

PROPERTY OWNER NAME _____

(Phone Number) _____

DATE OF REQUEST _____

911 ADDRESS OF PROPERTY _____

EXPLAIN PURPOSE/USE OF PROPOSED PORTABLE BUILDING: _____

CURTIS W. MCCOY
MAYOR

GAIL W. MITCHELL
CITY CLERK

ROBERT E. PLUMMER
CITY ATTORNEY

G. B. HALL III
ALDERMAN, DISTRICT A

J. DUDLEY KEMPER
ALDERMAN, DISTRICT B

MITCHELL L. LEWIS
ALDERMAN, DISTRICT C

JOHN H. MAYWEATHER, SR.
ALDERMAN, DISTRICT D

ALVIN RAY WOODLEY
ALDERMAN, DISTRICT E

ZONING COST IS \$15.00

Signature of Owner _____

- ATTACH A COPY OF THE DEED TO THE PROPERTY IN QUESTION. THIS MUST INCLUDE LEGAL DESCRIPTION OF THE PROPERTY.
- ATTACH A DRAWING SHOWING THE PLACEMENT OF THE PORTABLE BUILDING ON THE PROPERTY. (Be sure the proper yardage set-back requirements are allowed in front, back, sides as determined by current zoning designation.)
- ATTACH A PICTURE OF BUILDING
- ATTACH A LIST OF PROPERTY OWNERS LOCATED WITHIN 300 FEET OF THE PROPERTY IN QUESTION. (List must include name and address)
- ATTACH COPY OF LA. STATE FIRE MARSHAL APPROVAL FOR USING THE PORTABLE BUILDING FOR COMMERCIAL PURPOSES.

A REQUEST TO ALLOW A PORTABLE BUILDING TO BE USED FOR COMMERCIAL PURPOSES REQUIRES LEGAL ADVERTISEMENT IN THE LEGAL JOURNAL FOR ONE (1) WEEK PRIOR TO THE PUBLIC HEARING BEFORE THE MANSFIELD PLANNING/ZONING COMMISSION. COMPLETE APPLICATION WITH PAYMENT MUST BE RECEIVED AT CITY HALL BY THE LAST WORKING DAY OF THE MONTH PRIOR TO THE NEXT REGULARLY SCHEDULED ZONING COMMISSION MEETING.

Application received by: _____

PUBLIC HEARING HAS BEEN SET FOR _____ AT 4:00 PM AT _____ (Date)

MANSFIELD CITY HALL LOCATED AT 705 POLK STREET.

(Must publish 1 week) Date of Public Notice _____

PRESENT ZONE _____ FLOOD ZONE _____

(Form Revised 05-05)